

Nogales Unified School District No. 1



NOTICE AND AGENDA OF PUBLIC MEETING OF THE NOGALES UNIFIED SCHOOL DISTRICT NO. ONE GOVERNING BOARD

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Nogales Unified School District # 01 Governing Board and to the general public that the Board will hold a Regular Meeting open to the public on **Monday, May 13, 2024, immediately after the Study Session**, in the Anita Lichter Board Room, located on 310 W. Plum Street in Nogales, Arizona.

The Governing Board Meeting will be limited capacity for attendance following all safety social (physical) distancing guidelines. Mask wearing is optional. The meeting will also be available for viewing on Mediacom Channel 10 or YouTube at link:

https://www.youtube.com/channel/UCu7_PVncFmRyaZfWSXV7_4g

The Governing Board may vote to enter executive session pursuant to Arizona Revised Statutes Section §38-431.03(A)(3) or (A)(4) concerning any item on this agenda for discussion or consultation with the attorneys for the District for legal advice or to instruct its attorney on its position. This executive session may be conducted by speakerphone.

I. Opening of Meeting:

- a. Call to Order
- b. Adoption of the Agenda

The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business

II. Approval of Governing Board Minutes of April 22, 2024

III. Governing Board/Superintendent Information

- a. Superintendent Report – Discussion, Celebration, Recognition, Announcements
 - 1. Superintendent Update
 - 2. Nogales Lions Club Annual Junior Olympics Event Update
 - 3. Congratulations to all transitioning Kinder, Fifth, and Eighth Grade Students and Graduating High School Seniors
 - 4. June Retreat Date Selection
 - 5. Reminder – Summer Board Meetings to start at 2:00 p.m.
 - 6. Congratulations to DSMS - MESA Team on State Competition

- b. Governing Board Report – Discussion, Celebration, Recognition, Announcements

IV. Call to the Public

Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action

V. Consent Agenda Items

Approval of routine warrants, purchase orders, travel claims, employee leave and transfer requests, and employee resignations (Documentation concerning the matters on the consent agenda may be reviewed at the District office). Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as regular agenda item(s) upon the request of any Board Member.

- a. Ratification of Expense/Payroll Vouchers
- b. Approval of Donation by Atlas International (Port Devanning Services, LLC) (\$2,000 to Coronado Elementary for Technology software, music equipment, instructional supplies and furniture)
- c. Approval of Donation by Valle Verde Rotary Club (\$3,600 for NHS Jazz Band)
- d. Approval of Out of State Travel for NHS AP Teachers to attend the AP Annual Conference 2024, in Las Vegas, NV
- e. Approval of Out of State Travel for NHS Teachers to attend the IB Annual Conference in Washington D.C. July 24-28, 2024
- f. Approval of Out of State Travel for NHS Counselor to attend the RMACAC Summer Board Retreat 2024, in Denver, CO
- g. Approval of Out of State Travel for Clementina Carlyle to attend the ASBO International Eagle Institute at Dearborn, MI July 16-19, 2024
- h. Approval of Out of State Travel for Clementina Carlyle to attend the ASBO International Annual Conference at Nashville, TN September 17-20, 2024
- i. Approval of Out of State Travel for DSMS Staff and Student Members to attend the National Engineering Design Achievement (MESA) USA Competition in San Diego, CA – June 24-27, 2024
- j. Approval of Out of State Travel for NHS Football Coaching Staff to attend the 2nd Session of FCPGA Coaching Staff Professional Development in Poway, CA – May 31-June 2, 2024
- k. Adoption of FY25 Resolution: Investment & Reinvestment of District Monies
- l. Adoption of FY25 Resolution: Designee for General Fixed Assets Maintenance & Disposal
- m. Adoption of FY25 Resolution: Ratification of Vouchers
- n. Adoption of FY25 Resolution: District Bank Accounts/Signature Authority
- o. Approval of the Food Service Contract Renewal Amendment with Sodexo America LLC for FY25
- p. Approval of Cooperative Contracts FY25
- q. Approval of the AZ DES Inter-Governmental Agreement Amendment for the Transition to Work Program FY24-25
- r. Renewal of Sole Source Status to Rosetta Stone for FY24-25
- s. Renewal of Sole Source Status to Amplify for FY24-25
- t. Renewal of Sole Source Status to TechSmart for FY24-25
- u. Approval of Personnel Agenda
- v. Approval of Addendum
- w. Approval of Employee Staffing Agreement between Educational Services LLC (ESI) and Nogales Unified School District No. 1

VI. Information and Discussion Items - none

VII. Action Items

- a. Approval of the FY 2024 Expenditure Budget Revision #1
- b. Approval of Textbook Adoption – Social Studies for Grades 6-8
- c. Approval of Textbook Adoption – Social Studies for Grades 9-12
- d. Approval of Textbook Adoption – Social Studies for AP
- e. Approval of Textbook Adoption – Science for 9-12 as a partial RFP Award
- f. Approval of Textbook Adoption – Science for AP/Honors

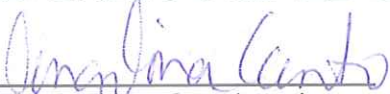
VIII. Requests for Future Agenda Items

IX. Adjournment

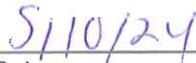
A copy of the agenda background material provided to the Board (with the exception of material relating to possible executive sessions) is available for public inspection at the Superintendent's Office, 310 W. Plum Street, Nogales, Arizona.

Dated this 10th day of May, for the regular meeting to be held on Monday, May 13, 2024

NOGALES UNIFIED SCHOOL DISTRICT #1



Angelina Canto, Superintendent



Date

*If you require special accommodation to attend this event, please call **397-7940** at least 4 hours prior.

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

APPROVAL OF GOVERNING BOARD MINUTES

Approval of Governing Board Regular Meeting Minutes of April 22, 2024

APPROVED: 5/ /2024

PRESENTER: Superintendent Angelina Canto **SUBMITTED:** 5/10 /2024

BACKGROUND:

Attached please find a copy of the Minutes of the meetings listed above for your review at the **May 13, 2024** Governing Board Meeting.

RECOMMENDATION:

The Administrative recommendation is approval of the Governing Board Minutes as presented.

ENCLOSURES:

Minutes

Nogales Unified School District No. 1



NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD

Minutes of the Regular Meeting of April 22, 2024, held at 4:00 p.m.

I. Attendance:

The following Board Members were present:

Manuel Ruiz, President; Greg Lucero, Clerk; Members, Robert Rojas, Cesar A. Lopez, and Patricia Muñozcano

a. Call to Order

Mr. Lopez called the meeting to order at 4:00 p.m.

b. Pledge of Allegiance

Alex Lopez, Technology Director, led all in the pledge.

c. Adoption of the Agenda

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval.

Motion carried unanimously by members:

Rojas, Muñozcano, Lucero, Ruiz, and Lopez

II. Approval of Governing Board Minutes of March 25, 2024

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval.

Motion carried unanimously by members:

Rojas, Muñozcano, Ruiz, Lucero, and Lopez

III. Governing Board/Superintendent Information

a. Superintendent Report – Discussion, Celebration, Recognition, Announcements

1. Superintendent Update

Superintendent Canto gave a brief report that she was invited to be part of a K-3 Literacy Committee, a sub-committee for the State of Education that started meeting once a month in April and will go through the Fall, to review programs already in place.

2. Save the Date for NUSD Retirement Dinner (May 2, 2024, at 5:30 p.m. at Quality Hotel Americana)

Superintendent Canto reminded the board of the upcoming retirement dinner.

3. Save the Date -- AZ Most Influential Youth Breakfast - May 4, 2024, at 9:00 a.m., at Continental School District, Green Valley, AZ

Superintendent Canto gave an update inviting the Board to the event.

4. Update on Bond Sale

Superintendent Canto gave a brief overview of the sale of the Bond. She mentioned that Ms. Carlyle and herself were given the opportunity to watch the sale on the website. She noted the bond came with insurance from the sale with no extra expense for the district.

She concluded stating she will continue to keep the community and the Board updated.

- b. Governing Board Report, Celebration, Recognition, Announcements

Ms. Muñozcano thanked the schools for all their hard work during testing.

Mr. Rojas congratulated Superintendent Canto on the retreat together with her staff. He noted it was very informative with excellent presentations, many important issues discussed, and well organized.

He reported that this past Friday he had attended the BOLTS conference, thanking the Governing Board's Secretary for providing all the information he needed to find the location of the event.

He gave a shoutout to ASBA stating the BOLTS conference had been very well organized and the presenters very informative.

He also gave a shoutout to Susan Segal, Esq., for her presentation at the BOLTS conference, and stated he was pleased with her informative presentation.

He mentioned he had talked to some other superintendents concerning their districts. He congratulated the CFO of Lavine Elementary School for the best presentation in finance at this particular conference.

He highlighted he had sat with great directors and two other board members from Rio Rico and had enjoyed his stay.

Mr. Lucero reported he was working with a committee with the Nogales Chamber of Commerce trying to seek a healthcare industry and it had been a very productive and informative session. Attendees included people from Mariposa Community Health Center and Holy Cross Hospital.

He mentioned that the program would include a job plan for high schoolers who decide or plan to stay in this community.

Mr. Ruiz reported he also was part of the Nogales Chamber of Commerce committee and that they were working with options to develop a workforce focus on other opportunities for students in cooperation with the community college, the school district, and other community members interested in job training.

Mr. Lopez reported he had attended the New Orleans National School Board Association Conference, where he attended many interesting sessions, in particular the one on AI where he learned how to use it in the classrooms. He thanked all NHS staff who helped get the gym set up for testing and Assistance. Superintendent Bonillas for her supervision. He reported he was also able to watch the presentation on the Bond sale and thanked Superintendent Canto and Business Director, Clementina Carlyle, for their hard work.

He further reported he would be attending as the ASBA Hispanic Caucus Board President, a National School Board Association meeting, including a NALEO conference.

He concluded by mentioning some of the highlights of his learning experiences as part of ASBA.

IV. Call to the Public

None

V. Consent Agenda

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:
Rojas, Muñozcano, Lucero, Ruiz, and Lopez

- a. Ratification of Expense/Payroll Vouchers
- b. Ratification of Student Activities/Auxiliary Operations Vouchers
- c. Student Activities/Auxiliary Operations Funds Extra Curricular Tax Credit
- d. Approval of Out-of-State Travel for NHS Football Coaching Staff (to attend the Second Session of FCPGA Coaching Staff Professional Development in Poway, CA May 31-June2, 2024
- e. Approval of Out-of-State Travel for Governing Board Member to attend the NALEO Conference in Las Vegas, NV June 17-20, 2024
- f. Approval of Out-of-State Travel for AJM and WCMS Administrators/Teachers to attend the IB Annual Conference in Washington, D.C. July 24-28, 2024
- g. Renewal of Sole Source Status to Follett Content Solutions for FY24-25
- h. Renewal of Sole Source Status to PowerSchool Group[LLC for FY 24-25
- i. Renewal of Sole Source Status to Off Duty Management (ODM) for FY24-25
- j. Renewal of Audit Services Contract for FY24-25 with Heinfeld, Meech & Co., PC.
- k. Approval of the Energy Consulting Services Agreement with Fusebox for FY24-25
- l. Approval of Student Transportation Contract Renewal -Citizen School Transport for FY24-25
- m. Approval of Fixed Asset Disposals/Transfers

- n. Approval of Personnel Agenda
- o. Approval of Addendum
- p. Renewal of Employees for School Year 2024-2025

VI. Action

- a. Recommendation to Appoint Nogales High School Principal

Superintendent Canto gave a brief overview and mentioned there was a diverse committee, and that they had recommended two strong individuals and the finalist had been Ms. Renee Travers, prior Assistant Principal at NHS. She gave a brief overview of her background and recommended approval as presented.

Mr. Ruiz made a motion and was seconded by Rojas for approval as presented to the Board.

Motion carried unanimously by members:
Ruiz, Rojas, Lucero, Muñozcano, and Lopez

Ms. Muñozcano congratulated Ms. Travers and welcomed her back to NUSD.

Mr. Rojas also congratulated Ms. Travers and welcomed her back to NUSD.

Mr. Lucero welcomed and congratulated Ms. Travers back to NUSD.

Mr. Ruiz stated he was glad to see prior students come back to give to the community and the students their service and welcomed Ms. Travers back to NUSD.

Mr. Lopez thanked Ms. Travers and welcomed her back.

Ms. Travers stated her appreciation for the Board's welcoming words and further stated she was looking forward to the new challenge.

Mr. Lopez thanked Superintendent Canto for the good choice.

- b. Approval of Textbook Adoption -Social Studies for Grades K-5

Superintendent Canto gave an overview of the textbooks and introduced Assistant Superintendent Aissa Bonillas to give an update.

Assistant Superintendent Bonillas stated the names of the people on the committee and how their selection took place.

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:
Rojas, Muñozcano, Ruiz, Lucero, and Lopez

c. Approval of Textbook Adoption -Math for Grades 6-8

Superintendent Canto recommended approval as presented and introduced Assistant Superintendent Bonillas to give an overview.

Assistant Superintendent Bonillas gave a brief overview explaining the process done to make the textbooks' selection.

She thanked the evaluation committee and mentioned the names of the committee members for the record.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:
Rojas, Muñozcano, Lucero, Ruiz, and Lopez

d. Approval of Textbook Adoption -Math for Grades 9-12

Superintendent Canto recommended approval as presented and introduced Assistant Superintendent Aissa Bonillas to give an overview.

Assistant Superintendent Bonillas gave an overview explaining the process done to make the textbooks' selection.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:
Rojas, Muñozcano, Lucero, Ruiz, and Lopez

e. Approval of Textbook Adoption -Advanced Placement – Math

Superintendent Canto recommended approval as presented and introduced Assistant Superintendent Aissa Bonillas to explain.

Assistant Superintendent Bonillas gave an overview explaining the process done to make the textbooks' selection.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:
Rojas, Muñozcano, Ruiz, Lucero, and Lopez

VII. Information and Discussion - None

VIII. Requests for Future Agenda Items

Mr. Rojas requested as a future agenda item, to provide an update on the District's physical education program available and perhaps find ways to continue to improve the program.

IX. Adjournment

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for adjournment of the public meeting.

Motion carried unanimously by members:
Rojas, Muñozcano, Lucero, Ruiz, and Lopez

Session adjourned at 4:42 p.m.

APPROVED BY THE BOARD

_____ President
Cesar A. Lopez

Respectfully Submitted,
Mary T. Lopez, Secretary
May 13, 2024

_____ Clerk
Patricia Muñozcano

_____ Member
Greg Lucero


_____ Member
Manny Ruiz

_____ Member
Robert S. Rojas

(For exact statements made during the Board Meeting, you may request a copy of the recording)

NOGALES UNIFIED SCHOOL DISTRICT

AGENDA ITEM SUMMARY

ITEM:	Consent Agenda	APPROVED:	
	Ratification of Expense/Payroll Vouchers		
SUBMITTED BY:	Clementina Carlyle 	DATED	05/8/24
	Finance Director		

BACKGROUND: The following Voucher(s) need to be ratified for payment:

1) Payroll Voucher:

P-21	Voucher #46 1051	April 19, 2024	\$1,441,443.69
P-21.1	Voucher #47 1052	April 19, 2024	\$ 77,248.37
P-21.2	Voucher #48 1053	April 19, 2024	\$ 2,626.25
P-21.3	Voucher #49 1054	April 19, 2024	\$ 1,967.36
P-21.4	Voucher #50 1055	April 19, 2024	\$ 300.69
P-21.3	Voucher # 1056	April 19, 2024	\$ 50.00
P-22	Voucher #51 1057	May 3, 2024	\$1,464,398.33
P-22.1	Voucher #52 1058	May 3, 2024	\$ 560,412.53
P-22.2	Voucher #53 1059	May 3, 2024	\$ 863,494.64
P-22.3	Voucher #54 1060	May 3, 2024	\$ 4,928.37

2) Expense Voucher:

E 1153		April 26, 2024	\$ 925,439.11
E 1154		April 22, 2024	\$ 286.82
E 1155		April 26, 2024	\$ 2,852.13

NOTE:

The Expense Vouchers have been reviewed by one of the board members prior to releasing the warrants.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the ratification of the Voucher(s), as presented.

ENCLOSURE (S):

Copies of Memorandums, District Voucher, Governing Board Resolution

RESOLUTION


A RESOLUTION OF THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA AUTHORIZING THE PROCESS FOR APPROVING ORDERS ON SALARY OR OTHER EXPENSES AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.

BE IT RESOLVED BY THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA, THAT:


Section 1. The Governing Board of the Nogales Unified School District No. 1 of Santa Cruz County hereby resolves to utilize ARIZ. REV. STAT §15-321 (G) to allow an order for salary or other expense to be signed between board meetings prior to the signing at a regular or special meeting of the Governing Board and that the order be ratified by the Board at the next regular or special meeting of the Governing Board. The order shall be signed by a majority of Governing Board.

Section 2. Ratification of Actions. All actions of the District's Governing Board President, any member of the District's Governing Board, the District's Assistant Superintendent or authorized designee, or other officers and agents of the District which conform to the purposes and intent of this resolution, are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

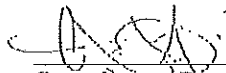
PASSED, ADOPTED AND APPROVED by the Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, on May 1, 2023



Manuel Ruiz, President



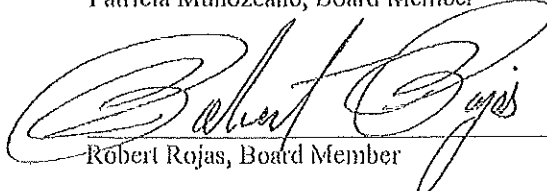
Greg Lucero, Clerk



Cesar Lopez, Board Member

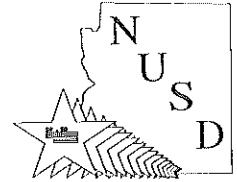


Patricia Munozcano, Board Member



Robert Rojas, Board Member

Nogales Unified School District No. 1



MEMORANDUM

Date: April 19, 2024

To: Clementina Carlyle, Finance Director *CC*

From: Elizabeth Perez, Payroll Specialist *EP*

Re: RATIFICATION OF PAYROLL VOUCHER

In accordance with the Governing Board Resolution dated May 1, 2023 I hereby submit to you the following payroll vouchers to be ratified at the next regular or special Governing Board Meeting.


<u>Date</u>	<u>Payroll #</u>	<u>Voucher</u>	<u>Amount</u>	<u>Check Type</u>
4/19/2024	21	46, 1051	\$1,441,443.69	Employee/Deductions
4/19/2024	21.1	47, 1052	\$77,248.37	Employee/Deductions
4/19/2024	21.2	48, 1053	\$2,626.25	Employee/Deductions
4/19/2024	21.3	49, 1054	\$1,967.36	Employee/Deductions
4/19/2024	21.4	50, 1055	\$300.00	Employee/Deductions
4/19/2024	21.3	1056	\$50.00	Deductions

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 46, 1051

Voucher Date: 04/19/2024

Prepared By: 

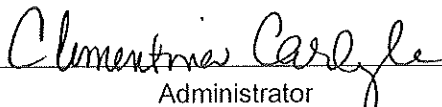
Pay Period: 21

Pay Cycle: BIWEEKLY

Printed: 04/19/2024 06:36:52 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,441,443.69 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator

Cesar Lopez President

Patricia Muñozcano Clerk

Greg Lucero Board Member

Robert Rojas Board Member

Manuel Ruiz Board Member


FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$815,570.00	\$59,752.12	\$90,489.10	\$136,679.38	\$1,102,490.60
011	\$41,686.98	\$3,044.76	\$4,768.99	\$1,976.01	\$51,476.74
013	\$59,455.91	\$4,336.76	\$6,815.41	\$4,625.47	\$75,233.55
020	\$7,557.53	\$550.73	\$691.73	\$740.78	\$9,540.77
101	\$47,948.59	\$3,509.45	\$5,473.05	\$11,246.03	\$68,177.12
183	\$3,929.68	\$298.86	\$482.96	\$343.94	\$5,055.44
220	\$29,487.30	\$2,170.22	\$3,094.22	\$4,536.25	\$39,287.99
226	\$718.56	\$48.80	\$88.31	\$94.28	\$949.95
265	\$2,308.04	\$175.14	\$283.65	\$496.90	\$3,263.73
275	\$1,274.24	\$97.48	\$156.60	\$7.10	\$1,535.42
282	\$1,296.00	\$98.83	\$159.27	\$329.98	\$1,884.08
346	\$50,248.22	\$3,728.90	\$6,175.41	\$8,919.26	\$69,071.79
408	\$3,243.23	\$247.90	\$398.59	\$609.55	\$4,499.27
570	\$6,680.40	\$455.86	\$623.58	\$1,217.40	\$8,977.24
	\$1,071,404.68	\$78,515.81	\$119,700.87	\$171,822.33	\$1,441,443.69

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 47, 1052

Voucher Date: 04/19/2024

Prepared By: 

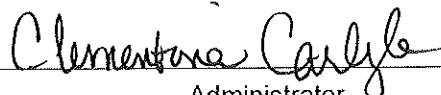
Pay Period: 21.1

Pay Cycle: BIWEEKLY

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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$77,248.37 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 Administrator	Cesar Lopez	President
	Patricia Muñozcano	Clerk
	Greg Lucero	Board Member
	Robert Rojas	Board Member
	Manuel Ruiz	Board Member

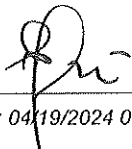
FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$62,797.24	\$4,804.02	\$7,607.14	\$835.27	\$76,043.67
183	\$1,000.00	\$76.50	\$122.90	\$5.30	\$1,204.70
	\$63,797.24	\$4,880.52	\$7,730.04	\$840.57	\$77,248.37

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 48, 1053

Voucher Date: 04/19/2024

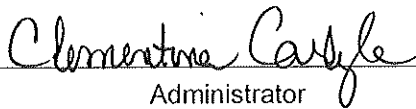
Prepared By: 

Pay Period: 21.2
 Pay Cycle: BIWEEKLY

Printed: 04/19/2024 06:38:32 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$2,626.25 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


 Administrator

Cesar Lopez	President
Patricia Muñozcano	Clerk
Greg Lucero	Board Member
Robert Rojas	Board Member
Manuel Ruiz	Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$1,880.00	\$143.80	\$231.08	\$9.96	\$2,264.84
199	\$300.00	\$22.95	\$36.87	\$1.59	\$361.41
	\$2,180.00	\$166.75	\$267.95	\$11.55	\$2,626.25

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 49, 1054

Voucher Date: 04/19/2024

Prepared By: 


Pay Period: 21.3

Pay Cycle: BIWEEKLY

Printed: 04/19/2024 06:41:27 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,967.36 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 _____ Administrator	Cesar Lopez _____ President
	Patricia Muñozcano _____ Clerk
	Greg Lucero _____ Board Member
	Robert Rojas _____ Board Member
	Manuel Ruiz _____ Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$1,967.36	\$0.00	\$0.00	\$0.00	\$1,967.36
	\$1,967.36	\$0.00	\$0.00	\$0.00	\$1,967.36

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 50, 1055

Voucher Date: 04/19/2024

Prepared By: 

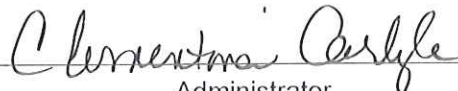
Pay Period: 21.4

Pay Cycle: BIWEEKLY

Printed: 04/19/2024 06:42:46 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$300.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


 Administrator

Cesar Lopez President

Patricia Muñozcano Clerk

Greg Lucero Board Member

Robert Rojas Board Member

Manuel Ruiz Board Member

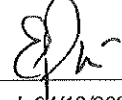
FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 1056

Voucher Date: 04/19/2024

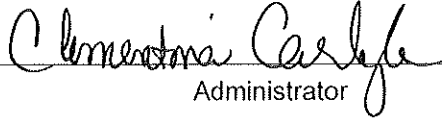
Prepared By: 

*ORIGINAL copy must be presented to the County Superintendent for payment
 DUPLICATE copy must be retained in school district's files*

Printed: 04/19/2024 06:43:32 PM

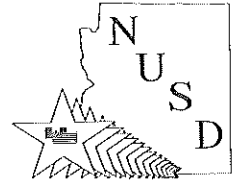
NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$50.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 Administrator	Cesar Lopez	President
	Patricia Muñozcano	Clerk
	Greg Lucero	Board Member
	Robert Rojas	Board Member
	Manuel Ruiz	Board Member

Fund		Amount
001	MAINTENANCE & OPERATION	\$50.00
		\$50.00

Nogales Unified School District No. 1



MEMORANDUM

Date: May 3, 2024 ✓
 To: Clementina Carlyle, Finance Director
 From: Elizabeth Perez, Payroll Specialist *EP*
 Re: RATIFICATION OF PAYROLL VOUCHER

In accordance with the Governing Board Resolution dated May 1, 2023 I hereby submit to you the following payroll vouchers to be ratified at the next regular or special Governing Board Meeting.

<u>Date</u>	<u>Payroll #</u>	<u>Voucher</u>	<u>Amount</u>	<u>Check Type</u>
5/3/2024	22	51, 1057	\$1,464,398.33	Employee/Deductions
5/3/2024	22.1	52, 1058	\$560,412.53	Employee/Deductions
5/3/2024	22.2	53, 1059	\$863,494.64	Employee/Deductions
5/3/2024	22.3	54, 1060	\$4,928.37	Employee/Deductions

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 51, 1057

Voucher Date: 05/03/2024

Prepared By: 

Pay Period: 22

Pay Cycle: BIWEEKLY

Printed: 05/06/2024 10:34:06 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,464,398.33 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator

Cesar Lopez President

Patricia Muñozcano Clerk

Greg Lucero Board Member

Robert Rojas Board Member

Manuel Ruiz Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$834,359.96	\$61,195.12	\$91,736.94	\$135,702.83	\$1,122,994.85
011	\$41,453.92	\$3,027.68	\$4,762.66	\$1,986.97	\$51,231.23
013	\$59,478.93	\$4,339.28	\$6,809.94	\$4,636.94	\$75,265.09
020	\$7,690.11	\$560.88	\$692.35	\$741.85	\$9,685.19
101	\$46,720.33	\$3,417.46	\$5,322.11	\$11,239.50	\$66,699.40
183	\$3,929.68	\$298.86	\$482.96	\$343.94	\$5,055.44
220	\$30,331.41	\$2,234.80	\$3,085.28	\$4,540.75	\$40,192.24
226	\$718.56	\$48.80	\$88.31	\$94.28	\$949.95
265	\$2,788.98	\$211.93	\$342.76	\$511.67	\$3,855.34
275	\$2,409.99	\$184.37	\$156.60	\$13.12	\$2,764.08
282	\$1,296.00	\$98.83	\$159.27	\$329.98	\$1,884.08
346	\$50,429.10	\$3,743.00	\$6,197.65	\$8,920.27	\$69,290.02
408	\$3,243.23	\$247.90	\$398.59	\$609.55	\$4,499.27
515	\$854.79	\$60.69	\$78.77	\$42.07	\$1,036.32
570	\$6,696.14	\$457.06	\$623.58	\$1,219.05	\$8,995.83
	\$1,092,401.13	\$80,126.66	\$120,937.77	\$170,932.77	\$1,464,398.33

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 52, 1058

Voucher Date: 05/03/2024

Prepared By: 

Pay Period: 22.1

Pay Cycle: BIWEEKLY

Printed: 05/06/2024 10:38:15 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$560,412.53 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator

Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$218,559.98	\$16,719.98	\$25,096.64	\$1,772.88	\$262,149.48
013	\$6,800.00	\$520.20	\$835.72	\$36.04	\$8,191.96
101	\$107,545.00	\$8,227.24	\$12,165.96	\$657.25	\$128,595.45
183	\$5,000.00	\$382.50	\$614.50	\$26.50	\$6,023.50
199	\$61,950.00	\$4,739.18	\$7,141.78	\$328.02	\$74,158.98
220	\$2,400.00	\$183.60	\$294.96	\$12.72	\$2,891.28
260	\$7,000.00	\$535.50	\$860.30	\$37.10	\$8,432.90
281	\$7,900.00	\$604.37	\$970.93	\$41.89	\$9,517.19
346	\$1,400.00	\$107.10	\$172.06	\$7.42	\$1,686.58
457	\$19,440.00	\$1,487.16	\$2,389.19	\$102.99	\$23,419.34
465	\$13,440.00	\$1,028.16	\$1,651.78	\$71.20	\$16,191.14
536	\$3,400.00	\$260.11	\$417.87	\$18.03	\$4,096.01
596	\$12,500.00	\$956.24	\$1,536.24	\$66.24	\$15,058.72
	\$467,334.98	\$35,751.34	\$54,147.93	\$3,178.28	\$560,412.53

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 53, 1059

Voucher Date: 05/03/2024

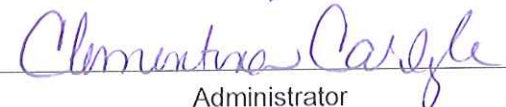
Prepared By: 

Pay Period: 22.2
Pay Cycle: BIWEEKLY

Printed: 05/06/2024 10:39:05 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$863,494.64 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 Administrator	Cesar Lopez	President
	Patricia Muñozcano	Clerk
	Greg Lucero	Board Member
	Robert Rojas	Board Member
	Manuel Ruiz	Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$20,096.00	\$1,537.28	\$2,161.11	\$357.43	\$24,151.82
012	\$700,577.00	\$53,230.66	\$80,582.16	\$4,953.00	\$839,342.82
	\$720,673.00	\$54,767.94	\$82,743.27	\$5,310.43	\$863,494.64

NOGALES UNIFIED SCHOOL DISTRICT #1
VOUCHER

Entity Number: 12-2-01

Voucher No: 54, 1060

Voucher Date: 05/03/2024

Prepared By: 

Pay Period: 22.3

Pay Cycle: BIWEEKLY

Printed: 05/06/2024 10:39:36 AM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$4,928.37 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Administrator

Cesar Lopez President

Patricia Muñozcano Clerk

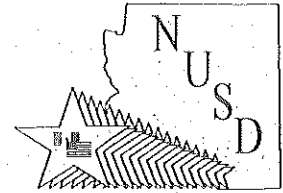
Greg Lucero Board Member

Robert Rojas Board Member

Manuel Ruiz Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$1,758.33	\$134.52	\$0.00	\$9.32	\$1,902.17
012	\$2,512.00	\$192.16	\$308.73	\$13.31	\$3,026.20
	\$4,270.33	\$326.68	\$308.73	\$22.63	\$4,928.37

Nogales Unified School District No. 1



Memorandum

✓
To: Clementina Carlyle, Finance Director

From: Isabel C. Alvarez, Accounts Payable Specialist *IA*

Date: April 25, 2024

Re: Ratification of Expense Voucher

In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1153	04/26/2024	\$925,439.11

Thank you.

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1153

Voucher Date: 04/26/2024

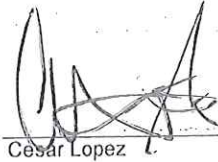
Prepared By: IA

Printed: 04/24/2024 07:00:01 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$925,439.11 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.




Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

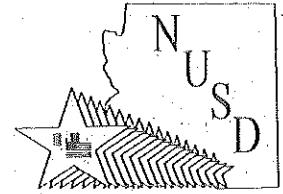
Fund		Amount
001	MAINTENANCE & OPERATION	\$184,174.06
101	TITLE I - LEA	\$26,700.87
162	21ST CCLC	\$8,985.75
220	IDEA - BASIC GRANT	\$7,888.52
260	CTE PERKINS	\$7,072.44
282	ARP HOMELESS 2	\$133.38
346	ESSER III	\$10,081.39
400	CTE STATE PRIORITY	\$1,625.38
457	RESULTS-BASED FUNDING	\$26,592.60
465	EARLY LITERACY	\$153.56

Voucher No: 1153

Voucher Date: 04/26/2024

Fund		Amount
473	ART CONSUMABLE	\$1,000.00
511	SUPPLY CHAIN ASSISTANCE FUNDS	\$17,770.35
530	GIFTS AND DONATIONS	\$10,276.37
570	INDIRECT COSTS	\$4,683.92
596	JOINT TECHNICAL EDUCATION	\$6,494.28
597	AZ INDUSTRY CREDENTIAL INCENTIVE	\$6,044.44
610	UNRESTRICTED CAPITAL OUTLAY	\$110,130.50
691	BUILDING RENEWAL GRANT	\$412,057.57
855	EMPLOYEE INSURANCE PROGRAM WITHHOLDING	\$83,573.73
		\$925,439.11

Nogales Unified School District No. 1



Memorandum

To: Clementina Carlyle, Finance Director

From: Isabel C. Alvarez, Accounts Payable Specialist IA

Date: April 22, 2024

Re: Ratification of Expense Voucher

In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1154	04/22/2024	\$286.82

Thank you.

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1154

Voucher Date: 04/22/2024

Prepared By:

IA

Printed: 04/22/2024 02:17:36 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$286.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.







Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

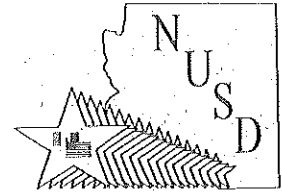
Manuel Ruiz

Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund	Amount
001 MAINTENANCE & OPERATION	\$286.82
	\$286.82

Nogales Unified School District No. 1



Memorandum

To: Clementina Carlyle, Finance Director

From: Isabel C. Alvarez, Accounts Payable Specialist *IA*

Date: April 25, 2024

Re: Ratification of Expense Voucher

In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1155	04/26/2024	\$2,852.13

Thank you.

NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1155

Voucher Date: 04/26/2024

Prepared By:

IA

Printed: 04/24/2024 07:00:24 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$2,852.13 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: ___ was approved at a public meeting of the governing board on _____ (A.R.S. 15-304), or ___ will be ratified at the next regular or special meeting of the governing board on _____ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$23.52
400	CTE STATE PRIORITY	\$87.97
610	UNRESTRICTED CAPITAL OUTLAY	\$2,740.64
		\$2,852.13

NOGALES UNIFIED SCHOOL DISTRICT #1

AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA: APPROVED:
Approval/Acceptance of Donation by Atlas International (Port
Devanning Services, LLC)

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED 4/19/2024
Finance Director

BACKGROUND:

Atlas International is submitting a donation of \$2,000 to Francisco Vasquez de Coronado Elementary School for parent engagement, student supplemental materials, technology software and music equipment, instructional supplies and furniture.

NOTE:

Upon Board approval, the Business Office will contact Atlas International to acknowledge approval of the donation.

RECOMMEDATION:

The Administrative recommendation is that the Governing Board accepts the donation being offered by Atlas International.

ENCLOSURES:

Request for Acceptance of Donation & Gifts Form

NOGALES UNIFIED SCHOOL DISTRICT #1
 310 W PLUM STREET
 PHONE(520) 287-0800 / FAX:(520) 287-6618

REQUEST FOR ACCEPTANCE OF GIFTS & DONATIONS

Name of Individual making donation: Atlas International

Representing (Firm, Corporation): Port Devanning Services, LLC

Address: 1777 N Frank Reed Rd. Suite 4 Nogales AZ 85621
Street City State Zip

Phone #: Fax #: E-Mail

Donated Item	Estimated Value	Serial/Vin #	Condition (Good, Fair, Poor)
Ck#7004	\$2,000.00		
*Cash/Check Donation:	\$2,000.00	Deposit to: Student Activities [] Donations Fund [X]	Gifts &

**If Cash/Check Donation please make check payable to Nogales Unified School District #1*

Purpose for which donation is intended (if any):

parent engagement (student supplemental materials) technology software and equipment
 music equipment and supplies instructional supplies furniture and equipment

FOR DISTRICT USE

School/Department requesting acceptance of donation: _____

Administrator Signature: [Signature] Date: 5/20/11

*** DONATIONS UNDER \$1000.00 MAY BE APPROVED BY SUPERINTENDENT**

 Superintendent Signature Date of Approval


*** DONATIONS OVER \$1000.00 MUST BE APPROVED BY GOVERNING BOARD**

 Governing Board Signature Date of Approval

NOGALES UNIFIED SCHOOL DISTRICT #1

AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA: APPROVED:
Approval/Acceptance of Donation by Valle Verde Rotary Club

SUBMITTED BY: Clementina Carlyle  DATE SUBMITTED 5/7/2024
Finance Director

BACKGROUND:

The Valle Verde Rotary Club is submitting a donation of \$3,600 to the Jazz Band, to perform at The Valle Verde Rotary Club Jazz in the Desert.

NOTE:

Upon Board approval, the Business Office will contact Valle Verde Rotary Club acknowledge approval of the donation.

RECOMMEDATION:

The Administrative recommendation is that the Governing Board accepts the donation being offered by Valle Verde Rotary Club.

ENCLOSURES:

Request for Acceptance of Donation & Gifts Form

NOGALES UNIFIED SCHOOL DISTRICT #1
 310 W PLUM STREET
 PHONE(520) 287-0800 / FAX:(520) 287-6618

REQUEST FOR ACCEPTANCE OF GIFTS & DONATIONS

Name of Individual making donation: The Valle Verde Rotary Club Foundation
 Representing (Firm, Corporation): The Valle Verde Rotary Club Foundation Inc
 Address: P.O. Box 311 Green Valley Az 85622
Street City State Zip
 Phone #: _____ Fax #: _____ E-Mail _____

Donated Item	Estimated Value	Serial/Vin #	Condition (Good, Fair, Poor)
CK #1479	\$3,600.00		
*Cash/Check Donation:	\$ 3,600.00	Deposit to: Student Activities [] Gifts & Donations Fund []	

**If Cash/Check Donation please make check payable to Nogales Unified School District #1*

Purpose for which donation is intended (if any):

2024 Jazz In the Desert Performance

acct# 2231

Signature: [Signature] Date: 4/29/24

[] Please provide the District Tax ID Number upon acceptance of Donation

FOR DISTRICT USE

School/Department requesting acceptance of donation: _____

Administrator Signature: _____ Date: _____

*** DONATIONS UNDER \$1000.00 MAY BE APPROVED BY SUPERINTENDENT**

 Superintendent Signature

 Date of Approval

*** DONATIONS OVER \$1000.00 MUST BE APPROVED BY GOVERNING BOARD**

 Governing Board Signature

 Date of Approval

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

AGENDA ITEM:

Approval of Out of State Travel for Ravi Dutt Chauniyal and Hugo Luna Nogales High School AP Teachers to attend the AP Annual Conference 2024, in Las Vegas, NV.

PRESENTER: Aissa Bonillas, Assistant Superintendent *AB* SUBMITTED ON: 3/22/2024

APPROVED ON: _____

BACKGROUND:

Mr. Ravi Dutt Chauniyal and Mr. Hugo Luna, NHS Teachers, will be attending the AP Annual Conference 2024 in Las Vegas, NV.

The conference is scheduled to be held from July 24th thru July 26th, 2024

Travel Costs are estimated to be as follows:

Registration Cost=	\$1,050.00
Airline/Transportation Cost=	\$1,200.00
Meals Reimbursement=	\$ 250.00
Hotel Cost=	\$2,050.00
Estimated Travel Costs=	\$4,550.00

RECOMMENDATION:

The Administration recommends approval of the Out of State Travel for Mr. Ravi Dutt Chauniyal and Mr. Hugo Luna permission to travel to Las Vegas, NV, as presented to the Board.

ENCLOSURES:

Travel Request Form
Conference Flyer

Aissa Bonillas
Administrative Approval Signature

4/22/2024
Date

Board Approval Signature

Date

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Ravi Dutt Chauniyal Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference AP Annual Conference 2024
 City/State: Las Vegas, Nevada

Date of Departure 7/23/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/26/24 Time of Return TBD
 Conference Start Date: 7/24/24 Conference End Date: 7/26/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
By providing AP Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.

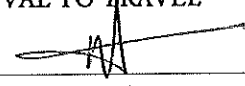
APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

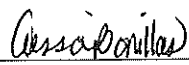
	Total Cost	Budget Code
Transportation:	\$600.00	001.100.2213.6580.210.000
Meals:	\$125.00	001.100.2213.6580.210.000
Lodging:	\$ 1,025.00	001.100.2213.6580.210.000
Registration Fee:	\$ \$525.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$2,275.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0


 Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	<u></u> Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Hugo Luna Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference AP Annual Conference 2024
 City/State: Las Vegas, Nevada

Date of Departure 7/23/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/26/24 Time of Return TBD
 Conference Start Date: 7/24/24 Conference End Date: 7/26/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
By providing AP Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.

APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$600.00	001.100.2213.6580.210.000
Meals:	\$125.00	001.100.2213.6580.210.000
Lodging:	\$ 1,025.00	001.100.2213.6580.210.000
Registration Fee:	\$ \$525.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$2,275.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0

Hugo Luna
Signature of Traveler


REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	<u><i>Alessa Amiles</i></u> Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent



[Home](#) [About](#) [Registration](#) [Venue and Hotel](#) [Agenda at a Glance](#)
[Program](#) [Attendee Info](#) [CEU Information](#) [Sponsors and Exhibitors](#)
[More](#) 

[Already registered? Log in here.](#)

AP Annual Conference 2024

Las Vegas, Nev.

The Venetian Resort Las Vegas

Main Conference: July 24-26, 2024
Postconference Workshops: July 27, 2024

[Register Now](#)

College Board is looking forward to gathering in person with educational professionals and advocates in 2024.



[Already registered? Log in here.](#)

AP Annual Conference 2024 | Main Conference: July 24–26, 2024
Postconference Workshops: July 27, 2024

The Venetian Resort | Las Vegas, NV

Program Overview

All functions are listed in Pacific Time.

Wednesday, July 24

Main Conference Day 1 - Your badge must say Main Conference to attend.

Conference Check-In

12 p.m.—6 p.m.

Check in and pick up your conference badge.

Discovery Hall Open

12 p.m.—4 p.m.

Come check out new technologies from our sponsors and exhibitors and get

Page 41 of 187
information on new College Board initiatives.

Special Programming

2–4:00 p.m.

We're working on crafting special experiences for you during this time slot. More details to come.

Learning Lounge Sessions

Various times

Sessions delivered by exhibitors and College Board staff regarding products and services. CEUs will not be provided for these sessions.

Conference Welcome

4–5 p.m.

Welcome to AP Annual Conference 2024. During this session we'll give you the conference basics and get you oriented with the program and what to expect.

*This session is not CEU-eligible.

Welcome Reception

5–6:30 p.m.

Join us in Discovery Hall for our Main Conference welcome reception. Reconnect and network with colleagues from across the country.

Thursday, July 25

Main Conference Day 2 - Your badge must say Main Conference to attend.

Conference Check-In

7 a.m.–5 p.m.

Page 42 of 187
Check in and pick up your conference badge.

Breakfast

7 a.m.–8:30 a.m.

Opening Plenary

8:30–9:45 a.m.

Join us for the conference opening plenary.

Discovery Hall Open

10 a.m.–4:30 p.m.

Come check out new technologies from our sponsors and exhibitors and get information on new College Board initiatives.

Learning Lounge Sessions

Various times

Sessions delivered by exhibitors and College Board staff regarding products and services. CEUs will not be provided for these sessions.

Concurrent Sessions

10–11 a.m.

60-minute sessions in most AP and Pre-AP subject areas.

Concurrent Sessions

11:15 a.m.–12:15 p.m.

60-minute sessions in most AP and Pre-AP subject areas.

Buffet Lunch

12:30 –2:00 p.m.

Lunch for main conference registrants including Thursday workshop participants.

Concurrent Sessions

2:15–3:15 p.m.

60-minute sessions in most AP and Pre-AP subject areas.

Concurrent Sessions

3:30–4:30 p.m.

60-minute sessions in most AP and Pre-AP subject areas.

Friday, July 26

Main Conference Day 3 - Your badge must say Main Conference to attend

Conference Check-In

7 a.m.–1 p.m.

Check in and pick up your conference badge if you haven't already.

Breakfast

7–8:30 a.m.

Discovery Hall Open

7–11:30 a.m.

Come check out new technologies from our sponsors and exhibitors and get information on new College Board initiatives.

Learning Lounge Sessions

Various times

Sessions delivered by exhibitors and College Board staff regarding products and services. CEUs will not be provided for these sessions.

Concurrent Sessions

9:00–10 a.m.

60-minute sessions in most AP and Pre-AP subject areas.

Concurrent Sessions

10:15–11:15 a.m.

60-minute sessions in most AP and Pre-AP subject areas.

Closing Plenary

11:30 a.m.–12:30 p.m.

Luncheon

12:30 p.m.–1:30 p.m.

Saturday, July 27

Postconference Workshops - Your badge must say Postconference to attend.

Conference Check-In

7 a.m.–1 p.m.

Check in and pick up your conference badge.

Breakfast

7–8:15 a.m.

One-Day Workshops

8:30 a.m.–4 p.m.

Workshop registration is required. Breakfast and lunch are included with registration. See the [workshops page](#) for more information.

Lunch

12–1 p.m.

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: _____
Approval of Out of State Travel for NHS Teachers to attend the IB Annual Conference in Washington, D.C. July 24-28, 2024

SUBMITTED BY: Aissa C. Bonillas DATE SUBMITTED: 4/22/24
Assistant Superintendent

BACKGROUND:

The International Baccalaureate Global Conference is a vibrant forum where a community of passionate educators gather and engage in robust discussion and share fresh ideas including best practices for education. A team from Nogales High School will attend as part of the District's Plan to implement an IB Program at the high school levels to increase the student achievement/success in this integral curriculum.

This annual training will be held in Washington, DC from July 25-28, 2024, with the pre-conference workshops to take place on July 25th.

Travel costs are estimated as follows:

Registration costs = \$ 1,400.00 x 5 = \$ 7,000.00
Hotel costs = \$ 1,390.00 x 5 = \$ 6,950.00
Transportation costs = \$ 1,025.00 x 5 = \$ 5,125.00
Travel reimbursements = \$ 275.00 x 5 = \$ 1,375.00

Total estimated travel costs = \$ 20,450.00

RECOMMENDATION:

It is the administrative recommendation that the Governing Board approve the Out-of-State Travel Requests for 5 teachers for travel July 24-28, 2024 to Washington, D.C.

ENCLOSURES:

IB Travel Conference Information
Travel Request Forms

Aissa Bonillas
Administrative Approval

4/22/24
Date

Board Member Approval

Date

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Santosh Kumar Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference IB Global Conference 2024
 City/State: Washington DC

Date of Departure 7/24/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/28/24 Time of Return TBD
 Conference Start Date: 7/25/24 Conference End Date: 7/28/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No x
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes x No

How would this conference benefit the school district?
By providing IB Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.

APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$1,025.00	001.100.2213.6580.210.000
Meals:	\$ 275.00	001.100.2213.6580.210.000
Lodging:	\$ 1,390.00	001.100.2213.6580.210.000
Registration Fee:	\$ 1,400.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$4,090.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL
 Number of days a substitute is needed 0

Santosh Kumar
 Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

		<u>Aissa Bonillas</u>
Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Juan Marroquin Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference IB Global Conference 2024
 City/State: Washington DC

Date of Departure 7/24/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/28/24 Time of Return TBD
 Conference Start Date: 7/25/24 Conference End Date: 7/28/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
By providing IB Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.


APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent


	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001.100.2213.6580.210.000
Meals:	\$ 275.00	001.100.2213.6580.210.000
Lodging:	\$ 1,390.00	001.100.2213.6580.210.000
Registration Fee:	\$ 1,400.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$4,090.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0


 Signature of Traveler

REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	<u></u> Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Ricardo Medina Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference IB Global Conference 2024
 City/State: Washington DC

Date of Departure 7/24/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/28/24 Time of Return TBD
 Conference Start Date: 7/25/24 Conference End Date: 7/28/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
By providing IB Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.

APPROXIMATE DISTRICT EXPENSE:


(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent


	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001.100.2213.6580.210.000
Meals:	\$ 275.00	001.100.2213.6580.210.000
Lodging:	\$ 1,390.00	001.100.2213.6580.210.000
Registration Fee:	\$ 1,400.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$4,090.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0


 Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	 Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Melissa Dembowski Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference IB Global Conference 2024
 City/State: Washington DC

Date of Departure 7/24/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/28/24 Time of Return TBD
 Conference Start Date: 7/25/24 Conference End Date: 7/28/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
By providing IB Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.

APPROXIMATE DISTRICT EXPENSE:

(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001.100.2213.6580.210.000
Meals:	\$ 275.00	001.100.2213.6580.210.000
Lodging:	\$ 1,390.00	001.100.2213.6580.210.000
Registration Fee:	\$ 1,400.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$ 4,090.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0

Melissa Dembowski
Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

		<u>Alissa Bonillas</u>
Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Luke Brannen Position/Grade Teacher School/Dept: Nogales High School
 Name of Conference IB Global Conference 2024
 City/State: Washington DC

Date of Departure 7/24/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/28/24 Time of Return TBD
 Conference Start Date: 7/25/24 Conference End Date: 7/28/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
By providing IB Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
My plans are to share with my colleagues the information that I learn at the conference.

APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$1,025.00	001.100.2213.6580.210.000
Meals:	\$ 275.00	001.100.2213.6580.210.000
Lodging:	\$ 1,390.00	001.100.2213.6580.210.000
Registration Fee:	\$ 1,400.00	001.100.2213.6580.210.000
Substitute Cost	\$	
Total Cost to go	\$4,090.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0

hbb
Signature of Traveler

REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	<u><i>Aissa Bonillas</i></u> Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 3/21/24

Name Aissa Bonillas Position/Grade Assistant Superintendent School/Dept: Nogales High School
 Name of Conference IB Global Conference 2024
 City/State: Washington, DC

Date of Departure 7/24/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 7/25/24 Time of Return TBD
 Conference Start Date: 7/25/24 Conference End Date: 7/28/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
 By providing IB Professional Development for teachers to expand on their teaching.

What are your plans for sharing this information?
 My plans are to share with my colleagues the information that I learn at the conference.

APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001.100.2570.6560.210.000
Meals:	\$ 275.00	001.100.2570.6580.210.000
Lodging:	\$ 1,390.00	001.100.2570.6580.210.000
Registration Fee:	\$ 1,400.00	001.100.2570.6360.210.000
Substitute Cost	\$	
Total Cost to go	\$4,090.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL
 Number of days a substitute is needed 0

Signature of Traveler


.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	<u>Aissa Bonillas</u> Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Registration

 Last updated: 12 December 2023

Register for the IB Global Conference, Washington DC, taking place from 25-28 July 2024.

All attendees will enjoy an extensive line-up of inspirational speakers, staff and peer-to-peer breakout sessions, social activities, networking opportunities, and much more. Pre-conference workshops will take place on 25 July 2024.

Main conference including pre-conference

Early bird registration: USD 1,287 (discount available until 10 April)


Standard registration: USD 1,400

This three-day registration option includes the following.

- Over 100 sessions including keynotes, peer-to-peer and IB staff breakouts and specialized sessions
- Interactive pre-conference workshops led by expert facilitators for leadership skills and professional development
- Opening reception on Thursday 25 July
- Lunch and refreshment breaks on Friday 26 July
- Lunch, refreshment breaks and celebration dinner on Saturday 27 July
- Refreshment break on Sunday 28 July



Programme

 Last updated: 12 December 2023

The IB Global Conference, Washington DC, 2024, will take place from 25-28 July 2024. Our conference programme, designed to inspire, educate and connect, will consist of over 100 breakout sessions, 3 keynote speakers, and a multitude of networking opportunities. We invite you to learn more about the conference programme below.

We will add more details about the conference programme and pre-conference workshops in the coming months. Check back regularly for updates!

Sessions are scheduled according to Eastern Standard Time (UTC-5).

Thu 25 Jul

Fri 26 Jul

Sat 27 Jul

Sun 28 Jul

Thursday 25 July 2024

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

AGENDA ITEM:

Approval of Out of State Travel for Zulema Fragoso, NHS Counselor to attend the RMACAC Summer Board Retreat 2024, in Denver, CO.

PRESENTER: Aissa Bonillas, Assistant Superintendent *AB*

SUBMITTED ON: 4/22/2024 *ab*

APPROVED ON: _____

BACKGROUND:

Ms. Zulema Fragoso, NHS Counselor, will be attending The RMACAC in Denver, CO.

The conference is scheduled to be held from June 5th – June 7th, 2024

Travel Costs are estimated to be as follows:

Registration Cost=	\$ NO REGISTRATION FEE (BOARD MEMBER)
Airline/Transportation Cost=	\$895.00
Meals Reimbursement=	\$150.00
Hotel Cost=	\$527.46
Estimated Travel Costs=	\$1,572.46

RECOMMENDATION:

The Administration recommends approval of the Out of State Travel for Ms. Zulema Fragoso permission to travel to Denver, CO, as presented to the Board.

ENCLOSURES:

Travel Request Form
Itinerary



Administrative Approval Signature



Date

Board Approval Signature

Date

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 4/22/24

Name Zulema Fragoso Position/Grade Counselor School/Dept: Nogales High School
 Name of Conference RMACAC Summer Board Retreat 2024
 City/State: Denver Colorado

Date of Departure 6/4/24 Time of Departure TBD Total Nights Out-of-Town
 Date of Return 6/7/24 Time of Return TBD
 Conference Start Date: 6/5/24 Conference End Date: 6/7/24
 Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No X
 If no, please contact the Human Resources Department to obtain this annual form.
 Is this conference or one similar available through a webinar? Yes X No

How would this conference benefit the school district?
As part of the RMACAC Executive Board, I am representing Nogales Unified School District.

 What are your plans for sharing this information?

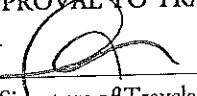
APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form

 Superintendent


	Total Cost	Budget Code
Transportation:	\$ 895.00	001.100.2213.6580.210.000
Meals:	\$ 150.00	001.100.2213.6580.210.000
Lodging:	\$ 527.46	001.100.2213.6580.210.000
Registration Fee:	\$ N/A	
Substitute Cost	\$	
Total Cost to go	\$1,572.46	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL
 Number of days a substitute is needed 0

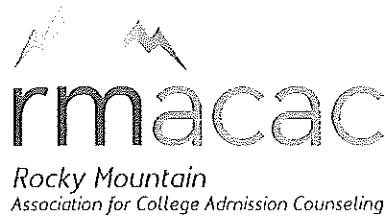


 Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	 Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent
Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL



RMACAC Summer Board Retreat 2024
June 5-7
Exact location TBD
North Denver Metro

Overview

All meetings are held at hotel location.

Dress: casual, warm layers highly recommended, bring RMACAC swag for photo

Wednesday, June 5

12:00pm Arrival, lunch????

1:00pm RMACAC Board Meeting

Jon Mires, Frank Laro, Diane Campbell, Danielle Yepa Gunderson, Sara Strickland, Kylie Rigdon, Julie Kutsner, Valentina Rojas Gutierrez, Abby Tudor, Brooke Gabrielli, Hannah Haage, Nick Grenoble, Zulema Fragoso, Justin Duval, Katie Cannon, Britt Baker-Brousseau, Cindy Black, Sam Bader

Call to order

- Review minutes from April 2024 Board Meeting (at Conference)
- Agenda overview and housekeeping
- Keys for success as a RMACAC Board Member
 - Robert's Rules of Order
 - Policy and Procedure Manual
 - RMACAC Strategic Plan
 - RMACAC Bylaws

1:15pm Welcome & Icebreakers

1:30pm Team Building

2:15pm Break

2:30pm Year in Review
-What worked? What needs work?

2:45pm RMACAC Board Updates

Officer Updates

President (JM)
President-Elect (DC)
Past President (FL)
Treasurer (SS)
Secretary (DYG)
Executive Assistant (JK)

Committee Reports

Admissions Practices (VRG)
Advancement (AT)
College Fairs (BG)
Communications (HH)
Government Relations (NG)
IDEA (ZF)
Membership (JD)
Mentorship & Volunteers (KC)
Professional Development (BBB)
Public High School (CB)
Tribal Institution Relations (SB)

3:30 Old Business

4:30pm Adjourn

6:00pm Depart for Dinner

6:30pm Dinner at ??

Thursday, January 6
Group picture day. Wear RMACAC swag!

8:00am Breakfast

8:45am Conference Discussions

- 2024 Igniting the Flame Conference Debrief
- 2025 Conference Planning Discussion
- 2026 Site Visit Update??

9:30am New Business

- 11:15am Group picture, then depart for lunch
- 11:30am Lunch at ??
- 1:30pm New Business (cont.)
- 2:30pm Liasons defining and connecting
- 4:30pm Adjourn
- 6:00pm Depart for dinner
- 6:15pm Dinner at ??

Friday, January 12

- 8:00am Breakfast on your own complimentary with room
- 8:15am Budget Review and Approval
- 9:30am Strategic Planning
- How do we want RMACAC to evolve over the next 5 years?
 - Outline goals, aspirations, resolutions, etc. for organization
- 11:00am Board Member Recognitions
- 11:30am Adjourn

Future Dates for RMACAC Board

2024 NACAC Annual Conference in Los Angeles

Conference Dates: September 26-28, 2024

Arrive by 12pm Wed September 25, depart after conference concludes Sat, September 28
Los Angeles Convention Center

2025 Winter Board Retreat

TBA: Doodle will come but sometime in January

2025 RMACAC Conference in Salt Lake City

Conference Dates: April 7-9, 2025

Arrive by 12pm Sunday April 14, depart after 12pm Wednesday April 17

DoubleTree Colorado Springs

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT Agenda DATE APPROVED:
Approval of Out of State Travel for Clementina Carlyle to attend the ASBO International Eagle Institute at Dearborn, Michigan July 16-19, 2024

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 05.07.2024
Finance Director

BACKGROUND:

The ASBO Eagle Institute bridges the gap between the past and present, empowering today's school business practitioners by extracting valuable insights from the great leaders of yesteryear. Eagle Institute fosters a deeper understanding of leadership principles through the lens of historical exemplars. Attendees leave equipped with practical strategies and inspiration to navigate the challenges of modern school business practices. In addition, this will provide SFO (School Finance & Operations) contact hours required for continued certification.

This annual training will be held in Dearborn, Michigan from July 16-18, 2024.

Travel costs are estimated to be as follows:

Table with 2 columns: Cost Category, Amount. Rows include Registration Costs (\$1,800.00), Airline Costs (\$ 600.00), Hotel Costs (\$ 850.00), Meal Reimbursements (\$ 100.00), Shuttle/parking/mileage (\$ 150.00), Total Estimated Travel Costs (\$3,500.00).

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Out-of-State Travel Requests for Clementina Carlyle for travel July 16-19, 2024 to attend the ASBO International Eagle Institute at Dearborn, Michigan.

ENCLOSURES:

ASBO International Eagle Institute Event Information
Travel Request Forms

Clementina Carlyle
Administrative Approval Signature

05.07.24
Date

Board Approval Signature

Date

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 05.07.2024

Name Clementina Carlyle Position/Grade Finance Director School/Dept: Business Office
 Name of Conference ASBO International Eagle Institute
 City/State: Dearborn, Michigan

Date of Departure 07/16/2024 Time of Departure 5:00 am Total Nights Out-of-Town 3
 Date of Return 07/19/2024 Time of Return 5:00 pm
 Conference Start Date: 07.16.24 Conference End Date: 07.18.24

Is this conference or one similar available through a webinar? Yes No

How would this conference benefit the school district?

The Eagle Institute fosters a deeper understanding of leadership principals and will provide practical strategies and inspiration to navigate the challenges of modern school business practices. This training also provides contact hours for my SFO certification.

What are your plans for sharing this information?

I will share the information I receive with my department and administration verbally and electronically if it's made available.

APPROXIMATE DISTRICT EXPENSE:

(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other ground transportation

Approval for Car Rental: _____ Yes _____ No _____ *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 750.00	570.100.2570.6580.501.720
Meals:	\$ 100.00	570.100.2570.6580.501.720
Lodging:	\$ 850.00	570.100.2570.6580.501.720
Registration Fee:	\$ 1,800.00	570.100.2570.6360.501.720
Substitute Cost	\$	
Total Cost to go	3,500.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed _____

Clementina Carlyle
Signature of Traveler

REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Conference Brochure Must Be Attached.



[About](#) [Registration](#) [Schedule](#) [Travel/Hotel](#) [Safety](#) [Attendees](#)

search

Register for the 2024 Eagle Institute!

Limited to 75 school business professionals

▶ [Register Today](#)

Due to limited space, this conference is only open to school business professionals, and affiliate staff.

Please review the latest [safety](#) requirements before registering.

[Questions?](#)

Guest Policy

Guests are invited to attend Tuesday night's welcome reception and dinner for a fee of \$175.

Guests are encouraged to explore Dearborn independently for the remainder of the conference.

Cancellation Policy

If you cancel in writing by March 9, 2024, ASBO International will refund your full registration fee. Cancellations made after March 9, 2024, will incur a \$500 fee. There will be no refunds for cancellations made after May 9, 2024.

Category	Price
School Business Professional Member Includes Individuals, District Members, Affiliate Executive Directors, Affiliate Staff	\$1,800
School Business Professional Non-Member	\$2,100
Guest Guest fee includes Tuesday night's welcome reception and dinner. Not eligible for an ASBO membership category. Guests must register with a qualified attendee.	\$175

[Contact Us](#)[Code of Conduct](#)[Sign in](#)

Hotel Information

The Henry, Autograph Collection
Fairlane Plaza, 300 Town Center Drive
Dearborn, Michigan 48126
313-441-2000

Website

Reservations

Guest rooms have been reserved at the discounted rate of \$219 + applicable taxes (single or double occupancy, standard rooms) per night. Your conference registration confirmation will include a link to reserve your hotel accommodations. The ASBO International group rate is available until June 17, 2024, or until the block has been filled. A deposit equal to one night's stay is required to hold each individual's reservation.

Cancellation Policy: All reservations must be accompanied by a first-night room deposit or guaranteed with a major credit card. Reservations canceled within 72 hours of arrival will be charged a non-refundable one-night's stay.

Parking

Complimentary self-parking is available on-site.



NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT Agenda DATE APPROVED:
Approval of Out of State Travel for Clementina Carlyle to attend the ASBO International Annual Conference at Nashville, Tennessee September 17-20,2024

SUBMITTED BY: Clementina Carlyle Finance Director DATE SUBMITTED: 05.07.2024

BACKGROUND:

The ASBO International Conference provides professional development sessions, technical sessions focused on improving budgeting systems, financial planning practices, relevant, well-informed legislative updates and provides world-class networking with global and local perspectives from colleagues and experts around the world. In addition, this will provide SFO (School Finance & Operations) contact hours required for continued certification.

This annual training will be held in Nashville, Tennessee from September 17-20, 2024.

Travel costs are estimated to be as follows:

Table with 2 columns: Cost Category and Amount. Rows include Registration Costs, Airline Costs, Hotel Costs, Meal Reimbursements, Shuttle/parking/mileage, and Total Estimated Travel Costs.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Out-of-State Travel Requests for Clementina Carlyle for travel September 16-21, 2024 to Nashville, Tennessee.

ENCLOSURES:

ASBO International Annual Conference Event Information
Travel Request Forms

Clementina Carlyle
Administrative Approval Signature

05.07.24
Date

Board Approval Signature

Date

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 05.07.2024

Name Clementina Carlyle Position/Grade Finance Director School/Dept: Business Office
 Name of Conference ASBO International Annual Conference and Pre-Conference
 City/State: Nashville, Tennessee

Date of Departure 09/16/2024 Time of Departure 5:00 am Total Nights Out-of-Town 5
 Date of Return 09/21/2024 Time of Return 5:00 pm
 Conference Start Date: 09/17/2024 Conference End Date: 09/20/2024

Is this conference or one similar available through a webinar? _____ Yes No

How would this conference benefit the school district?
The ASBO International Conference provides professional development sessions, technical sessions focused on improving budgeting systems, financial planning, relevant, well-informed legislative updates and provides world-class networking with global and local perspectives.

What are your plans for sharing this information?
I will share the information I receive with my department and administration verbally and electronically if it's made available.

APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other ground transportation

Approval for Car Rental: _____ Yes _____ No _____ *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 805.00	570.100.2570.6580.501.720
Meals:	\$ 400.00	570.100.2570.6580.501.720
Lodging:	\$ 1,750.00	570.100.2570.6580.501.720
Registration Fee:	\$ 1,174.00	570.100.2570.6360.501.720
Substitute Cost	\$	
Total Cost to go	4,129.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed _____
 Signature of Traveler Clementina Carlyle

REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Conference Brochure Must Be Attached.

– ASBO INTERNATIONAL'S ANNUAL CONFERENCE & EXPO –



NASHVILLE, TENNESSEE | SEPTEMBER 18–20

Registration Link + Fees

▶ Register Today!

By registering for this event, you agree to adhere to the [attendance guidelines](#).

If you cancel in writing by **June 1, 2024**, ASBO International will refund your full registration fee. Cancellations between **June 1** and **July 18** will incur a **\$200 fee**. There will be no refunds after **July 18, 2024**. You will have the option to transfer your registration to a colleague. You will not be able to keep the credit in your account for a future meeting.

Starting **July 18** you will only be able to pay for your online registration with a credit card. Contact asboreq@asbointl.org if you have any questions or concerns.

If you register for the membership/registration package and cancel, we will keep **\$299** for your membership dues.

Annual Conference & Expo Registration Fees

[Contact Us](#)[Code of Conduct](#)[Sign in](#)

- ASBO INTERNATIONAL'S ANNUAL CONFERENCE & EXPO -



NASHVILLE, TENNESSEE | SEPTEMBER 18-20

Schedule at a Glance

Schedule is subject to change.

Tuesday, September 17	
12:00 pm – 4:00 pm	Registration
1:00 pm – 5:00 pm	Pre-Conference Workshops (\$)
3:00 pm – 6:00 pm	Emerging Leaders Scholarship Workshop (Invitation Only)
Wednesday, September 18	
7:00 am – 6:00 pm	Registration
8:00 am – 9:00 am	Education Sessions (Including Affiliate Track)

Wednesday, September 18

9:15 am – 10:15 am	Education Sessions (Including Affiliate Track)
10:30 am – 11:30 am	Education Sessions (Including Affiliate Track)
11:30 am – 1:00 pm	Lunch Break <i>(on your own)</i>
1:00 pm – 1:30 pm	Opening Session
1:45 pm – 2:45 pm	Education Sessions (Including Affiliate Track)
3:00 pm – 4:00 pm	Education Sessions (Including Affiliate Track)
4:15 pm – 5:15 pm	Education Sessions (Including Affiliate Track)
5:45 pm – 6:30 pm	First Timer’s Reception
5:45 pm – 6:30 pm	Corporate Alliance Partners’ Reception (Invitation Only)
6:30 pm – 7:30 pm	Welcome Reception
7:30 pm – 11:00 pm	Complimentary shuttles for registered participants to/from downtown Nashville <i>Last pick-up from downtown: 11:00 pm</i>

Thursday, September 19

7:00 am – 6:00 pm	Registration
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Thursday, September 19

8:00 am – 9:00 am	Education Sessions (Including Affiliate Track)
9:15 am – 10:15 am	Innovation Hour
10:30 am – 12:00 pm	General Session
12:00 pm – 1:30 pm	Lunch Break <i>(on your own)</i>
12:00 pm – 1:30 pm	AEDG Meeting (Invitation Only)
1:30 pm – 2:30 pm	Education Sessions (Including Affiliate Track)
2:45 pm – 3:45 pm	Education Sessions (Including Affiliate Track)
3:45 pm – 5:45 pm	Expo Opening Reception
6:15 pm – 8:30 pm	Eagle Award Reception and Dinner (Invitation Only)
6:15 pm – 8:30 pm	Pinnacle Award Reception and Dinner (Invitation Only)
5:45 pm – 11:00 pm	Complimentary shuttles for registered participants to/from downtown Nashville <i>Last pick-up from downtown: 11:00 pm</i>

Friday, September 20

7:30 am – 4:00 pm	Registration
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Page 70 of 187 Friday, September 20	
8:00 am – 9:00 am	Education Sessions
9:15 am – 10:15 am	Best in School Business Awards
10:15 am – 12:15 pm	Expo Closing Reception
12:15 pm – 1:30 pm	Lunch Break <i>(on your own)</i>
12:15 pm – 1:30 pm	Industry Insights Luncheon (Invitation Only)
1:30 pm – 2:30 pm	Education Sessions
2:45 pm – 3:45 pm	Education Sessions
4:00 pm – 5:00 pm	Education Sessions
5:00 pm – 6:00 pm	President's Closing Reception
6:00 pm – 12:00 am	Complimentary shuttles for registered participants to/from downtown Nashville <i>Last pick-up from downtown: 12:00 am</i>

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Powered by Higher Logic

**Nogales Unified School District No. 1
Agenda Item Summary**

ITEM: Consent Agenda **DATE APPROVED:**
Approval of Out of State Travel for DSMS Staff and Student Members to attend the National Engineering Design Achievement (MESA) USA Competition in San Diego, CA – June 24-27, 2024

SUBMITTED BY: Chris Miranda *CM* **DATE SUBMITTED:** 05/10/24
Principal

BACKGROUND:

The Desert Shadows Middle School (DSMS) MESA Club has the opportunity to represent the District and the State at the Math, Engineering, and Science Achievement (MESA) National Competition to be held June 25th-27th in San Diego, CA.

The DSMS students earned this honor after being named the MESA winners for the State of Arizona last week and will be competing for the third time at this nationally recognized academic event. They also won the same honor last year, making this a back-to-back award for DSMS MESA club.

The MESA co-sponsors (Ms. Bell and Ms. Yalnaty) and principal (Mr. Miranda) will travel to attend the event with the students. It is anticipated that the state will cover most, if not all, of the cost of travel for the students and one of the club sponsors. The district would then cover the cost of the other three staff to travel.

Estimated travel costs are as follows:

Registration costs: \$5 x 3 employees	= \$15.00
Transportation Costs (Airfare and Shuttle) \$750 x 2	=\$1,500.00
Hotel Costs: 1 teacher and 1 administrator \$560x2	=\$1,120.00
Meal Reimbursements: 1 teacher and 1 administrator \$236x2	=\$472.00
Total Estimated Travel Costs	~\$3,107.00

RECOMMENDATION:

The administrative recommendation is for the Governing Board to approve the out-of-state travel for Desert Shadows Middle School staff and students to travel to National MESA Competition on June 24-27, 2024 to San Diego, California.

ENCLOSURE:

National Mesa Competition Information

Travel Request Forms

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 05/10/24

Name Christopher Miranda Position/Grade Principal
 School or Department Desert Shadows Middle School
 Name of Conference National Math Engineering Science, Achievement (MESA) USA Competition
 Destination San Diego, CA
 Date of Departure 06/24/24 Time of Departure 5:00 a.m. Total Nights Out-of-Town 3
 Date of Return 06/27/24 Time of Return 6:30 p.m.
 Is this conference or one similar available through a webinar? _____ Yes No

How would this conference benefit the school district? Provide educational academic competition information to other student clubs to further support STEM Skill building opportunities.
 What are your plans for sharing this information?
Information will be shared appropriately.

Christopher Miranda
Signature of Traveler

APPROXIMATE DISTRICT EXPENSE:

(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other _____

Approval for Car Rental: _____ Yes _____ No _____ *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 750.00	001.100.2650.6626.501.700
Meals:	\$ 236.00	001.100.2570.6580.104.700
Lodging:	\$ 560.00	001.100.2570.6580.104.700
Registration Fee:	\$ 5.00	001.100.2570.6360.104.700
Substitute Cost	\$	
Total Cost to go	\$ 1551.00	APPROXIMATE COSTS

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
<u>5/10/24</u> Date Approved	Date Disapproved	<u>Angela Cento</u> Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent
<u>5/10/24</u> Date Approved	Date Disapproved	<u>Angela Cento</u> Signature of Superintendent

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 05/10/24

Name Roxanne Bell Position/Grade Teacher
 School or Department Desert Shadows Middle School
 Name of Conference National Math Engineering Science, Achievement (MESA) USA Competition
 Destination San Diego, CA
 Date of Departure 06/24/24 Time of Departure 5:00 a.m. Total Nights Out-of-Town 3
 Date of Return 06/27/24 Time of Return 6:30 p.m.
 Is this conference or one similar available through a webinar? Yes No

How would this conference benefit the school district? Provide educational academic competition information to other student clubs to further support STEM Skill building opportunities.

What are your plans for sharing this information?
Information will be shared appropriately.

Roxanne Bell
 Signature of Traveler

APPROXIMATE DISTRICT EXPENSE:

(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other _____

Approval for Car Rental: _____ Yes _____ No _____ *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 750.00	001.100.2213.6626.501.700
Meals:	\$ 236.00	001.100.2213.6580.104.700
Lodging:	\$ 560.00	001.100.2213.6580.104.700
Registration Fee:	\$ 5.00	001.100.2213.6360.104.700
Substitute Cost	\$	
Total Cost to go	\$ 1551.00	APPROXIMATE COSTS

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
<u>5/10/24</u>		<u>Angela Cantor</u>
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent
<u>5/10/24</u>		<u>Angela Cantor</u>

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 05/10/24

Name Suneetha Yalnaty Position/Grade Teacher
 School or Department Desert Shadows Middle School
 Name of Conference National Math Engineering Science, Achievement (MESA) USA Competition
 Destination San Diego, CA
 Date of Departure 06/24/24 Time of Departure 5:00 a.m. Total Nights Out-of-Town 3
 Date of Return 06/27/24 Time of Return 6:30 p.m.
 Is this conference or one similar available through a webinar? _____ Yes No

How would this conference benefit the school district? Provide educational academic competition information to other student clubs to further support STEM Skill building opportunities.

What are your plans for sharing this information?
Information will be shared appropriately.

Suneetha Yalnaty
 Signature of Travel

APPROXIMATE DISTRICT EXPENSE:

(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other _____

Approval for Car Rental: _____ Yes _____ No _____ *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 750.00	001.100.2213.6626.501.700
Meals:	\$ 236.00	001.100.2213.6580.104.700
Lodging:	\$ 560.00	001.100.2213.6580.104.700
Registration Fee:	\$ 5.00	001.100.2213.6360.104.700
Substitute Cost	\$	
Total Cost to go	\$ 1551.00	APPROXIMATE COSTS

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed 0

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
<u>5/10/24</u>	Date Disapproved	<u>Angela Lando</u>
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL

Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent
<u>5/10/24</u>	Date Disapproved	<u>Angela Lando</u>

[RETURN TO EVENTS LISTING](#)

2024 National Engineering Design Competition

Event Information

2024 National Engineering Design Competition
June 24-27, 2024
San Diego State University

[MORE INFO](#)

The theme for the 2024 MESA USA National Engineering Design Competition (NEDC) is *Designing for Equity Locally to Affect Sustainability Globally*.

According to the World Health Organization, equity is the absence of avoidable or remedial differences. Those differences can be defined socially, physically, physiologically, geographically, economically, or demographically. Given the current state, *Designing for Equity* has never been more important.

For this project, student teams will identify an individual or group who experiences some type of inequity (i.e., a user). Teams will employ human-centered design practices to engineer a solution. Teams must use a coding component as the main component of their design. Teams must use the United Nations Sustainable Development Goals (UN-SDGs) in a community-centered capacity for their project. UN-SDG provides a broad view of global efforts to promote equity. Aligning to a goal will guide students in narrowing their focus to help their community.

Each competing team must consist of 2-4 students who are active members of a MESA program affiliated with the MESA USA national organization. Solutions and recommendation(s) for next steps will be presented at the MESA USA National Engineering Design Competition. The first place middle and high school teams from State events will participate in the national competition. This National Competition event will occur in June 2024 in California.

Competition Components

The components listed below will be used to assess the effective implementation of a human-centered design approach in the context of designing for equity, effective implementation of the engineering design process, and the functionality of the prototype.

High school and middle school teams selected to participate in the National Competition will compete in the four components below:

- 1. Design Proposal** – The objective of the Design Proposal is to provide a brief, non-technical overview of the inspiration for the proposed solution. Students must use the provided Design Proposal Template (see Appendix).
- 2. Academic Poster** – The objective of the Poster is to provide an overview of the project, highlight key points of the design process, discuss relevant testing and data collection, present the resulting prototype, and share recommendations for further development. Students will prepare a printed academic poster, which will be used during a public poster symposium to provide an overview of the project and the prototype.
- 3. Technical Pitch**– The objective of the Technical Pitch is to allow students to establish their technical knowledge while they provide an overview of their design process and demonstrate their prototype functionality.
- 4. Symposium** – The objective of the symposium is to engage an audience in a conversation about the team's design process. Students will share a verbal abstract of their project and be available to answer judges' questions and discuss their project with them using supporting material to emphasize their points in a conference-like setting.



Leon, Manny - (leon)

to rosanna_burgina@msa.mesa.edu

May 8, 2024, 11:47 AM (4 days ago) ☆ ↻ ☰

Hi Rosie,

Congrats to your team! I have provided the answers that can be given below.

- 1. What hotel will the kids be staying at? - Hotel: DoubleTree Mission Valley at Hazard Center (More Details [Here](#)) | 17450 Hazard Center Drive, San Diego, CA 92103
- 2. Airfare from TUS to SAN is provided by the U of A for the 4 team members and one advisor, correct? Shuttle to and from the airport too? Our office will cover transportation. It will likely be Air but we are also looking at other options. The University has travel changes going into place May 13 so we have to wait until then to begin making arrangements. We will cover transportation to and from Airport.
- 3. Will all events be held at SDSU? Will there be any events off campus or other than the hotel? The hotel and San Diego State will be the location for most things but there usually at least one excursion but it is not final. We have a meeting Wednesday and I can ask.
- 4. What additional registration fees, meals, etc. will there be for the three of us? I am not sure if I can add district folks on as official delegates, if we can it would be \$450 each but would be all inclusive. Other guest options will be available but have not been shared yet.

Manny León | Assistant Director, Mathematics, Engineering, Science Achievement (MESA)
 The University of Arizona Office of Early Academic Outreach
 PO Box 210153
 Tucson, AZ 85721
 ☎ 520.626.2320 | FAX: 520.626.2307
 ✉ leon@arizona.edu
[Azmesa.arizona.edu](http://azmesa.arizona.edu)



[Book time with Leon, Manny - \(leon\), Manny Leon - MESA](#)

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Sample Last Years Agenda



MESA USA
National Engineering Design Competition
June 26-29, 2023

Day 0-Sunday, June 25 - All times listed are MDT (New Mexico Time)

4:00 pm – 8:00 pm NM MESA Staff Working Dinner and Event Debrief

Day 1-Monday, June 26 - All times listed are MDT (New Mexico Time)

1:00 – 3:00 pm NEDC Committee Event Debrief (Conference Room)
 4:00 – 5:30 pm Welcome Dinner Reception*
 6:00 – 8:30 pm State Item Exchange
 Welcome to Nationals Team Social Event

Day 2-Tuesday, June 27 - All times listed are MDT (New Mexico Time)

7:00 am Depart to National Hispanic Cultural Center (NHCC)
 7:30-9:00 am MESA USA Balloon Fiesta*
 Delegation Breakfast
 Static Hot Air Balloon Inflation (Plaza Area)
 9:00 am Judge Orientation
 Submittal of Electronic Presentations
 9:30 am Middle School Pitches*
 11:30-1:00 pm Delegation/Judge Lunch at NHCC – Explore Torreon and Exhibits
 1:00-3:15 pm High School Pitches*
 3:30 pm Depart to Hotel-Drop off items/refresh
 4:30 pm Depart to Old Town Plaza
 Delegation Dinner
 6:30 pm Event Social-Explora Museum*
 Dessert
 8:30 pm Return to Hotel

Day 3- Wednesday, June 28 - All times listed are MDT (New Mexico Time)

7:00 – 8:00 am Delegation and Judge Continental Breakfast
 8:00 am Director Meeting (Conference Room All Day)
 8:00 – 8:30 am Judge Orientation (Hospitality Room)
 8:30 – 11:00 am Group 1 Technical Interviews

Time	Room 1	Room 2
8:30 AM	Rhode Island High School	
9:00 AM	Maryland High School	Maryland Middle School
9:30 AM	Utah High School	Utah Middle School
10:00 AM	New Mexico High School	New Mexico Middle School
10:30 AM	Rocky Mountain High School	

9:00-10:00 am Group 2-Hospitality Room
 Sandia National Laboratories-Career Panel

Sample Last Years Agenda



MESA USA
National Engineering Design Competition
June 26-29, 2023

10:00-1:00 pm Curriculum Committee Meeting (Hospitality Room)
11:00-12:00 pm Attendee Lunch (on own), Judge Lunch (TBD)
12:00-2:00 pm Group 2 Technical Interviews (4 States)

Time	Room 1	Room 2
12:00 PM	California High School	California Middle School
12:30 PM	Arizona High School	Arizona Middle School
1:00 PM	Washington High School	Washington Middle School
1:30 PM	Oregon High School	Oregon Middle School

1:00-2:00 pm Group 1-Hospitality Room
Sandia National Laboratories-Career Panel
2:00-2:30 pm Break and Poster Set Up
2:30-4:30 pm Poster Symposium and New Mexico College Fair*
5:00 pm Depart to Electric Playhouse
5:30 pm MESA Night at Electric Playhouse*
Dinner at Electric Playhouse
8:30 pm Return to Hotel

Day 4-Thursday, June 29 - All times listed are MDT (New Mexico Time)

8:00 – 9:00 am Breakfast Reception*
9:00 – 10:00 am Awards Reception*
10:00 – 2:00 pm Director Meeting Continued (Conference Room)
10:30 am OPTIONAL-Group to Sandia Peak Tramway*
12:30 pm Shuttle Back to Hotel (Departs Every 30 Minutes) – Approximate 1PM Hotel Arrival
2:30 pm Last Shuttle Back to Hotel – Approximate 3PM Hotel Arrival

2:30-8:00 pm NEDC Committee Debrief and Planning Meeting-Conference Room
NEDC Committee Working Dinner (TBD)

* Event is open to the public and guest registration will be available. A fee will be associated if there is a meal or event fee involved. Transportation will not be included for guests.

Event Hotel:

Sheraton Albuquerque Uptown
2600 Louisiana Blvd. NE
Albuquerque, NM 87110
505-881-0000

Rate: \$169 + Tax

Booking Link: <https://www.marriott.com/event-reservations/reservation-link.mi?id=1681746195180&key=GRP&app=resvlink>

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda **DATE APPROVED:** _____
Approval of Out of State Travel for NHS Football Coaching Staff to attend the second session of FCPGA Coaching Staff Professional Development in Poway, CA- May 31- June 2, 2024

SUBMITTED BY: Aissa Renteria *ACB* **DATE SUBMITTED:** 5/10/24
Assistant Superintendent of Curriculum and Development

BACKGROUND:

Two NHS Football camp staff members (Giovanni Lopez and Ricardo Silva) will need to attend the second session of the FCPGA Coaching Staff Professional Development Training in Poway, California. The training will be held June 1-2, 2024.

Travel costs are estimated as follows:

Registration costs = none – previous registration payment includes additional attendees
Hotel costs = \$ 550.00 x 2= \$ 1,100
Transportation costs = none (district vehicle to be taken)
Travel reimbursements = \$ 150.00 x 2 = \$ 300

Total estimated travel costs = \$ 1,400.00

RECOMMENDATION:

It is the administrative recommendation that the Governing Board approve the Out-of-State Travel Requests for 2 NHS Staff members- Giovanni Lopez and Ricardo Silva to attend the FCPGA Football Camp – June 1-2 ,2024

ENCLOSURES:

FCPGA Football Camp Information
Travel Request Forms

Board Member Approval

Date

BILL WILLIAMS

FCPGA

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FOOTBALL COACHES PROFESSIONAL GROWTH OPPORTUNITIES

I. RESEARCHING HOW BILL WILLIAMS AND THE FCPGA CAN BENEFIT YOU, YOUR STAFF AND PLAYERS.

A. FOLLOW BILL ON TWITTER AT: @B_WILLIAMSFCPGA

B. CONTENTS

1. NUMEROUS TESTIMONIALS BY FOOTBALL COACHES AT EVERY LEVEL REGARDING BILL'S TEACHING METHODS.

(a) DVD CLIPS (SOUND), WRITING UPS AND COMMENTS

2. CLINIC CUT-UPS OF FCPGA PRESENTATIONS

C. FOLLOW UP

1. CALL BILL WILLIAMS AT (858) 748-7566; WHY YOU WANT TO CALL HIM

(a) YOU AND BILL WILL GET "A FEEL" FOR EACH OTHER THAT YOU DON'T GET WITH EMAILS.

2. DISCUSS YOUR NEEDS AND INTERESTS WITH BILL.

3. BILL WILL GIVE YOU EXAMPLES OF HIS TEACHING PROGRESSIONS RELATIVE TO YOUR NEEDS AND INTERESTS.

(a) THIS ALLOWS YOU TO JUDGE BILL'S TEACHING METHODS

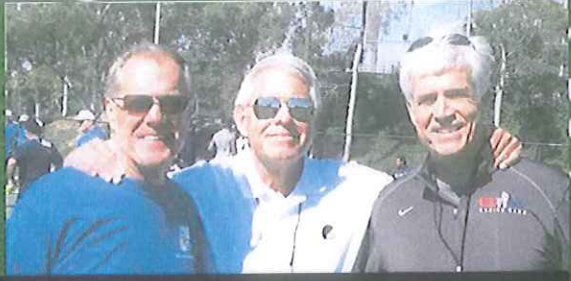
4. ASK BILL TO ELABORATE ON THE SERVICES AVAILABLE TO YOU.

**** FOLLOW BILL ON TWITTER AT: @B_WILLIAMSFCPGA ****

[CHECK OUT BILL'S NEW FLYER ON TACKLING HERE](#)

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Welcome!

Bill Williams (shown here with Coach Rick Neuheisel) has been conducting in-service staff clinics since 1972 for high school, collegiate and professional teams. Please see the Services page for more information.

Not only does Bill do one of the best jobs in the country of "coaching coaches", he maintains a DVD/Tape library of over 7,000 items that is available to you with membership. Please see the Handouts page for lists of two of our volumes.

Our Only Agenda....

.....is your agenda. Bill has worked with some of the best in the business (shown here with Terry Donahue and Greg Robinson) and helped them get better with innovative, cutting-edge techniques and concepts.

Having Bill and the FCPGA in will result in your staff being energized and open to new ways of thinking.

If you participate in a player's mini-camp, your players will respond to his high-energy coaching style.

In either case, your team ends up better for the experience!

May
2004

(858) 748-7566 • www.billwilliamsfcpga.net
FCPGAInfo@gmail.com
Twitter: @B_WILLIAMSFCPGA

2024 FCPGA IN-SERVICE CLINICS
OPPORTUNITIES FOR HIGH SCHOOL, JUNIOR
COLLEGE, COLLEGE, NFL, CFL COACHES PLUS
EUROPE BASED AND JAPAN BASED FOOTBALL
COACHES.

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- BILL IS THE ONLY FOOTBALL COACHES CONSULTANT THAT CLINICS COACHES ON ALL THREE SIDES OF THE BALL; OFFENSE, DEFENSE, AND SPECIAL TEAMS.
- OTHER DISCIPLINES BILL HAS CONSULTED ON ARE COACHING STAFF DEVELOPMENT, PLAYERS MIND-SET DEVELOPMENT, TIPS FOR IMPROVING STAFF MEETINGS AND INDIVIDUAL POSITION COACHES MEETINGS WITH THEIR PLAYERS, PRACTICE ORGANIZATION GUIDELINES YOU CAN REALLY BENEFIT FROM.
- O-D-KICKING GAME GAME MANAGEMENT ORGANIZATION.
- THE IMPORTANCE OF PRACTICING PRE-GAME WARM-UP AND HALF TIME LOGISTICS.

✓



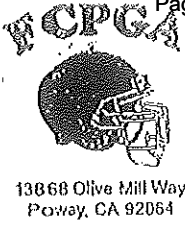
13066 Olive Mill Way
Poway, CA 92064

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- IMPROVING THE COACHING STAFF'S TEACHING - COACHING METHODS. USE OF BUZZWORDS, TEACHING "TEMPO" TO ACCELERATE PLAYER UNDERSTANDING, DEVELOPING, TEACHING, AND KNOWING WHEN TO USE "REVERSE TEACHING" AND WHEN TO USE "PART, PART, WHOLE" TEACHING. ON ALL THREE SIDES OF THE BALL.
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- EVALUATING YOUR PROSPECTS AT ALL POSITIONS IN TERMS OF BENEFITING THE SPECIAL TEAMS UNITS.
- JUNIOR COLLEGES AND 4 YEAR COLLEGES: RECRUITING ORGANIZATION.

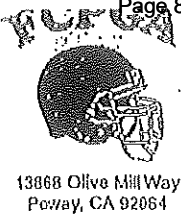


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*** BILL WILLIAMS IMPACT ***

*** OVER THE YEARS, BILL HAS 'COACHED THE COACHES' FROM 32 STATES, THAT WERE ON THE HIGH SCHOOL LEVEL.**

*** OVER THE YEARS, BILL HAS BEEN CONTRACTED BY 138 COLLEGE PROGRAMS FOR IN-SERVICE CLINICS, INCLUDING... WASHINGTON STATE, U. OF WASHINGTON, PUGET SOUND (WA) WILLAMETTE U. (OR), STANFORD, U. OF CAL, UC DAVIS, SAN JOSE STATE, CALIFORNIA LUTHERAN U. UCLA, USC, U. OF SAN DIEGO, SAN DIEGO STATE, U OF HAWAII, ARIZONA STATE, BOISE STATE, IDAHO STATE, NEW MEXICO STATE, TEXAS, TEXAS A&M, TEXAS TECH, U OF REDLANDS (CA), BAYLOR, HOUSTON U, CENTRAL MISSOURI U., IOWA STATE, NEBRASKA WESLEYAN, OHIO STATE, OHIO U, NORTH CENTRAL COLLEGE (IL), OHIO NORTHERN U., KENTUCKY, LSU, SE LOUISIANA U., LOUISIANA-MONROE. DELTA STATE (MS), AUBURN, MIAMI U (FL), CORNELL, SYRACUSE, U OF BUFFALO.**



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*ON THE NFL LEVEL OVER THE YEARS, THESE TEAMS CONTRACTED BILL FOR IN-SERVICE CLINICS.

- SEATTLE SEAHAWKS, OAKLAND RAIDERS, SAN FRANCISCO 49ERS, SAN DIEGO CHARGERS, DALLAS COWBOYS, HOUSTON TEXANS, KANSAS CITY CHIEFS, ST. LOUIS RAMS, CHICAGO BEARS, PITTSBURGH STEELERS, NEW ORLEANS SAINTS, ATLANTA FALCONS, JACKSONVILLE JAGUARS, MIAMI DOLPHINS, NEW YORK GIANTS, NEW YORK JETS, BUFFALO BILLS, WASHINGTON COMMANDERS.
- CFL COACHES WHO HAVE BENEFITED FROM BILL'S TEACHING-COACHING METHODS INCLUDE...
MONTREAL ALOUETTES, CALGARY STAMPEDE, EDMONTON ESKIMOS, B.C. LIONS
- HIGH SCHOOL COACHES YOU WILL WANT TO CALL REGARDING BILL'S SERVICES
 - BRENT VIESELMAYER, ASSISTANT FOOTBALL COACH, WASHINGTON COMMANDERS (NFL). WHY BRENT IS ON HERE FIRST, BILL HAS DONE SIX IN-SERVICE CLINICS FOR HIM SINCE HIS TENURE AT AS THE HEAD FOOTBALL COACH AT VALOR CHRISTIAN HS. (CO). AND CONTINUING SINCE HIS START WITH THE OAKLAND RAIDERS AND NOW WITH THE WASHINGTON COMMANDERS.

(303) 809 - 1154

Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 5-10-2024

Name Giovanni Lopez Position/Grade NHS Coach School/Dept: NHS
 Name of Conference FCPGA Football Camp
 City/State: Poway, California

Date of Departure 5-31-2024 Time of Departure ~9:00 am Total Nights Out-of-Town 2
 Date of Return 6-2-2024 Time of Return ~ 5:00 pm
 Conference Start Date: 6-1-2024 Conference End Date: 6-2-2025

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar? Yes No

How would this conference benefit the school district?

NHS football camp staff members will receive Collegiate and NFL Level training. The training will include Meeting/Practice Management, and more. The goal is for the NHS coaching staff to understand the requirements for athletic higher level staff operations

What are your plans for sharing this information?

This will benefit the program so that staff members with little or no previous coaching experience can further develop their coaching leadership skills. Athletes deserve a highly proficient and professional staff. The clinic will ensure that NHS staff understand the importance of the proficiency/diverse skill sets

APPROXIMATE DISTRICT EXPENSE:

(circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other _____

Approval for Car Rental: _____ Yes _____ No _____ *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 0	District vehicle will taken
Meals:	\$ 150.00	001-100-2213-6580-210-000
Lodging:	\$ 550.00	001-100-2213-6580-210-000
Registration Fee:	\$ None	Previous registration payment includes additional attendees
Substitute Cost	\$ N/A	
Total Cost to go	\$ 1,700.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed N/A

Giovanni Lopez
 Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent
OUT-OF-STATE TRAVEL		
<u>5-10-2024</u>		<u>Aissa Bonillas</u>
Date Approved	Date Disapproved	Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

Nogales Unified School District No. 1 CONFERENCE/TRAVEL REQUEST

CHECK ONE: Travel Within State Travel Out-of-State Today's Date 5-10-2024

Name Ricardo Silva Position/Grade NHS Coach School/Dept: NHS
 Name of Conference FCPGA Football Camp
 City/State: Poway, California

Date of Departure 5-31-2024 Time of Departure ~9:00 am Total Nights Out-of-Town 2
 Date of Return 6-2-2024 Time of Return ~ 5:00 pm
 Conference Start Date: 6-1-2024 Conference End Date: 6-2-2025

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes No
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar? Yes No

How would this conference benefit the school district?
NHS football camp staff members will receive Collegiate and NFL Level training. The training will include Meeting/Practice Management, and more. The goal is for the NHS coaching staff to understand the requirements for athletic higher level staff operations

What are your plans for sharing this information?
This will benefit the program so that staff members with little or no previous coaching experience can further develop their coaching leadership skills. Athletes deserve a highly proficient and professional staff. The clinic will ensure that NHS staff understand the importance of the proficiency/diverse skill sets

APPROXIMATE DISTRICT EXPENSE:
 (circle one) Airplane District Vehicle Personal Vehicle *Rental Car Other

Approval for Car Rental: Yes No *Attach justification in writing to travel form
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 0	District vehicle will taken
Meals:	\$ 150.00	001-100-2213-6580-210-000
Lodging:	\$ 550.00	001-100-2213-6580-210-000
Registration Fee:	\$ None	Previous registration payment includes additional attendees
Substitute Cost	\$ N/A	
Total Cost to go	\$ 1,700.00	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed N/A
Ricardo Silva
Signature of Traveler

.....
REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent
OUT-OF-STATE TRAVEL		
<u>5-10-2024</u>		
Date Approved	Date Disapproved	<u>Aissa Bonillas</u> Signature of Asst. Superintendent
Date Approved	Date Disapproved	Signature of Superintendent

NOGALES UNIFIED SCHOOL DISTRICT NO. 1
AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA DATE APPROVED
Adoption of FY25 Resolution: Investment & Reinvestment of District Monies

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/1/24
Finance Director

BACKGROUND:

The following Resolution is adopted annually, to comply with the State Statutes and District Policies, regarding the day-to-day District's transactions:

1. Investment & Reinvestment of District Monies

RECOMMENDATION:

The administrative recommendation is that the Governing Board adopt the revised Resolution as presented and authorize its signature.

ENCLOSURE(S):

Resolution

RESOLUTION

A RESOLUTION OF THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA AUTHORIZING THE INVESTMENT AND REINVESTMENT OF DISTRICT MONIES AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.

WHEREAS, the Nogales Unified School District No. 1 of Santa Cruz County, Arizona (the "District") has funds in excess of any anticipated authorized requirements (the "Funds"); and

WHEREAS, it appears to be in the best interest of the District to authorize the Santa Cruz County Treasurer to invest and keep investing the Funds in interest bearing securities as proved by law; and

WHEREAS, from time to time it will be necessary and in the best interest of the District, to authorize the Santa Cruz County Treasurer to sell securities to provide available funds for current authorized requirements; and

WHEREAS, Ariz. Rev. Stat. § 15-1025, authorizes the Governing Board of the District to request the Santa Cruz County Treasurer provide investment services for the full fiscal year or the remainder of the fiscal year; and

WHEREAS, the Governing Board desire to have the Santa Cruz County Treasurer provide investment services for the District.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona (the "Governing Board") does hereby request the consent of the Santa Cruz County Board of Supervisors (the "Board of Supervisors") to authorize the Santa Cruz County Treasurer to invest and reinvest all monies as authorized by law for the fiscal year beginning on the 1st day of July, 2024 and ending on the 30th day of June 2025.

Section 2. Upon approval by the Board of Supervisors, the Santa Cruz County Treasurer is hereby authorized to purchase, hold and sell such lawful securities on behalf of the District as follows:

1. Bonds or other evidences of indebtedness of the United States of America or any of its agencies or instrumentalities when such obligations are guaranteed as to principal and interest by the United States of America or by any agency or instrumentality thereof.
2. Bonds or other evidences of indebtedness of this state, or of any of the counties, or incorporated cities, towns or duly organized school districts of this state.

3. Bonds, notes or evidences of indebtedness of any county, municipality, or municipal district utility within this state, which are payable from revenues or earnings specifically pledged for the payment of the principal and interest on such obligations, and for the payment of which a lawful sinking fund or reserve fund has been established and is being maintained, but only if no obligations to be purchased has occurred within five (5) years of the date of investment therein, or if such obligations were issued less than five (5) years prior to the date of investment, no default in payment of principal or interest has occurred on the obligations to be purchased, nor on any other obligations of the issuer within five (5) years of such investment.
4. Bonds, notes or evidences of indebtedness issued by any municipal improvement districts in this state to finance local improvements authorized by law, if the principal and interest of such obligations are payable from assessments on real property within such local improvement district. No such investment shall be made if the face value of all such obligations and similar obligations outstanding, exceed fifty percent (50%) of the market value of the real property and improvements upon which such bonds or the assessments for the payment of principal and interest thereon are liens inferior only to the liens for general and valorem property taxes. Such investment shall be made only if no default in payment of principal or interest on the obligations to be purchased has occurred within five (5) years of the date investment therein, or if such obligations were issued less than five (5) years prior to the date of investment, no default in payment of principal or interest has occurred on the obligations to be purchased, nor on any other obligation of the issuer within five (5) years of such investments.
5. Interest bearing savings accounts or certification of deposit insured in banks or savings and loan associations doing business in Arizona by the federal deposit insurance corporation, or the federal savings and loan insurance corporation, but only if they are secured by the depository to the same extent and in the same manner as required by the general depository law of the state. Security shall not be required for that portion of any deposit that is insured under any law of the United States.
6. Bonds, debentures or other obligations issued by the federal land banks, for the federal intermediate credit banks or the banks for cooperatives.

Section 3. The Governing Board hereby authorizes the following District employees to oral or written request for investments on behalf of the District:

Angel Canto, Superintendent
Name Title

Clementina Carlyle, Finance Director
Name Title

Section 4. Ratification of Actions. All actions of the District's Governing Board President, any member of the District's Governing Board, the District's Assistant Superintendent or authorized designee, or other officers and agents of the District which conform to the purposes and intent of this resolution, are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

PASSED, ADOPTED AND APPROVED by the Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, on May 13, 2024.

Cesar Lopez, President

Patricia Munozcano, Clerk

Greg Lucero, Board Member

Robert Rojas, Board Member

Manuel Ruiz, Board Member

NOGALES UNIFIED SCHOOL DISTRICT NO. 1
AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA DATE APPROVED
Adoption of FY25 Resolution: Designee for General Fixed Assets Maintenance & Disposal

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/8/24
Finance Director

BACKGROUND:

The following Resolution is adopted annually, to comply with the State Statutes and District Policies, regarding the day-to-day District's transactions:

1. Designee for General Fixed Assets

RECOMMENDATION:

The administrative recommendation is that the Governing Board adopts the Resolution as presented and authorize its signature.

ENCLOSURE:

Resolution

RESOLUTION

A RESOLUTION OF THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA APPOINTING AND AUTHORIZING THE MANAGEMENT OF GENERAL FIXED ASSETS OF THE DISTRICT AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.

WHEREAS, the State of Arizona Uniform System of Financial Records requires that the Governing Board of the Nogales Unified School District No. 1 of Santa Cruz County, Arizona (the "District") appoint a person to be responsible for the general fixed assets of the District; and

WHEREAS, the District desires to designate a person to be responsible for the general fixed assets of the District for Fiscal Year 2024-2025.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA, THAT:

Section 1. The Governing Board of the Nogales Unified School District No. 1 of Santa Cruz County, Arizona hereby designates and authorizes the **Support Services Director, Oscar Islas Jr.** (the "Designee") as the person to manage the general fixed assets of the District and sign for their disposal. The Designee shall keep a listing of all fixed assets, which must be updated annually and conduct a physical inventory of District equipment at least every three (3) years.

Section 2. All actions of the members of the Governing Board, officers, employees and agents of the District which are in conformity with the purposes and intent of this resolution, whether heretofore or hereafter taken, shall be and are hereby ratified, confirmed, authorized and approved.

PASSED, ADOPTED AND APPROVED by the Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, on May 13, 2024.

Cesar Lopez, President

Patricia Munozcano, Board Clerk

Greg Lucero, Board Member

Robert Rojas, Board Member

Manuel Ruiz, Board Member

NOGALES UNIFIED SCHOOL DISTRICT NO. 1
AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA DATE APPROVED
Adoption of FY25 Resolution: Ratification of Vouchers

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/8/24
Finance Director

BACKGROUND:

The following Resolution is adopted annually, to comply with the State Statutes and District Policies, regarding the day-to-day District's transactions:

1. Ratification of Vouchers

RECOMMENDATION:

The administrative recommendation is that the Governing Board adopts the Resolution as presented and authorize its signature.

ENCLOSURE(S):

Resolution

RESOLUTION

A RESOLUTION OF THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA AUTHORIZING THE PROCESS FOR APPROVING ORDERS ON SALARY OR OTHER EXPENSES AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.

BE IT RESOLVED BY THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA, THAT:

Section 1. The Governing Board of the Nogales Unified School District No. 1 of Santa Cruz County hereby resolves to utilize ARIZ. REV. STAT §15-321 (G) to allow an order for salary or other expense to be signed between board meetings prior to the signing at a regular or special meeting of the Governing Board and that the order be ratified by the Board at the next regular or special meeting of the Governing Board. The order shall be signed by a majority of Governing Board.

Section 2. Ratification of Actions. All actions of the District's Governing Board President, any member of the District's Governing Board, the District's Assistant Superintendent or authorized designee, or other officers and agents of the District which conform to the purposes and intent of this resolution, are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

PASSED, ADOPTED AND APPROVED by the Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, on May 13, 2024

Cesar Lopez, President

Patricia Munozcano, Clerk

Greg Lucero, Board Member

Robert Rojas, Board Member

Manuel Ruiz, Board Member

NOGALES UNIFIED SCHOOL DISTRICT NO. 1
AGENDA ITEM SUMMARY

ITEM: CONSENT AGENDA DATE APPROVED
Adoption of FY25 Resolution: District Bank Accounts/ Signature Authority

SUBMITTED BY: Clementina Carlyle *cc* DATE SUBMITTED: 5/8/24
Finance Director

BACKGROUND:

The following Resolution is adopted annually, to comply with the State Statutes and District Policies, regarding the day-to-day District's transactions:

1. District Bank Accounts / Signature Authority

RECOMMENDATION:

The administrative recommendation is that the Governing Board adopt the Resolution as presented and authorize its signature

ENCLOSURE:

Resolution

RESOLUTION

A RESOLUTION OF THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA AUTHORIZING SIGNATOIRES FOR DISTRICT BANK ACCOUNTS AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.

WHEREAS, Nogales Unified School District No. 1 of Santa Cruz County, Arizona must, in the course of the day-to-day business deposit money in accounts with commercial banking firms and make all disbursements by check; and

WHEREAS, the District desires to designate and authorize specific District personnel to make deposits and withdrawals on behalf of the District for the Fiscal Year 2024-2025

NOW, THEREFORE, IT IS RESOLVED BY THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Authorized Signatories for District Account. The Governing Board hereby authorizes the following District personnel as signatories on the following District accounts:

High School Student Activity Account. Wells Fargo Bank – Account Number: **1121806366** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

Elementary Student Activity Account. Wells Fargo Bank Account Number: **1121806341** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

District Revolving Account. Wells Fargo Bank – Account Number: **0822-334561** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

District Food Service Account. Wells Fargo Bank – Account Number: **6123012640** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

District Auxiliary Operations Fund Account. Wells Fargo Bank – Account Number: **0669-805269** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

Direct Deposit Account. Wells Fargo Bank – Account Number: **1121806861** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

Payroll Account. Wells Fargo Bank – Account Number: **5574912894**– Authorized signatures: Superintendent, Angel Canto and Finance Director, Clementina Carlyle

Electronic Payments Account. Wells Fargo Bank – Account Number: **725033275** – Authorized signatures: Superintendent, Angel Canto, and Finance Director, Clementina Carlyle

Section 2. Ratification of Actions. All actions of the District's Governing Board President, any member of the District's Governing Board, the District's Superintendent or authorized designee, or other officers and agents of the District which conform to the purposes and intent of this resolution, are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

PASSED, ADOPTED AND APPROVED by the Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, on May 13, 2024.

Cesar Lopez, President

Patricia Munozcano, Clerk

Greg Lucero, Board Member

Patricia Munozcano, Board Member

Robert Rojas, Board Member

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: Consent Agenda: DATE APPROVED:
Approval of the Food Service Contract Renewal Amendment with Sodexo America LLC for FY25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: April 29, 2024
Finance Director

BACKGROUND:

This is the 2nd year of a five (5) years contract with Sodexo America LLC for the management of our school district's food service operations.

The FY25 Food Service Amendment to contract submitted by Sodexo America LLC contains the following:

- Per the Term of Agreements, the first year (FY24) commenced on July 1, 2023 and continues through June 30, 2024, is subject to renewal for up to 4 additional one-year extensions to not exceed a total of five (5) years.

As of March 31, 2024, the following number of meals were served:

Breakfast.....	346,042
Lunch.....	497,251
Total Meals Served for FY24.....	843,293

The Arizona Department of Education has reviewed this contract amendment.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Contract Renewal Amendment for Food Service Operations for FY25 to Sodexo America LLC and authorize its signature.

ENCLOSURES:

Fixed-Price Contract Renewal Amendment for FY25
Fixed Pricing Summary for FY25 (subject to be change base on the Community Direct Certification Program)

Clementina Carlyle
Administrative Approval Signature

04/29/2024
Date

Board Approval Signature

Date



Nogales Unified School District #1

310 W Plum Street

Nogales, AZ 85621

2024-2025 Food Service Management Company (FSMC)
Fixed-Price Contract Renewal

1. AGREEMENT NUMBER: 2223-007	2. RENEWAL NUMBER: 1	3. START DATE: July 1, 2024
		4. CTD Number: 120201000
5. FOOD SERVICE MANAGEMENT COMPANY NAME & ADDRESS: Sodexo America LLC 915 Meeting Street North Bethesda MD 20852		
6. AUTHORITY FOR RENEWAL: Special Terms and Conditions, page 10, 2B, Contract Option , states the contract must be one (1) year with the option to have four (4) additional one-year extensions. The entire duration of the agreement shall not exceed five (5) years. [7 CFR 210.16(d)]		
7. PURPOSE OF RENEWAL: To extend the contract an additional year and initiate a new pricing schedule.		

8. THE ABOVE REFERENCED AGREEMENT IS HEREBY MODIFIED AS FOLLOWS:

- A. In accordance with the provisions of the Special Terms and Conditions, page 10, 2B, **Contract Option**, the contract must be one (1) year with the option to have four (4) additional one-year extensions, for the total duration of this Contract, including the exercise of any options under this provision, shall not exceed five (5) years. Nogales Unified School District #1 is exercising its option at this time to extend the term of the contract for an additional 12 months. The contract now ends on **June 30, 2025**.
- B. The *Pricing Summary* per Attachment 7.1, the *Financial Projected Worksheet* per Attachment 7.3, and the *Schedule of Terms for the FSMC Guarantee* per Attachment 7.4 of the original contract are replaced with the attached 2024-2025 information.
- C. **Debarment, Suspension, Ineligibility and Voluntary Exclusion Certification.** By signing this Contract Renewal, the FSMC shall certify that they have not been debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs under executive order 12549 and 12689. [2 CFR Part 200.213 and Appendix II to 2 CFR Part 200(l)] The FSMC shall comply with regulations implementing Office of Management and Budget Guidance in Non-procurement Debarment and Suspension codified at 2 CFR Part 180 and 2 CFR Part 417. These regulations restrict transactions with certain parties that are debarred, suspended, or otherwise excluded from, or ineligible for, participation in Federal assistance programs or activities.

9. EXCEPT AS PROVIDED FOR HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT/AGREEMENT NOT HERETOFORE CHANGED AND/OR MODIFIED REMAIN UNCHANGED AND IN FULL EFFECT.

IN WITNESS WHEREOF THE PARTIES HERETO SIGN THEIR NAMES IN AGREEMENT.

FSMC:	SFA:
SIGNATURE OF AUTHORIZED INDIVIDUAL:	SIGNATURE OF AUTHORIZED INDIVIDUAL:
PRINTED NAME: Wendy Surak	PRINTED NAME:
TITLE: Senior Vice President	TITLE:
DATE: 4/12/2024	DATE:

**2024-2025 FSMC Fixed-Price Contract Renewal Amendment
Pricing Summary**

The FSMC will be paid at a fixed rate per meal. The amount should be based on assumption that no donated commodities will be available for use. The SFA will not permit the FSMC to pre-credit for donated foods.

Meal Equivalency Factor used to calculate a la carte meal counts: **\$3.36**

The FSMC Pricing for the Programs listed in the Scope of Work:		
(Delete programs that are not part of the Scope of Work)		
Fixed Price Per Meal:		
SFP Breakfast	\$	1.792
NSLP Lunch	\$	3.326
ASCS Snack	\$.87
Meal Equivalent	\$	3.326
SFSP Breakfast	\$	1.792
SFSP Lunch	\$	3.326
SSO Breakfast	\$	1.792
SSO Lunch	\$	3.326
At-Risk Snack	\$.87
At-Risk Supper	\$	3.326

**2024-2025 FSMC Contract Renewal Amendment
FSMC Guarantee and Schedule of Terms**

The FSMC must indicate a Guaranteed “No Loss” or “Minimum Return” and describe in detail conditions and assumptions for that guarantee.

The FSMC must select one.

Guaranteed No Loss: The FSMC guarantees the SFA no loss for the operation of the food service program.

Guaranteed Minimum Return: The FSMC guarantees the SFA a return no less than the dollar amount listed on the chart below.

Guarantee Year	Amount
2024-2025	\$850,000

The guarantee above is based on the following conditions and assumptions remaining in effect for School Year 24-25: for the avoidance of doubt, the financial guarantee set forth herein shall be calculated as follows: all program revenues including student cash sales, federal and state reimbursements from lunch, breakfast and snack meals, adult sales, special functions and summer meal program revenues and the value of commodities received less (i) the Fixed Price per Meal for all meals served and (ii) SFA labor, if any, and other expenses as outlined in FSMC's financial proposal and is modified by this amendment."

District Costs – District Costs are projected at \$136,182 for District Labor and \$56,234 for District Other Costs as identified by Nogales Unified School District. Any additional District Labor costs or additional District Other Costs would cause a corresponding adjustment in the guarantee.

Certificate of Independent Price Determination

Both the School Food Authority (SFA) and the Food Service Management Company (FSMC) shall execute this Certificate of Independent Price Determination.

Sodexo America, LLC
Name of Food Service Management Company

Nogales Unified School District #1
Name of School Food Authority

(A) By submission of this Offer, the Offeror certifies and in the case of a joint Offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this Offer have been arrived at independently, without consultation, communication or Agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this Offer have not been knowingly disclosed by the Offeror and will not knowingly be disclosed by the Offeror prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated procurement, directly or indirectly to any other Offeror or to any competitor; and
- (3) No attempt has been made or will be made by the Offeror to induce any person or firm to submit or not to submit, an Offer for the purpose of restricting competition.

(B) Each person signing this Offer on behalf of the Food Service Management Company certifies that:

- (1) He or she is the person in the Offerors organization responsible within the organization for the decision as to the prices being Offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
- (2) He or she is not the person in the Offeror's organization responsible for the decision as to the prices being Offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Food Service Management Company, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

	Senior Vice President	4/11/2024
Signature of Food Service Management Company's Authorized Representative	Title	Date

In accepting this Offer, the SFA certifies that no representative of the SFA has taken any action which may have jeopardized the independence of the Offer referred to above.

Signature of School Food Authority Authorized Representative	Title	Date

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: _____
Approval of Cooperative Contracts FY25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/8/24
Finance Director

BACKGROUND:

The district is required to approve the use of Cooperative Contracts on annual basis. The following is a list of Cooperative Agencies that the district utilizes as allowed per the Arizona Procurement Rules with estimated amounts.

- State of Arizona Contracts = ~ \$3,000,000
- Mohave Cooperative = ~ \$5,000,000
- 1GPA Cooperative = ~ \$3,000,000
- SAVE Cooperative = ~ \$1,000,000
- OMNIA/NIPA = ~ \$3,000,000

Contract purchases are subject to change depending on the expiration date of each contract, which is usually limited to 5 years. Additionally, each contract under the cooperative agency is subject to the renewal requirements of the cooperative agency. Expenditures are subject to approval based on the district's funding capacity.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the list of Cooperatives are indicated above for FY 25

ENCLOSURE:

None

Clementina Carlyle
Administrative Approval Signature

05.08.24
Date

Board Approval Signature

Date

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT DATE APPROVED: _____
Approval of the AZ DES Inter-Governmental Agreement Amendment for the Transition to Work Program FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 04/30/2024
Finance Director

CONTACT: Aissa Bonillas, Assistant Superintendent of Curriculum and Instruction

BACKGROUND:

Program Description:

NUSD was one of the first school districts in the state to incorporate the Youth Transition Program, hosted by NHS, when it became effective on July 1, 1997. In June of 2008 the Rehabilitation Services Administration (RSA) changed the name to TSW or Transition from School to Work Program.

The TSW program is intended to provide students of the schools who are Rehabilitation Services Administration (RSA) clients with services that prepare them for the adult world of college and employment as mandated by the Federal Government for schools that have students with disabilities. As a result, students become RSA clients when they enter the TSW program.

The Transition from School to Work Program at NUSD offers our TSW students the opportunity to explore job skills necessary to succeed in the world of work. The TSW Lab classes focus on employment training, vocational instruction, providing our students with opportunities to explore the local and regional economies, and job markets. The coordinator and transition specialists work with TSW students on a one-to-one and/or a small group basis to assist them in developing the necessary work ethics and social skills to function independently, understand and accept their disabilities, and in the use of appropriate and available assistive technology to advance their individual career opportunities. Once the student qualifies to be in the TSW Program, we work on providing school-to-work transition and work closely in meeting each student's selected career-related goals. The programs at Pierson Vocational High School and Nogales High School help students in developing their career goals, explore different careers, and gain occupational knowledge (job applications, resumes, interviews, and etc.)

The Fiscal Year 2024-2025 total award amount for the TSW Program will be \$188,369.90. The total award amount is split funded with NUSD and the Arizona Department of Economic Security/RSA Program. NUSD as the contractor shall transfer to ADES/ RSA, in non-federal dollars, fifty-seven and four tenths percent (57.4 %) or \$108,124.32 of the total estimated cost stated in the budget. The remaining portion of 42.60% or \$80,245.58 would be provided by the Arizona Department of Economic Security.

This agreement was reviewed and signed by legal counsel.

The Intergovernmental Agreement (IGA) Amendment would be in effect from July 1, 2024 to June 30, 2025.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Arizona Department of Economic Security Inter-Governmental Agreement for FY 24-25 as attached.

ENCLOSURE:

AZ Department of Economic Security Intergovernmental Agreement Contract Amendment – TSW Program FY 24-25 Agreement # DI23-002354 Amendment # 3


Clementina Carlyle
Administrative Approval Signature

04.30.24
Date

Board Approval Signature

Date

 <p>DEPARTMENT OF ECONOMIC SECURITY <i>Your Partner For A Stronger Arizona</i></p>	<h2>INTERGOVERNMENTAL AGREEMENT AMENDMENT</h2>	<p>ARIZONA DEPARTMENT OF ECONOMIC SECURITY 1789 W. Jefferson Street, Mail Drop 1541, Phoenix, Arizona 85007 (602) 364-0170</p>
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CONTRACTOR (Name and Address):	Services Description:	Transition from School to Work
Nogales Unified School District #1 310 W Plum St Nogales, AZ 85621	Agreement Number:	DI23-002354
	Amendment Number:	Three (3)
<p>PURSUANT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) SECTION 8.0 AMENDMENTS, THE PARTIES HEREBY AGREE TO AMEND THE AGREEMENT AS FOLLOWS:</p> <p>1) Section 11.0 Payment Requirements, subsection 11.6 is revised and replaced in its entirety with the following: 11.6 Payment to the Contractor will be made as follows: 11.6.1 ADES/RSA will pay for the actual costs incurred and invoiced. The Contractor's total annual invoice amounts shall not exceed the Annual Budget (Attachment 1) ceiling for the following State financial years;</p> <ul style="list-style-type: none"> a. The Annual Budget Ceiling for SFY23 shall not exceed: \$189,691.31 b. The Annual Budget Ceiling for SFY24 shall not exceed: \$188,402.37 c. The Annual Budget Ceiling for SFY25 shall not exceed: \$188,369.90 <p>2) Section 31.0 Attachments, Attachment 1: Annual Budget SFY25, for 7/1/2024 through 6/30/2025, is \$188,369.90, is attached to this agreement.</p>		
<p>EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECTS. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS AMENDMENT ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.</p>		
Agency Name Arizona Department of Economic Security	Name of Contractor Nogales Unified School District #1	
Authorized Signature	Authorized Signatory	
Type Name	Type Name	
Title	Title	
Date	Date	
<p>IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.</p>		
ARIZONA ATTORNEY GENERAL'S OFFICE ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNSEL GUST ROSENFELD 	
DATE	Carrie O'Brien - Attorney for Nogales USD April 23, 2024	

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: _____
Renewal of Sole Source Status to Rosetta Stone for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/7/24
Finance Director

BACKGROUND:

The recommendation is to purchase additional Rosetta Stone licensed products directly from Rosetta Stone Ltd. As the sole source manufacturer, distributor and publisher, Rosetta Stone Ltd would allow the district to purchase these instructional language software licenses in large quantities needed for all 10 NUSD schools; discounted pricing is available when purchasing directly from the Rosetta Stone.

School District Procurement Rule R7-2-1053 paragraph A states, "A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only 1 source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district."

Therefore, it is recommended that the Governing Board approve the written determination that there is only one source for Rosetta Stone products. This recommendation is in compliance with the School District Procurement Rules. It is in the District's best interest to approve the recommended sole source procurement.

The estimated purchase for the remaining for Fiscal Year 24-25 could be \$50,000, depending on the availability of funds.

Sole Source Type:

- This is the only vendor that can provide this product/service.
- Utilizing another vendor for this product/service would be too costly to transition existing infrastructure.
- This vendor is the only provider for this product/service in our area. We are obligated to use this vendor for this product/service.

RECOMMENDATION:

It is the administrative recommendation that the Governing Board approve the written determination to award sole source status to Rosetta Stone for FY 24-25.

ENCLOSURE:

Vendor letter from Rosetta Stone Ltd

Clementina Carlyle
Administrative Approval

05.07.24
Date

Board Member Approval

Date



Rosetta Stone LLC
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404 USA
(P) (800) 788-0822
(F) (866) 295-1834
www.rosettastone.com

January 4, 2023

RE: Sole Source

To Whom It May Concern:

This letter confirms that Rosetta Stone LLC. is the sole manufacturer, distributor and publisher in the United States and its territories of the Rosetta Stone® Foundations for K-12 software and associated products and/or services ("Rosetta Stone Product"), a language learning solution licensed by Rosetta Stone to your institution. Rosetta Stone or its third-party licensors own all rights, title and interest in and to the Rosetta Stone Product (including all software, code, interfaces, text, photographs, graphics, animation, applets, music, video and audio incorporated therein and any related user guides and documentation), the trademark "Rosetta Stone" and other marks related to Rosetta Stone's products and the trade dress, and look and feel of the Rosetta Stone Product, all of which are covered by various protections including, without limitation, copyright, trademark, and trade secrecy law.

Further, we confirm that Rosetta Stone is the sole language learning provider combining the unique capabilities below:

- Student Data Privacy protection
- Integration with Clever for Authentication and Rostering
- Included languages: Spanish (Latin America), French, Italian, German, English (American), Arabic, Chinese (Mandarin), Dutch, English (British), Filipino (Tagalog), Greek, Hebrew, Hindi, Irish, Japanese, Korean, Latin, Persian (Farsi), Polish, Portuguese (Brazil), Russian, Spanish (Spain), Swedish, Turkish
- Speech Recognition (including noise cancelation)
- Curriculum Support Materials to facilitate classroom instruction in multiple languages

Please direct questions to:

Bill Fryer
Manager, Sales Operations
Rosetta Stone LLC
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404 US
Email: bfryer@rosettastone.com

Sincerely,

A handwritten signature in black ink that reads "Paul Mishkin".

Paul Mishkin
CEO
Rosetta Stone LLC

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: _____
Renewal of Sole Source Status to Amplify for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/8/24
Finance Director

Contact: Aissa Renteria, Assistant Superintendent of Curriculum & Instruction

BACKGROUND:

DIBELS 8th Edition, a reading assessment for grades kindergarten through fifth grade as part of the mandatory Move On When Reading plan, is now the property of the University of Oregon who has granted the sole and exclusive rights to Amplify Education, Inc. to provide this assessment system via computer or a mobile device, such as a tablet.

Amplify utilizes the patented mClass system and its associated mClass: Now What? Tools as the platform through which DIBELS data is reported and analyzed. Amplify Education, Inc. is the sole and exclusive provider for this mClass reporting platform which is purchased as part of the DIBELS 8th online assessment to enable the data to be uploaded for reporting purposes.

It is the desire of the District to continue to utilize the University of Oregon assessments. Although recent changes as to ownership with the assessments and their online delivery has now made Amplify Education, Inc. a sole source for this product and its platform, the District seeks approval to move forward with the DIBELS 8th Edition reading assessment and the related platform. This assessment is an integral component of the Move On When Reading plans for each of the elementary schools and provides valuable data to meet the literacy needs of the students.

School District Procurement Rule R7-2-1053 paragraph A states, "A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only 1 source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district."

Therefore, it is recommended that the Governing Board acknowledge this written determination that there is only vendor that can provide this software program for educational institutions. This recommendation is in compliance with the School District Procurement Rules. It is in the District's best interest to approve the recommended sole source procurement.

Estimated expenditures for FY 24-25 are estimated to be \$100,000 including taxes.

Sole Source Type:

- This is the only vendor that can provide this product/service.
- Utilizing another vendor for this product/service would be too costly to transition existing infrastructure.
- This vendor is the only provider for this product/service in our area. We are obligated to use this vendor for this product/service.

RECOMMENDATION:

It is the administrative recommendation that the governing board approve the written determination to award sole source status to Amplify for the FY 24-25

ENCLOSURE:

Vendor letter from Amplify

Clementina Carlyle
Administrative Approval

05.08.24
Date

Board Member Approval

Date



55 Washington Street, Suite 800
Brooklyn, NY 11201-1071
T: 800.886.9126 F: 646.403.4700
www.amplify.com

February 12, 2024

Nidia White - Purchasing & Procurement Specialist
Nogales USD
Business Office
310 W. Plum Street
Nogales, AZ 85621

Mailing Address:
NUSD
Business Office
P.O.Box 5000
Nogales, AZ 85628-5000
Phone: (520) 397-7933
Email: ncontre@nUSD.k12.az.us
Fax: (520) 287-6618

Re: Sole Source Information

Dear Ms. White:

Amplify Education, Inc. is the sole and exclusive worldwide source for its proprietary patented **mCLASS® system**, a hosted solution for the administration and reporting of observation based assessments.

Amplify is the sole and exclusive source of the **DIBELS® 8th Edition** assessment as administered via a computer or a mobile device. The University of Oregon has granted

Amplify these rights pursuant to a Distribution License Agreement between Amplify and the University of Oregon.

The mCLASS system offers the following features:

- Integrated timing, automatic scoring, next steps for teachers, user-friendly screens
- Handheld device sharing, data syncs (with no additional hardware)
- Secure password protection
- Automated, graphical student, classroom, school, and district reports
- Student grouping process to assist teachers with instructional decision making
- Guidance through tier assignment process.
- Roster management processes to establish classes and conduct real time transfers
- Simplified state reporting processes to meet the requirement of SB1871 and Reading First
- Visual, dynamic reports imbedded with Web links for on-the-spot trend analysis. Reports may be printed, converted to PDFs, Excel files, CSV, etc.
- Immediate view of instructional impact with consideration to student mobility
- Tracking of student performance through multiple grades in single view
- Monitoring of assessment administration
- Comparison of data across classrooms, grades, or schools in one view by year(s)
- Instruction and links to instruction to make assessment results immediately actionable and to personalize instruction

Reporting capabilities of the mCLASS system include:

- Results and hierarchal structure for all constituents including: classroom teachers, coaches and instructional specialists, principals and building-level administrators, and district administrators and professional staff
- Individual student results, class roster results, building comparison results, grade level results, and district wide comparison results. Detailed samples of various reports within the solution are available. Student achievement results are represented graphically
- Ability for users to perform analysis of program effectiveness based on various parameters including time of year, student demographics, grade level, and aggregate student achievement growth. Reports also include status on compliance relative to the fidelity of assessment delivery
- Single chart comparing student performance across schools or across grades and classrooms within schools

- Ability to use web links imbedded within online charts to connect to other levels of reporting such as district level to school, grade, classroom, and individual student reports; or connect to a different report type – ability to retain the selected report settings throughout the data analysis experience without having to re-select parameters and generate new reports
- Option to export aggregate Web-based reports into multiple formats (for example, JPEG, TIFF, PDF, CSV, etc.) for local discretion in formatting and/or presenting data
- Ability to disaggregate and compare by 15 separate demographic student population subgroups
- Ability to view growth over time, during a single school year and year-over-year via a single chart with longitudinal analysis of data over multiple periods and multiple years
- Single chart depicting rate of benchmark assessment completion for district, school, and class
- Ability to filter transfer students to confirm performance trends and assess the impact of student mobility
- Ability to track performance of student groups through multiple grades
- Ability to perform data aggregation for any subset of schools for program/funding review
- Side-by-side reporting of phonics skills development with reading level and comprehension (available with the optional Running Record assessment)
- Data automatically shared and available via handheld devices among all educators/users responsible for a common student

Sincerely,



Krista Curran
*SVP and General Manager, Assessment & Intervention
Amplify Education, Inc.*

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: _____
Renewal of Sole Source Status to Techsmart for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 5/7/24
Finance Director

BACKGROUND:

The district has selected a new coding curriculum software product to improve computer science instruction for all schools. This software will enhance and strengthen critical learning and technology skills to meet the state requirements.

School District Procurement Rule R7-2-1053 paragraph A states, "A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only 1 source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district."

Therefore, it is recommended that the Governing Board approve the written determination that there is only one source for these products. This recommendation is in compliance with the School District Procurement Rules. It is in the District's best interest to approve the recommended sole source procurement.

Estimated expenditures for FY 24-25 = \$100,000.

Sole Source Type:

- This is the only vendor that can provide this product/service.
- Utilizing another vendor for this product/service would be too costly to transition existing infrastructure.
- This vendor is the only provider for this product/service in our area. We are obligated to use this vendor for this product/service.

RECOMMENDATION:

It is the administrative recommendation that the Governing Board approve the written determination to award sole source status to Techsmart for FY 24-25.

ENCLOSURE:

Vendor letter from Techsmart
Agreement
Addendum

Clementina Carlyle
Administrative Approval

05.07.24
Date

Board Member Approval

Date



TechSmart, Inc.

4 Saint Charles Place
Beaufort, SC 29907
206-818-9697
E-mail: bruce.levin@techsmart.codes

Feb 5, 2024

To whom it may concern:

TechSmart provides software as a service and teacher professional learning. The software is a web-based teaching/learning platform and online curriculum designed to help teachers teach computer science to students in grades 3-12. It is delivered through the website:

<https://platform.techsmart.codes/>

This letter is to confirm that the TechSmart platform is a sole source product, created, sold, and distributed exclusively by TechSmart, Inc. No division of TechSmart, Inc., nor any other company, makes a similar or competing product. This product must be purchased directly by institutions from TechSmart, Inc., at the address above. There are no other agents or dealers authorized to represent this product. If you have any questions, please feel free to call us at (206) 818-9697.

A handwritten signature in green ink that reads "Bruce Levin".

Bruce Levin
Founder and CEO, TechSmart Inc.

**TechSmart, Inc.
Curriculum as a Service (CaaS) Agreement**

This Curriculum as a Service (CaaS) Agreement (“**Agreement**”) is made by and between TechSmart, Inc. (“**TechSmart**”), a Delaware Corporation, and Nogales Unified School District (“**School District**”), and shall be effective as of 2023-07-01 (“**Effective Date**”). Each party to this Agreement may also be referred to herein individually as a “**Party**” and collectively as the “**Parties.**”

Pursuant to this Agreement and any Schedules, TechSmart will provide the School District with the TS Offerings. Therefore, for good and valuable consideration, the receipt and sufficiency of which they each acknowledge, TechSmart and School District agree to be bound by the terms and conditions set forth below.

TECHSMART	NOGALES UNIFIED SCHOOL DISTRICT #1
SIGNATURE AREA	SIGNATURE AREA
SIGNATURE:	SIGNATURE:
PRINT NAME: Bruce Levin	PRINT NAME: Angel Canto
TITLE: CEO	TITLE: Superintendent

TERMS AND CONDITIONS

1. **Definitions.** The following capitalized terms shall be defined, used and interpreted throughout this Agreement as follows:

1.1 "**Access Credentials**" means any user name, identification number, password, license or security key, security token, PIN or other security code, method, technology or device used, alone or in combination, to verify an individual's identity and authorization to access and use the TS Offerings.

1.2 "**Applicable Law**" means any local, state or federal laws or regulations that are applicable to the activities specified or reasonably contemplated under this Agreement.

1.3 "**Authorized User**" means those Teachers or Students who have been approved by School District to use the TS Offerings pursuant to this Agreement and who have been permitted such access by TS.

1.4 "**Fees**" has the meaning set forth in a Schedule.

1.5 "**Harmful Code**" means any software, hardware or other technology, including any virus, worm, malware or other malicious computer code, the purpose or effect of which is to permit unauthorized access to or use of, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner, the TS Offerings.

1.6 "**Intellectual Property Rights**" means all: (a) copyrights, copyrightable works, registrations for copyrightable works; (b) trademark, trade name, service mark and logo rights, whether in common law or otherwise, and registrations and applications for registration of any of the foregoing; (c) patent applications, patent rights, continuations and continuations-in-part, and divisions; (d) trade secrets, moral rights, right of publicity, authors' rights, contract, and licensing rights; and (e) goodwill and all other intellectual property rights as may exist now or hereafter come into existence, and all renewals and extensions thereof, regardless of whether such rights arise under the laws of the United States or any other state, country or jurisdiction.

1.7 "**Personnel**" means employees and independent contractors.

1.8 "**PII**" means any data that could potentially identify a specific individual or any information that can be used to distinguish one person from another and can be used for de-anonymizing anonymous data.

1.9 "**Resultant Data**" means information, data and other content that is derived by or through the TS CaaS from processing School District Data and is sufficiently different from such School District Data that such School District Data cannot be reverse engineered or otherwise identified from the inspection, analysis or further processing of such information, data or content.

1.10 "**Schedule**" means a schedule attached to this Agreement or a schedule subsequently executed by the Parties which references and incorporates this Agreement, and which schedules are hereby incorporated into and made a part of this Agreement.

1.11 "**School District Data**" means, other than Resultant Data, information, data and other content, in any form or medium, that is collected, downloaded or otherwise received, directly or indirectly from School District or an Authorized User by or through the TS CaaS. School District Data does not include data collected independently by TechSmart via other sources, including from students directly enrolled with TechSmart to receive TechSmart services or products ("**Direct Data**"), even if the students directly enrolled with TechSmart are also Students and even if that Direct Data constitutes some of the same data as the School District Data.

1.12 "**Selected Schools**" has the meaning set forth in a Schedule.

1.13 "**Semester**" has the meaning set forth in a Schedule.

1.14 "**Student**" means an individual student in the School District identified by School District as authorized to take the Courses.

1.15 "**System Administrator**" means TS employee that is responsible for the upkeep, configuration and operation of the TS CaaS.

1.16 "**Teacher**" means School District teachers identified by School District as authorized to teach the Courses.

1.17 "**Term**" means the period of time beginning on the Effective Date and, unless earlier terminated in accordance with the terms of this Agreement, will continue until the later of termination or expiration of the last Schedule in effect under this Agreement, or either party terminates this Agreement with 180 days' prior written notice.

1.18 "**Territory**" means the United States of America.

1.19 "**TS CaaS**" means TechSmart' online Computer Science Teaching and Learning Platform through which the TS Content is delivered to Students and Teachers.

1.20 "**TS Content**" means TechSmart' curriculum and educational course materials, including accompanying text, diagrams, videos, code, programs, projects, instruction manuals, software and all related materials, in various subjects that TechSmart makes available to School District under this Agreement (each such subject, a "**Course**"). Throughout the Term, School District may only offer those versions of Courses to Students as listed in TechSmart' then-current Course catalog ("**Course Catalog**") or as set forth in a Schedule. All Courses shall be delivered in the English language and in the format specified by TechSmart.

1.21 "**TS Offerings**" means, collectively, the TS CaaS, the TS Content and the TS Services.

1.22 "**TS Services**" means any services to be delivered by TechSmart to School District under this Agreement or a Schedule.

2. Authorization; Services Description.

2.1 Subject to and conditioned on School District's payment of the Fees and compliance and performance in accordance with all other terms and conditions of this Agreement, TechSmart hereby authorizes School District to access and use, solely in the Territory and during the applicable Semester(s), the TS Offerings by and through Authorized Users in the Selected Schools, for the purpose of delivering Courses to Students in accordance with the terms and conditions in this Agreement, the Schedule(s) and TechSmart' Terms of Use and Privacy Policies (available at <http://www.techsmart.codes>) See EXHIBIT C. This authorization is non-exclusive, non-sublicenseable and non-transferable.

2.2 School District shall offer all Courses to Students solely for completion within the Semester. Courses may not be extended or redistributed, reproduced or retransmitted by School District or Students to any third parties.

2.3 School District shall offer all Courses to Students in the form delivered by TechSmart, without any modification or alteration of any kind. School District shall not break up, divide, modify, alter, change, delete or add to, or append material to any Course without the prior written approval of TechSmart or unless otherwise specified in a student's Individualized Education Plan or Section 504 Accommodation plan. Each set of Access Credentials may only be used by the single named Authorized User specified by TechSmart, and School District will ensure its Teachers, Students and staff comply with the foregoing.

2.4 School District shall not and shall not permit any other person to: (a) copy, modify or create derivative works or improvements of the TS Offerings; (b) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make available any of the TS Offerings to any person, including on or in connection with the Internet or any time-sharing, service bureau, software as a service, cloud or other technology or service; (c) reverse engineer, decompile or disassemble the TS CaaS or any software that TechSmart delivers to School District pursuant to this Agreement, and shall not use the TS Offerings as a basis for developing its own educational course materials; (d) allow Authorized Users to share or distribute Access Credentials; (e) bypass or breach any security device or protection used by the TS Offerings or access or use the TS Offerings other than by an Authorized User through the use of his or her own then valid Access Credentials; or (f) input, upload, transmit or otherwise provide to or through the TS CaaS, any information or materials that are unlawful or injurious, or contain, transmit or activate any Harmful Code.

2.5 TechSmart shall deliver all Courses specified in this Agreement to School District via the TS CaaS or as otherwise expressly set forth in a Schedule. School District shall maintain all TS Content in a safe and secure manner to prevent unauthorized access, use or distribution.

2.6 TechSmart may suspend, terminate or otherwise deny School District or its Authorized Users' access to or use of all or any part of the TS Offerings, without incurring any resulting obligation or liability, if: (a) TechSmart receives a judicial or other governmental demand or order, subpoena or law enforcement request that expressly or by reasonable implication requires TechSmart to do so; or (b) TechSmart believes, in its good faith and reasonable discretion, that: (i) School District or any Authorized User has failed to comply with any material term of this Agreement, or accessed or used the TS Offerings beyond the scope of the rights granted or for a purpose not authorized under this Agreement; (ii) School District or any Authorized User is, has been, or is likely to be involved in any fraudulent, misleading or unlawful activities; (iii) School District or any Authorized User has uploaded to, or used the TS Offerings for, any inappropriate purpose, including but not limited to, demeaning or pornographic activity or harassment; or (iv) this Agreement expires or is terminated. This Section 2.6 does not limit any of TechSmart' other rights or remedies, whether at law, in equity, or under this Agreement.

2.7 TechSmart shall provide School District with written notice before making material changes to its privacy policies related to any and all services specified in this Agreement.

3. School District Obligations.

3.1 Equipment and Access. School District, and/or its Teachers or Students will be responsible for obtaining all equipment, including without limitation, all necessary hardware, software,

modems, connections, bandwidth, and access to the Internet required for the delivery of and access to the TS Offerings, and all costs associated with the same. School District shall at all times during the Term: (a) provide TechSmart' Personnel with such access to School District's premises as is necessary for TechSmart to perform the TS Offerings in accordance with this Agreement; and (b) provide all cooperation and assistance as TechSmart may reasonably request to enable TechSmart to exercise its rights and perform its obligations under and in connection with this Agreement. TechSmart is not responsible or liable for any delay or failure of performance caused in whole or in part by School District's delay in performing, or failure to perform, any of its obligations under this Agreement.

3.2 Teachers. Except as otherwise expressly set forth in a Schedule, School District shall be responsible for: (a) administering and teaching the Courses, including without limitation, administering and providing all Teachers for the Courses; and (b) School District's staff, Teachers and Students' compliance with this Agreement.

3.3 Regulatory Compliance. School District shall be responsible for ensuring that it is duly authorized and licensed in each jurisdiction in which it is required to be authorized or licensed to offer online educational offerings, including without limitation, in each jurisdiction in which it offers or provides the Courses to Students.

3.4 Other Costs. Except as set forth herein, each Party shall bear all expenses, charges and other costs incurred by it in connection with the performance of the obligations identified for such Party under this Agreement.

4. Security; Data.

4.1 School District Control and Responsibility. School District has and will retain sole responsibility for: (a) all School District Data, including its content and use; (b) all information, instructions and materials provided by or on behalf of School District or any Authorized User in connection with the TS Offerings; (c) School District's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems) and networks, whether operated directly by School District or through the use of third-party services ("**School District Systems**"); (d) the security and use of School District's and its Authorized Users' Access Credentials; and (e) all access to and use of the TS Offerings directly or indirectly by or through the School District Systems or its or its Authorized Users' Access Credentials, with or without School District's knowledge or consent, including all results obtained from, and all conclusions, decisions and actions based on, such access or use.

4.2 Access and Security. School District shall employ all physical, administrative and technical controls, screening and security procedures and other safeguards necessary to: (a) securely administer the distribution and use of all Access Credentials and protect against any unauthorized access to or use of the TS Offerings; and (b) control the content and use of School District Data, including the uploading or other provision of School District Data for processing by the TS CaaS.

4.3 Consent to Use School District Data. School District hereby grants all such rights and permissions in or relating to School District Data to TechSmart and its Personnel as are necessary or useful: (a) to provide the TS CaaS and TS Content and to perform the TS Services; and (b) for the purposes of this Agreement, exercise of its rights and performance of its obligations hereunder.

5. No Alteration Marks; Marketing and Publicity.

5.1 School District shall not remove any TechSmart trademarks, names or branding ("**TS Marks**") from the TS Content or attempt to re-brand the TS Content (including the Courses). School District shall not remove any trademark, copyright or other legal notices from the TS CaaS or any TS Content provided under this Agreement. TechSmart grants School District a non-exclusive, non-transferable license during the Term to use the TS Marks in the form provided or otherwise approved in writing by TechSmart. All uses of the TS Marks shall inure exclusively to the benefit of TechSmart.

5.2 School District grants TechSmart a non-exclusive, non-transferable, worldwide, perpetual license to use the School District's trademarks, names or branding in the form provided, or otherwise approved in writing by School District ("**School Marks**") for use in client and reference lists, in

TechSmart' promotional materials, and as further described in a Schedule in electronic format. All uses of the School Marks shall inure exclusively to the benefit of School District. School District may revoke TechSmart rights regarding trademarks, names or branding for as long as the agreement is active.

6. Fees and Payment Terms.

6.1 License and Service Fees. School District shall pay TechSmart the Fees set forth in a Schedule. All Fees payable by School District shall be due and payable as set forth in a Schedule. All Fees shall be paid in U.S. dollars and are exclusive of taxes and similar assessments. School District shall be responsible for all applicable sales taxes, use taxes and any other taxes and charges of any kind imposed by any federal, state or local governmental entity on the transactions contemplated by this Agreement, excluding only U.S. taxes based solely upon TechSmart' gross income. TechSmart will owe no fees or compensation to School District (including facility rental fees) related to its performance under this Agreement.

7. Confidentiality.

7.1 Definition of Confidential Information. TechSmart, Inc. is hereinafter considered to be "other school officials" within the meaning of FERPA. A school official is a person or company with whom the District has contracted to perform a special task and who has a legitimate educational interest in the records they have access to. TechSmart, Inc. agrees to comply with both FERPA and corresponding State law respecting student education records. Personally identifiable information obtained from the District by the Contractor in the performance of their services: (i) will not be disclosed to third parties, except as expressly provided for in FERPA §§99.31, without signed and dated written consent of the student, or if the student is under eighteen (18) years of age, signed and written consent of the student's parents/guardians and (ii) will be used only to fulfill the Contractor's responsibilities under this Agreement.

7.2 The Parties agree that, with the exception of any and all "confidential student information" as defined in this Agreement, Resultant Data and School District Data are TechSmart' Confidential Information. Resultant Data and School District Data are TechSmart' Confidential Information. Recipient will receive and hold Disclosing Party's Confidential Information in trust and confidence and will treat such Confidential Information with the same degree of care as it accords to its own Confidential Information of like sensitivity, but in no event less than a reasonable level of care, and will not disseminate, or in any way disclose Disclosing Party's Confidential Information to any third party except as otherwise required by law. Recipient further agrees that it and its employees, agents and contractors will use Disclosing Party's Confidential Information only for the purposes contemplated by this Agreement. Notwithstanding the immediately preceding sentence, TechSmart is not restricted by this section from using Resultant Data or School District Data for the purpose of improving curriculum, instruction or learning outcomes and this section will not limit TechSmart' rights to use School District Data as otherwise permitted by this Agreement. In no circumstance will Resultant Data be associated with Student or Teacher PII. Within thirty (30) days after the date of termination of this Agreement, Disclosing Party may request, in writing (email is sufficient), and Recipient shall, either return all of Disclosing Party's Confidential Information to Disclosing Party or certify in writing to Disclosing Party the destruction of such Confidential Information. TechSmart shall treat the terms and conditions of this Agreement as confidential; provided however, either Party may disclose such information in confidence to its immediate legal and financial consultants as required in the ordinary course of that Party's business.

7.3 Notwithstanding anything to the contrary in this Section 7.1, either party may disclose or produce any confidential Data if and to the extent required by any discovery request, subpoena, court order or governmental action, provided that the disclosing party gives reasonable advance notice of the same so as to afford the party a reasonable opportunity to appear, object and obtain a protective order or other appropriate relief regarding such disclosure.

SAFEGUARDS AGAINST UNAUTHORIZED ACCESS AND RE-DISCLOSURE

7.4 TechSmart agrees to establish and implement the following minimum safeguards for maintaining the confidentiality of the "confidential student information" provided by School District and as defined above pursuant to this Agreement:

- a) Access to the "confidential student information" provided by School District to TechSmart will be restricted to the System Administrator on behalf of TechSmart, to perform official duties in the performance of work that requires access to the "confidential student information" as detailed in the Agreement.
- b) TechSmart agrees not to sell the "confidential student information" and further agrees not to share the "confidential student information".
- c) TechSmart will protect the "confidential student information" in a manner that prevents unauthorized persons from accessing the information by means of computer, remote terminal, or other means.
- d) TechSmart agrees to maintain a comprehensive information security program that is reasonably designed to protect the security, privacy, confidentiality, and integrity of the "confidential student information."
- e) TechSmart agrees to destroy the "confidential student information" within a reasonable period of time if the School District requests destruction of same.

REDISCLOSURE OF CONFIDENTIAL INFORMATION

7.5 Re-disclosure of then "confidential student information" received from School District by TechSmart to any person who is not expressly identified by or pursuant to this Agreement as a person authorized to receive and process such information is prohibited by this Agreement and various state and federal laws such as those cited above in the context of the definition of "confidential student information".

7.6 Exclusions. Notwithstanding the foregoing, Confidential Information shall not include information that Recipient can establish: (a) has entered the public domain without Recipient's breach of any obligation owed to Disclosing Party; (b) is rightfully received by Recipient from a third party without confidentiality restrictions; (c) is known to Recipient prior to first receipt by Recipient from Disclosing Party hereunder; or (d) is independently developed by Recipient without reference to Disclosing Party's Confidential Information.

7.7 Injunctive Relief. The Parties agree that in the event of any breach or threatened breach of this Section 7 or Section 8 of this Agreement, the non-breaching Party may suffer an irreparable injury, such that no remedy at law will afford that Party adequate protection against or appropriate compensation for such injury. Accordingly, in addition to remedies available at law, the Parties hereby agree that the non-breaching Party shall be entitled to seek specific performance as well as such injunctive relief as may be granted by a court of competent jurisdiction.

8. Proprietary Rights Ownership.

8.1 Reservation of Rights. TechSmart shall own all right, title and interest, including without limitation all Intellectual Property Rights, embodied in or otherwise applicable to the TS Offerings, including, without limitation Courses, Marks and any other material provided by TechSmart to School District under this Agreement. While School District is prohibited from making any modifications, alterations or changes to the TS Content, all right, title and interest, including without limitation, any Intellectual Property Rights, in any such modifications that are made thereto or any derivative works of the TS Content, shall be automatically assigned to and owned solely by TechSmart. Except for the licenses expressly conveyed to School District hereunder, TechSmart reserves all rights in and to the TS Offerings.

8.2 Feedback. If School District provides comments, feedback, ideas, reports, suggestions, data or other information to TechSmart (collectively "Feedback"), School District acknowledges and agrees that: (a) Feedback does not contain confidential or proprietary information; (b) TechSmart shall be entitled to use or disclose (or choose not to use or disclose) such Feedback for any purpose, in any way, in any media worldwide; (c) TechSmart may have something similar to the Feedback already under consideration or in development; (d) Feedback automatically becomes the property of

TechSmart without any obligation of TechSmart to School District; and (e) School District is not entitled to any compensation or reimbursement of any kind from TechSmart under any circumstances.

9. Nondiscrimination. No individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with any program provided by this agreement because of race, color, creed, religion, national origin, age, handicap, honorably discharged veteran or military status, sex, sexual orientation, marital status, genetic information, pregnancy, the presence or the perceived presence of any sensory, mental or physical disability or any other basis prohibited by applicable local, state or federal law, provided that the prohibition against discrimination in employment because of disability shall not apply if the particular disability prevents the individual from performing the essential functions of his or her employment position, even with reasonable accommodation. The parties agree to abide by the standards of responsibility toward the disabled as specified by the Americans with Disabilities Act and applicable state law. In the event that one of the parties hereto refuses to comply with the above provision, this Agreement may be canceled, terminated, or suspended in whole or in part by the other party.

10. Warranties; Indemnification.

10.1 Warranties. Each Party represents and warrants to the other Party that: (a) it has the full corporate right, power, and authority to enter into the Agreement and to perform the acts required of it under the Agreement; (b) is permitted by Applicable Law and regulations to enter into this Agreement; (c) when executed and delivered, the Agreement will constitute a legal, valid, and binding obligation, enforceable against it; and (d) it is not subject to any other agreement that would conflict with its ability to perform its obligations under this Agreement. In addition, School District represents and warrants that: (y) it has obtained proper permission (including as required by Applicable Law) to provide the TS Offerings to the Students and Teachers; and (z) has and will have the necessary rights and consents in and relating to the School District Data so that, as received by TechSmart and processed in accordance with this Agreement, they do not and will not infringe, misappropriate or otherwise violate any Intellectual Property Rights, any privacy or other rights of any third party, or violate any Applicable Law.

10.2 Indemnification of TechSmart. Each party to this Agreement shall be responsible for any and all acts and omissions of its own employees, officers, directors, trustees and agents. Each party, to the extent allowed by law and without waiving any immunity or defense, shall defend, hold harmless, and indemnify the other party from and against any and all third party claims, damages, and liability of any kind arising from the negligence of its own employees, officers, directors, trustees, and agents.

10.3 Disclaimer. EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT, TechSmart DISCLAIMS ALL WARRANTIES, OBLIGATIONS, AND LIABILITIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, AND WHETHER ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY BUG, ERROR, OMISSION, DEFECT, DEFICIENCY, OR NONCONFORMITY IN THE TS OFFERINGS OR OTHER ITEMS OR SERVICES FURNISHED UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO ANY: (A) IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE; (B) IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR USAGE OF TRADE; OR (C) CLAIM OF INFRINGEMENT.

11. Limitation of Liability. EXCEPT WITH RESPECT TO ANY BREACH BY SCHOOL DISTRICT OF ITS OBLIGATIONS RELATED TO TechSmart' INTELLECTUAL PROPERTY RIGHTS, A PARTY'S BREACH OF SECTION 7 (CONFIDENTIALITY) AND ANY AMOUNTS PAYABLE TO A THIRD PARTY PURSUANT TO INDEMNIFICATION OBLIGATIONS HEREUNDER: (A) UNDER NO CIRCUMSTANCES WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR EXEMPLARY DAMAGES, (EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF THE DAMAGES), ARISING FROM OR RELATING TO THE AGREEMENT, INCLUDING LOSS, DAMAGE, CORRUPTION OR RECOVERY OF DATA, LOSS OF REVENUE OR ANTICIPATED PROFITS, LOST BUSINESS OPPORTUNITIES, OR LOST BUSINESS; AND (B) THE AGGREGATE LIABILITY OF EACH PARTY ARISING FROM OR RELATING TO THE AGREEMENT, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE WILL NOT EXCEED TEN THOUSAND DOLLARS (U.S. \$10,000).

IN ADDITION, EXCEPT FOR CLAIMS ARISING FROM TechSmart' GROSS NEGLIGENCE OR WILFUL MISCONDUCT, TechSmart WILL NOT BE LIABLE FOR ANY CLAIMS RELATING TO PERSONAL INJURY OR PROPERTY DAMAGE ARISING FROM TechSmart' PERFORMANCE UNDER THIS AGREEMENT. NOTHING IN THIS SECTION WILL LIMIT SCHOOL DISTRICT'S OBLIGATION TO PAY TechSmart PURSUANT TO SECTION 6.

12. Termination.

12.1 Termination on Breach. In the event of a material breach of this Agreement by either Party where no other remedy is specified, the non-breaching Party may terminate the Agreement by giving the breaching Party written notice of the breach and the non-breaching Party's intention to terminate the Agreement (a "Termination Notice"). If the breach has not been cured within the cure period specified within the Termination Notice, which cure period shall not be less than thirty (30) days following the date of delivery of such Termination Notice, this Agreement shall automatically terminate.

12.2 Additional Termination Rights. TechSmart shall also have the right to terminate this Agreement upon ten (10) days prior written notice if School District fails to pay any amounts properly accruing in TechSmart' favor under this Agreement when such payments become due and such failure to pay has not been cured within the 10-day period.

12.3 Effect of Termination. Upon termination or expiration of this Agreement for any reason, School District shall immediately cease accessing the TS Offerings and any further marketing or distribution of the TS Content. In addition, School District shall promptly remove all TS Content in the School District's possession and promptly (but in no event later than ten days following such termination or expiration) certify in writing to TechSmart that it has done so. Further, upon termination or expiration of this Agreement, any and all confidential student information provided by School District pursuant to this agreement shall either be immediately returned to School District or immediately destroyed.

12.4 Survival of Obligations. Sections 1, 2.3, 3.3, 4 through 13 of this Agreement, any sections which, by their terms, are intended to survive, and any claims for amounts properly payable by School District to TechSmart hereunder, shall survive any termination or expiration of this Agreement, howsoever occurring.

13. General.

13.1 Export Regulations. School District shall not export, directly or indirectly, the TS Content to any country for which the U.S. Government or any agency thereof at the time of export requires an export license or other government approval without first obtaining such license or approval.

13.2 Notice. Any notice required or permitted to be given under this Agreement shall be given in writing and, except as otherwise authorized in this Agreement, shall be delivered in person, facsimile transmission or by certified or registered mail, postage prepaid, return receipt requested, and shall be deemed given upon personal delivery, five (5) days after deposit in the mail or upon acknowledgment of receipt of facsimile transmission. Notices shall be sent to the individuals specified below at the addresses set forth below, the facsimile numbers below (if any), or such other persons or addresses as either Party may specify in writing:

IF TO TECHSMART:
TechSmart, Inc.
Attn: Bruce M. Levin, CEO
407 101st Ave
Bellevue, WA 98004

IF TO SCHOOL DISTRICT:
Nogales Unified School District
Attn: Angel Canto
310 W Plum St Nogales, AZ 85621

13.3 Headings. The headings in this Agreement are for reference only and do not affect the interpretation of this Agreement.

13.4 Waiver or Delay. A waiver of a breach of any term of this Agreement must be in a writing signed by the waiving Party and shall not be construed as a waiver of any succeeding breach of that term or as a waiver of the term itself. No failure or delay by either Party to enforce or take advantage of any provision or right under this Agreement shall constitute a subsequent waiver of that provision or right, nor shall it be a waiver of any of the other terms and conditions of this Agreement. Except as otherwise specified herein (e.g., where an exclusive remedy is specified) the exercise of any right or remedy provided in this Agreement shall be without prejudice to the right to exercise any other right or remedy provided by law or equity.

13.5 Force Majeure. If the performance of this Agreement is adversely restricted or if either Party is unable to conform to any warranty by reason of any circumstances beyond the reasonable control and without the fault or negligence of the Party affected, then the Party affected, upon giving prompt written notice to the other Party, shall be excused from such performance on a day-to-day basis to the extent of such restriction (and the other Party shall likewise be excused from performance of its obligations on a day-to-day basis to the extent such Party's obligations relate to the performance so restricted); provided, however, that the Party so affected shall use all commercially reasonable efforts to avoid or remove such causes of non-performance and both Parties shall proceed whenever such causes are removed or cease.

13.6 Severability; Interpretation. In the event any provision of this Agreement is deemed to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The Parties agree to replace any invalid provision with a valid provision that most closely approximates the intent and economic effect of the invalid provision. No provision of this Agreement shall be construed against either Party solely by virtue of its authorship.

13.7 Governing Law. This Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Washington and, where such laws are preempted by the laws of the United States, by the internal laws of the United States, in each case without regard to: (a) conflicts of laws principles; and (b) the applicability, if any, of the United Nations Convention on Contracts for the International Sale of Goods.

13.8 Venue and Jurisdiction. In the event of any claim or dispute arising out of or relating to this Agreement, the Parties shall submit to the exclusive jurisdiction of and venue in any court of competent jurisdiction situated in King County, Washington. Each Party hereby waives all defenses of lack of personal jurisdiction and forum non-conveniens in connection with any action brought in the foregoing courts.

13.9 Relationship of the Parties. Nothing contained in this Agreement shall be construed as creating any agency, partnership, or other form of joint enterprise between the Parties. The relationship of the Parties shall at all times be that of independent contractors. Neither Party shall have authority to contract for or bind the other in any manner whatsoever. This Agreement confers no rights upon either Party except those expressly granted herein.

13.10 Entire Agreement. This Agreement represents the entire agreement of the Parties and supersedes any prior or collateral agreements, communications, representations or understandings between them with respect to the subject matter hereof. This Agreement may not be modified or supplemented except in a writing executed by a duly authorized representative of each Party.

13.11 Compliance with Applicable Law. Each Party shall at all times comply with all Applicable Law in performing the obligations specified for it in this Agreement.

13.12 Counterparts; Exchanges by Email or Fax. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The exchange of a fully executed Agreement (in counterparts or otherwise) by email or fax shall be sufficient to bind the Parties to the terms and conditions of this Agreement.

SCHEDULE 3

This Schedule 3 ("**Schedule**") is entered into as of 2024-07-01 (the "**Schedule Effective Date**") and made a part of the Curriculum as a Service (CaaS) Agreement ("**Agreement**"), between School District and TechSmart, with an effective date of 2023-07-01 (the "**Agreement**"). All capitalized terms not defined in this Schedule have the respective meanings set forth in the Agreement or in the exhibits attached to this Schedule. To the extent that any term of this Schedule conflicts with any of the terms of the Agreement, and this Schedule explicitly states that it intends to modify the conflicting terms, this Schedule supersedes the Agreement.

OVERVIEW

TechSmart offers computer science educational course materials designed for delivery to K-12 students via an online computer science teaching & learning platform, or curriculum as a service (CaaS). School District provides educational content directly to K-12 students and desires to use the TS CaaS and to license from TechSmart the TS Content specified herein computer science courses for delivery to certain of School District's students. As part of the computer science courses, School District will also purchase from TechSmart the TS Services described in Exhibit B in support of School District's delivery of the TS Content to students.

School Year(s)	2024-2025	
Schedule Term	Schedule Effective Date: 2024-07-01, through 2025-06-30	
Courses	CS101 - Coding in Python 1; CS102 - Coding in Python 2	
Authorized Users	# of Teacher Licenses: 5 Unlimited student licenses	
Schools	Wade Carpenter & Desert Shadows MS	
Teacher Coding Bootcamps	* Teacher Coding Bootcamp training must be completed during 2024-2025	
Coding Bootcamp Warranty	If a teacher who has completed a Coding Bootcamp (CST) leaves the district or is unable or unwilling to teach the computer science class they were trained for during the next school year, then during that year the district can send a replacement teacher to a scheduled Coding Bootcamp at another location at no additional cost. This will be a one-time replacement training and is not renewable. This replacement training will only be for a teacher that will be teaching the computer science class at a school listed in Schedule 3.	
Fees and Consideration		
Quantity	Item	Price (\$)
2.00	Curriculum + Platform : Middle School	6000.00
5.00	Teacher Support : Live Support + Check-ins (Middle School)	500.00

Total:		\$14500.00
Payment Due Dates	The above total of \$ 14500.00 is due by 2024-04-19 TechSmart will invoice the School District 30 days prior to payment due date. The School District will provide payment no later than the due date specified above.	

1. **Project Manager** - School District will provide an assigned staff member to serve in the role of Project Manager to assist in coordination of all activities related to Teacher Coding Bootcamp training, scheduling, class setup, and other activities that may arise from time to time.
2. **Teachers attending Coding Bootcamp Training** - School District will provide a roster of teachers attending Coding Bootcamp Training no later than 30 days before the start date of the training. This roster will include: teacher first name, teacher last name, teacher email address, grade level, school, coding bootcamp attending.
3. **Teachers teaching Coding Courses** - School District will provide a roster of teachers that will be teaching the Coding courses no later than 30 days before the start date of the class. This roster will include: teacher first name, teacher last name, teacher email address, grade level, school, coding course to be taught.
4. **Setup of TechSmart Platform** - School District teachers will utilize the TechSmart Platform to set up their Coding classes, entering information related to their teaching schedule and student roster.
5. **Systems Requirements** - School District will provide the necessary hardware, software and Internet connections required for the delivery of and access to the TS Offerings. The following are the minimum requirements:
 - Student & Teacher computers: O/S: Mac OS X 10.7 or higher, Windows 7 or higher or Chromebook. Processor 1 GHz processor, Memory 512MB, Monitor Resolution 1600x900 (1920 x 1080 preferred), Internet Browser- Google Chrome.
 - Internet Connection: Broadband (high speed) Internet connection with a minimum consistent speed of 1.5Mbs.
 - Classroom:
 - o Middle/High School: Two LCD Projectors per classroom with WUXGA resolution (1920 x 1200 widescreen 16:10 Aspect Ratio).

TECHSMART	NOGALES UNIFIED SCHOOL DISTRICT # 1
SIGNATURE AREA	SIGNATURE AREA
SIGNATURE:	SIGNATURE:
PRINT NAME: BRUCE LEVIN	PRINT NAME: Angel Canto
TITLE: CEO	TITLE: Superintendent

EXHIBIT A
Computer Science Courses

TechSmart will provide the TS CaaS pursuant to this Agreement and the terms set forth in this Exhibit A. TechSmart may upgrade or update the TS CaaS and the Courses any time in its sole discretion. TechSmart will provide reasonable notice to the School District of any material changes which would materially alter or affect School District's or Students' use of the TS CaaS or Courses.

TechSmart will provide school district access to the following courses listed in Schedule 3:

CS101 - Coding in Python 1; CS102 - Coding in Python 2

See below for detailed course outlines for authorized courses:

CS10-30: Coding in Skylark 1-3

Full Year: 35 weeks. Grades 3-5. Each course is comprised of the following:

- Lesson instructional content
- Coding Exercises and Coding Projects
- Student Assessments
- Homework Assignments
- Lesson Videos and Lesson Notes
- Lesson-by-Lesson Teacher's Guides and Resources

CS10 includes the following instructional units and lessons:

- Unit 1: Frames - 1.1 Frames, 1.2 Variables
- Unit 2: Coding Basics - 2.1 Input & Output, 2.2 Conditionals & Random
- Unit 3: Screen & Advanced Conditionals - 3.1 Coordinates, 3.2 Mouse & Keyboard, 3.3 Else

If & Else

CS20 includes the following instructional units and lessons:

- Unit 4: Checking - 4.1 Logic, 4.2 Collisions
- Unit 5: Iteration - 5.1 Lists, 5.2 Counting, 5.3 Loops
- Unit 6: Sprites - 6.1 Sprites, 6.2 Text and Animation

CS30 includes the following instructional units and lessons:

- Unit 7: Python - 7.1 Main, 7.2 Data, 7.3 Operators, 7.4 Text
- Unit 8: Decisions - 8.1 Conditionals, 8.2 Booleans

CS101: Intro to Python 1 and CS102: Intro to Python 2 Courses

Semester Course: 19 weeks each. Each Course is comprised of the following:

- Lesson instructional content
- Coding Exercises and Coding Projects
- Student Assessments
- Homework Assignments
- Lesson Videos and Lesson Notes

- Lesson-by-Lesson Teacher's Guides and Resources

CS101 includes the following instructional units and lessons:

- Unit 1: Data - 1.1 Statements & Variables, 1.2 Values, 1.3 Expressions
- Unit 2: Decisions - 2.1 Conditionals (If), 2.2 Conditionals (Else), 2.3 Booleans, 2.4 While Loops, 2.5 Randomness & Libraries, 2.6 Debugging, 2.7 Program Analysis
- Unit 3: Drawing - 3.1 Lines, 3.2 Shapes & Colors, 3.3 Animation, 3.4 Program Structure, 3.5 Mouse & Keyboard, 3.6 Time

CS102 includes the following instructional units and lessons:

- Unit 1: Lists - 1.1 Lists, 1.2 For Each, 1.3 For Range
- Unit 2: Sprites - 2.1 Sprites, 2.2 Sprite Sheets, 2.3 Sprite Collisions, 2.4 Sprites in Lists
- Unit 3: Functions - 3.1 Functions, 3.2 Return Values, 3.3 Complex Parameters

CS201, CS202, CS203, and CS204: Coding in Python 1, 2, 3, and 4 Courses

Semester Courses: Such Courses are comprised of the following:

- Lesson instructional content
- Coding Exercises and Coding Projects
- Student Assessments
- Homework Assignments
- Lesson Videos and Lesson Notes
- Lesson-by-Lesson Teacher's Guides and Resources

CS201 includes the following instructional units and lessons:

- Unit 1: Linear Programs - 1.1 Statements & Variables, 1.2 Values, 1.3 Expressions, 1.4 Import & Using Functions
- Unit 2: Decisions - 2.1 Conditionals- If, 2.2 Conditionals- Else, 2.3 Randomness & Math, 2.4 Boolean Logic, 2.5 Boolean Variables
- Unit 3: Loops - 3.1 While Loops, 3.2 Controlling Loops, 3.3 For Range, 3.4 Using Objects, 3.5 Interaction

CS202 includes the following instructional units and lessons:

- Unit 4: Lists - 4.1 Lists, 4.2 For Each, 4.3 For Range
- Unit 5: Sprites - 5.1 Sprites, 5.2 Spritesheets, 5.3 Sprite Collision, 5.4 Sprites in Lists
- Unit 6: Functions - 6.1 Functions, 6.2 Return Values, 6.3 Complex Parameters

CS203 includes the following instructional units and lessons:

- Unit 7: Files - 7.1 Reading Files, 7.2 Writing Files, 7.3 File System, 7.4 Image and Sound Files, 7.5 Error Handling
- Unit 8: Errors - 8.1 Adv. Error Handling, 8.2 Identity vs. Equality, 8.3 User Interface

CS204 includes the following instructional units and lessons:

- Unit 9: Object Orientation - 9.1 Classes, 9.2 Class Scope, 9.3 Inheritance, 9.4 Class Design, 9.5 Custom Libraries, 9.6 App Library
- Unit 10: Careers in CS - 10.1 Survey of Data Science, 10.2 Survey of Web Development, 10.3 Survey of Cyber Security, 10.4 Finding Libraries, 10.5 Capstone

EXHIBIT B
TS Services Description

- **Teacher Coding Bootcamps.** The TechSmart Teacher Coding Bootcamps will provide instruction and training for District Teachers and is designed to help them teach the courses listed in Schedule 1 to Students ("**Coding Bootcamps**"). The Coding Bootcamps will consist of the following:
 -
 - Computer Science Teaching Platform user training
 - TechSmart Computer Science Pedagogy Training
- **Teacher Support:** TechSmart will provide the following teacher support services:
 - Live Support - Online technical and teaching support delivered via the Live Support chat module of the TechSmart Platform.
 - Teacher Check-ins - Scheduled one-on-one web meetings with teachers once to twice a month based on teacher availability and schedule.
- **Teacher Coding Bootcamp Dates.**
 - School District will be able to choose between a number of available Teacher Coding Bootcamp dates from TechSmart's predetermined schedule. During the implementation and planning phase of the project, TechSmart's Partner success team will share this schedule and assist in helping determine the best date options. The School District Project Manager will enroll their assigned teacher(s) in the Coding Bootcamp(s) sessions utilizing TechSmart's online registration system.

**ADDENDUM TO
CURRICULUM AS A SERVICE AGREEMENT
BETWEEN
TECHSMART, INC.
AND
NOGALES UNIFIED SCHOOL DISTRICT**

This Addendum dated May 13 , 2024, modifies the Curriculum as a Service Agreement (“Agreement”) executed contemporaneously with this Addendum and entered between Nogales Unified School District, an Arizona political subdivision (“District”), and Techsmart, Inc., a Delaware corporation (“Techsmart”).

1. Effect of Addendum. Except as expressly modified by the provisions of this Addendum, the Agreement shall continue in full force and effect. The capitalized terms not otherwise defined in this Addendum have the same respective meanings as contained in the Agreement. The sections of the Agreement that are not expressly modified or replaced by this Addendum shall remain in effect pursuant to their terms. If any inconsistencies exist between the terms of this Addendum and the Agreement, this Addendum shall control. This Addendum is hereby incorporated by reference into the Agreement.

2. Agreement Modifications.

a. The document attached to this Addendum as Attachment 1 is added to the Agreement as Exhibit C.

b. The following sections of the Agreement are amended as set forth below (with ~~deletions~~ and **additions**):

2.1 Subject to and conditioned on School District's payment of the Fees and compliance and performance in accordance with all other terms and conditions of this Agreement, TechSmart hereby authorizes School District to access and use, solely in the Territory and during the applicable Semester(s), the TS Offerings by and through Authorized Users in the Selected Schools, for the purpose of delivering Courses to Students in accordance with the terms and conditions in this Agreement, the Schedule(s) and TechSmart' Terms of Use and Privacy Policies (~~available at <http://www.techsmart.codes>~~) **See attached hereto as EXHIBIT C and incorporated herein by reference.** This authorization is non-exclusive, ~~non-sublicenseable~~ **non-sublicensable** and non-transferable.

* * *

5.2 School District grants TechSmart a non-exclusive, non-transferable, worldwide, ~~perpetual~~ **limited** license to use, **during the term of this Agreement**, the School District's trademarks, names or branding in the form

provided, or otherwise approved in writing by School District ("School Marks") for use in client and reference lists, in TechSmart' promotional materials, and as further described in a Schedule in electronic format. All uses of the School Marks shall inure exclusively to the benefit of School District. School District may revoke TechSmart rights regarding trademarks, names or branding for as long as the agreement is active.

* * *

10.2 Indemnification of TechSmart. Each party to this Agreement shall be responsible for any and all acts and omissions of its own employees, officers, directors, trustees and agents. Each party, to the extent allowed by law and without waiving any immunity or defense, shall defend, hold harmless, and indemnify the other party from and against any and all third party claims, damages, and liability of any kind arising from the negligence of its own employees, officers, directors, trustees, and agents. **To the extent allowed by law, TechSmart agrees to indemnify and hold harmless the School District from all injuries to persons or property caused by acts or omissions of TechSmart constituting negligence or intentional misconduct and arising out of TechSmart's activities under this Agreement. To the extent allowed by law, the School District agrees to indemnify and hold harmless TechSmart from all injuries to persons or property caused by acts or omissions of the School District constituting negligence or intentional misconduct and arising out of the School District's activities under this Agreement. In the event of concurrent liability, the parties shall have the right of contribution from each other to the extent allowed by law. This indemnification provision shall survive termination of this Agreement and remain in effect.**

* * *

13.7 Governing Law. This Agreement shall be governed by and interpreted in accordance with the internal laws of the State of ~~Washington~~ **Arizona** and, where such laws are preempted by the laws of the United States, by the internal laws of the United States, in each case without regard to: (a) conflicts of laws principles; and (b) the applicability, if any, of the United Nations Convention on Contracts for the International Sale of Goods.

* * *

13.8 Venue and Jurisdiction. In the event of any claim or dispute arising out of or relating to this Agreement, the Parties shall submit to the exclusive jurisdiction of and venue in any court of competent jurisdiction situated in ~~King~~ **Santa Cruz** County, ~~Washington~~ **Arizona**. Each Party hereby waives all

defenses of lack of personal jurisdiction and forum non-conveniens in connection with any action brought in the foregoing courts.

c. The following new sections are added to the Agreement to read as follows:

13.13 Excluded Terms. Terms and conditions not fully outlined in this Agreement, provided to the School District only by reference to one or more websites, or provided to the School District only as “clickwrap” or “clickthrough” terms when using or attempting to use a Techsmart site or service, are not binding upon the School District.

13.14 Israel. To the extent applicable under Ariz. Rev. Stat. §§ 35-393 through 35-393.03, the Parties certify they are not currently engaged in and agree that they will not engage in for the duration of this Agreement a “boycott” of Israel, as that term is defined in Ariz. Rev. Stat. § 35-393.

13.15 Forced Labor of Ethnic Uyghurs. To the extent applicable under Ariz. Rev. Stat. § 35-394, TechSmart warrants and certifies that it does not currently, and agrees that it will not, for the duration of this Agreement, use the forced labor, any goods or services produced by the forced labor, or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China.

13.16 Agreement Subject to Appropriation. TechSmart acknowledges that the School District is a government entity, and the validity of this Agreement is based upon the availability of public funding under its authority. If public funds are unavailable and not appropriated for the performance of the School District’s obligations under this Agreement, then this Agreement shall automatically expire without penalty or liability to the School District of any kind whatsoever after written notice to TechSmart of the unavailability and non-appropriation of public funds. The School District shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this Agreement, but only as an emergency fiscal measure.

13.17 Conflict of Interest. This Agreement is subject to cancellation for conflict of interest pursuant to Ariz. Rev. Stat. § 38-511.

13.8 E-Verify Requirements. To the extent applicable under Ariz. Rev. Stat. § 41-4401, the Parties warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-Verify requirements under Ariz. Rev. Stat. § 23-214(A).

13.9 Provisions Required by Law. Each and every provision of law and any clause required by law to be in this Agreement will be read and enforced as though it were included herein, and if through mistake or otherwise, any such provision is not inserted, or is not correctly inserted, then upon the application of either Party, this Agreement will promptly be physically amended to make such insertion or correction.

3. Conflict of Interest. This Addendum is subject to cancellation for conflict of interest pursuant to Ariz. Rev. Stat. § 38-511.

4. Counterparts. This Addendum may be executed in any number of counterparts, all such counterparts shall be deemed one and the same instrument, and each of said counterparts shall be deemed original hereof.

IN WITNESS WHEREOF, the undersigned parties have caused this Addendum to become effective on the date set forth above.

DISTRICT

TECHSMART

By: _____

By: _____

Name: Angel Canto

Name: _____

Title: Superintendent

Title: _____

Date: _____

Date: _____

Attachment 1

[Exhibit C to the Curriculum as a Service Agreement]

See following pages.



Date of Last Revision: December 10, 2018

TechSmart Privacy Policy:

TechSmart's mission is to partner with schools and educators to enable them to teach computer science and coding. Keeping student information safe and thus maintaining your trust in TechSmart is a top priority and essential to achieving our mission.

This Privacy Policy explains:

- What information TechSmart collects from you.
- Why we collect it, and how we use and share it.
- How long we keep that information and how you can access it.

This policy applies to all products and services offered by TechSmart, Inc.

We've done our best to write this policy in simple, clear terms. We've also added a column on the right that provides short explanations of the legal language in plain English (it starts with 'Basically...') to help even more with understanding, but it isn't legally binding.

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Overview

Personal information is any information you provide to us that personally identifies you, like your name or email address, or other information which could be reasonably linked to such identifying information by us. We will only collect, use, and share your personal information in accordance with this Privacy Policy. This policy applies whether you use TechSmart through <https://platform.techsmart.codes> (the "TechSmart Teaching & Learning Platform") or any of our other products or services that link to this Privacy Policy (collectively, the "Service"). In addition, this Privacy Policy also covers TechSmart's treatment of any personal information about our users that our partners or other services might share with us.

This policy does not apply to websites or services or practices of companies that TechSmart doesn't own or control, such as third party services you might access through links or other features on the Service. These other services have their own privacy policies, and we encourage you to review them before providing them with personal information.

Please do take the time to get to know our privacy practices. We think they're pretty clear and friendly, but if you have any questions, we're here to help. You can send us an email at info@techsmart.codes. By using the Service, you acknowledge that you accept and agree to this Privacy Policy.

Basically,

Protecting your privacy is incredibly important to us. This Privacy Policy is here to help you understand how we treat any personal information that you share with us when you use TechSmart. This policy applies to every TechSmart product - other companies that TechSmart doesn't own or control will have their own privacy policies, and you should read them, too!

What is TechSmart?

TechSmart is a company that partners with schools and teachers to enable them to teach computer science and coding. When we work with schools to set up a TechSmart account, we securely collect the minimal amount of information about students in the class, and students are asked to create a unique password. In accordance with the Children's Online



Privacy Protection Act (“COPPA”), we don’t ask students to enter any personally identifiable information when setting up an account, or at any point while using TechSmart Teaching & Learning Platform (referred to hereafter as “the Service”).

Basically,

TechSmart helps teachers teach, and students learn, computer science and coding; and we will never ask students to provide personal information.

How does TechSmart protect children’s personal information?

Protecting children’s privacy is especially important to us and we ensure compliance with state and federal guidelines, including the Children’s Online Privacy Protection Rule also known as, “COPPA”. COPPA protects the online privacy of children under the age of 13 (“child” or “children”); for more information about COPPA and generally protecting children’s online privacy, please visit [OnGuard Online](#).

What information does TechSmart collect from children, and how is it used?

TechSmart collects the minimal amount of information from schools and students necessary to create accounts on our Service: we ask the school to securely provide the student’s school ID, first and last name. When they first login, we ask students to provide a password. We don’t ask students to enter any other personal information when setting up an account, or at any time while using the Service.

In addition to providing a password during account setup, we automatically collect some information from any use of our Service as set forth in the "Information collected automatically" section.

We use this information to provide the Service to the child, for security and safety purposes, as required by law, or to enforce our Terms. We will not require children to provide any personal information in order to participate in the Service. If we discover that we have collected information from a child in a manner inconsistent with COPPA, we will take appropriate steps to either delete the information, or immediately seek the parent’s consent for that collection. We do not disclose any personal information about children to third parties, except to service providers necessary to provide the Service, as required by law, or to protect the security of the Service or other users. Information collected from students (including personal information and information collected automatically) is never used or disclosed for third party advertising or for any first- or third-party behaviorally targeted



advertising, and children's personal information is never sold or rented to anyone, including marketers or advertisers.

Basically,

We don't ask for or require children to provide personal information to use TechSmart. Information collected from students is never used or disclosed for third party advertising or any kind of behaviorally-targeted advertising, and it is never sold or rented to anyone, including marketers or advertisers.

What Children's Information is Visible to Others?

No student's information is made available or visible to the public through TechSmart.

How Long Does TechSmart Keep Children's Information?

We only keep a child's personal information for as long as his or her student account is active, unless we are required by law to retain it, need it to ensure the security of our community or our Service, or to enforce our Terms. More specifically, TechSmart operates on the following policies to protect all students' (not just children's) information:

1. Minimal information: As mentioned before, TechSmart collects the minimal amount of information from schools and students necessary to create accounts on our Service: we ask the school to securely provide the student's school ID, first and last name. When they first login, we ask students to provide a password. Beyond this information, the TechSmart student account does not allow students the ability to enter any additional personal information. In addition to the information entered by the child, we automatically collect some information from any use of our Service as set forth in the "Information collected automatically" section.
2. Disassociating inactive accounts: Two weeks after a course is completed we will disassociate the student's account from the course. This enables the student to retain access to their coding files and assignments for future use (e.g. an online portfolio or code repository in applying to college or a job). This step separates student's account from all other course information.



Basically,

We only keep a child's code files so that they, or their parent, may access them at a later date to share (for example, as part of a college application). Additionally, we collect minimal information from schools and students (a password) to register for their student account and will never request the child submit personal information.

Parental Choices

If you are the parent or legal guardian of a child who has created a TechSmart account and want copies of your child's personal information that we may have stored, you can contact us by email at info@techsmart.codes. At any time, parents can request that we delete the personal information we have collected from their child by contacting us. Please keep in mind that deleting records may require us to terminate the account in question. Also remember that before we can share the information with you, or delete it per your request, we will need to verify your identity, for example by requiring that you provide acceptable forms of personal identification.

Basically,

We believe parents should always be able to obtain a copy of their child's personal information. Just email us and we'll be happy to help.

What information does TechSmart collect?

We collect two types of information about you: (1) information that you and schools voluntarily provide us by using the TechSmart Service (described below under "Information you provide to us") and (2) information collected automatically as result of your use of the Service (described below under "Information collected automatically").

Basically,



TechSmart asks for some limited information directly from schools (such as account information), and also collects some information automatically (to determine if you are logged-in).

Information you provide to us

To create a TechSmart account, we ask the school to securely provide the student's school ID, first and last name. When you sign-in to your TechSmart account, you will be asked to create a password. We don't ask students to enter any other personal information to create their student accounts. No student account information is made available or visible to the general public through the functionality of our Service. Our use of the information above is described below in the "How Does TechSmart Use the Information it Collects" section.

Basically,

We ask you and your school to submit the minimal amount of information necessary to setup your account and use TechSmart. We will never ask a student to submit personal information.

Information collected automatically

Like most web-based services, we may automatically receive and log information on our server logs from your browser when you use the Service. We employ a technology referred to as "cookies" to remember that a student is logged in. We do not collect any additional information about a student's device or usage through this technology. Disabling cookies in a student's browser would prevent them from being able to log in and use the Service.

Basically,

We collect information from you automatically using cookies so that we know when a student is logged in. Disabling cookies would prevent the student from logging in to their TechSmart account and using the Service.



How does TechSmart use the information it collects?

First and foremost, you should know that TechSmart does not sell or rent any of your, or your child's, personal information to any third party for any purpose - including for advertising or marketing purposes. Targeted advertising is not permitted on TechSmart. We use the information we collect from you to setup your account, enable students to log in securely. We use automatically collected information (described in the "Information collected automatically" section above) to remember that a student is logged in.

Basically,

TechSmart doesn't sell or rent your information to third-parties, and we don't permit targeted advertising on TechSmart. We only ask you to provide the information necessary to setup your account, login securely and remain logged in.

Will TechSmart share any information it collects?

TechSmart does not sell or rent your child's personal information to any third party for any purpose - including for advertising or marketing purposes. Targeted advertising is not permitted on TechSmart. Furthermore, we do not share personal information with any third parties.

- Please keep in mind that information (including personal Information or children's personal information) or content that you voluntarily disclose to others can be viewed, copied, stored, and used by the people you share it with. We cannot control the actions of people with whom you choose to share information.
- Service Providers: Targeted advertising is not permitted on TechSmart. We do work with vendors, service providers, and other partners to help us provide the Service by performing tasks on our behalf - we can't build everything ourselves, after all! We may need to share or provide information (including personal information) to them to help them perform these business functions, for example database management services and database hosting (e.g. Amazon Web Services). These service providers do not have the right to use your personal information we share with them beyond what is necessary to assist us. Additionally, these service providers must adhere to confidentiality and security obligations in a way that is consistent with this Privacy Policy.



- Testimonials: We post testimonials on our Service which may contain personal information such as the first name, photo and/or a video of the individual in the testimonial. We obtain the individual's consent (and the parent's consent in the case of students) in advance to ensure we have permission to post this content publicly. To request removal of your personal information from our testimonials, please contact us at info@techsmart.codes.
- Aggregated Information and Non-Identifying Information: We may share aggregated, non-personally identifiable information publicly, including with users, partners or the press in order to, for example, demonstrate how TechSmart is used, spot industry trends, or to provide marketing materials for TechSmart. Any aggregated information shared this way will not contain any personal information.
- Legal Requirements: We may disclose personal information if we have a good faith belief that doing so is necessary to comply with the law, such as complying with a subpoena or other legal process. We may need to disclose personal information where, in good faith, we think it is necessary to protect the rights, property, or safety of TechSmart, our employees, our community, or others, or to prevent violations of our our Terms of Service or other agreements. This includes, without limitation, exchanging information with other companies and organizations for fraud protection or responding to government requests.
- Sharing with TechSmart Companies: Over time, TechSmart may grow and reorganize. We may share your personal information with affiliates such as a parent company, subsidiaries, joint venture partners or other companies that we control or that are under common control with us, in which case we will require those companies to agree to use your personal information in a way that is consistent with this Privacy Policy.
- Change of control: In the event that all or a portion of TechSmart or its assets are acquired by or merged with a third party, personal information that we have collected from users would be one of the assets transferred to or acquired by that third party. This Privacy Policy will continue to apply to your information, and any acquirer would only be able to handle your personal information as per this policy (unless you give consent to a new policy). We will provide you with notice of an acquisition within thirty (30) days following the completion of such a transaction, by posting on our homepage.
- In the unlikely event that TechSmart goes out of business, or files for bankruptcy, we will protect your personal information, and will not sell it to any third party.
- With your consent: Other than the cases above, we won't disclose your personal information for any purpose unless you consent to it. Additionally, as discussed



above, we will never sell or rent your personal information to advertisers or other third parties.

Basically,

TechSmart doesn't sell or rent your information to any third parties. We share some information with service providers who help us provide you with the TechSmart service, and would share information when necessary to comply with the law.

And, if TechSmart is ever acquired or goes out of business, our commitments don't change: we still won't sell or rent your information to anyone. Your information will continue to be protected by this policy, and any company that acquires TechSmart will have to abide by this policy.

How does TechSmart protect and secure my information?

Your TechSmart account is protected by a password. You can help us protect against unauthorized access to your account by keeping your password secret at all times.

The security of your personal information is important to us. We work hard to protect our community, and we maintain administrative, technical and physical safeguards designed to protect against unauthorized use, disclosure of or access to personal information. In particular:

- Our engineering team is dedicated to keeping your personal information secure.
- We periodically review our information collection, storage and processing practices, including physical security measures, to guard against unauthorized access to systems.
- We continually develop and implement features to keep your personal information safe.
- We ensure passwords are stored and transferred securely using encryption.
- We disassociate student accounts two weeks after a course is complete, described in the "How Long Does TechSmart Keep Children's Information?" section.

Although we make concerted good faith efforts to maintain the security of personal information, and we work hard to ensure the integrity and security of our systems, no



practices are 100% immune, and we can't guarantee the security of information. Outages, attacks, human error, system failure, unauthorized use or other factors may compromise the security of user information at any time. If we learn of a security breach, we will attempt to notify you electronically (subject to any applicable laws) so that you can take appropriate protective steps; for example, we may post a notice on our homepage (www.techsmart.codes) or elsewhere on the Service. Depending on where you live, you may have a legal right to receive notice of a security breach in writing.

Basically,

The security of your information is important to us, and we take it very seriously. We're always adding safeguards to ensure the safety and security of TechSmart and our teachers and students. You can help us out by keeping your password secret!

How can I access and manage my personal information?

TechSmart aims to provide you with easy access to any personal information associated with your account.

Accessing Your Information: Upon request, TechSmart will provide you with information about whether we hold any of your personal information, and, if you are a user of TechSmart, you may request access to all your personal information we have on file by contacting us at info@techsmart.codes. In some cases, we won't be able to guarantee complete access due to legal restrictions - for example, you will not be allowed to access files that contain information about other users or information that is confidential to us. We may not be able to fulfill requests that are unreasonably repetitive, require disproportionate technical effort or would be extremely impractical.

Accessing Your Child's Information: Take a look at our "Parental Choices" section to see how you can obtain copies of your child's personal information.

Basically,

You can always access your personal information by contacting us at info@techsmart.codes.



How long does TechSmart keep information about me?

We store your personal information for as long as it is necessary to provide products and Services to you and others, including those described above. Personal information associated with your account will be kept until your account is deleted, unless we no longer need the data to provide products and services, in which case we will delete prior to you deleting your account.

Please note that we may have to retain some information after your account is closed, to comply with legal obligations, to protect the safety and security of our community or our Service, or to prevent abuse of our Terms.

3-Tier Student Data Protection Policy: In addition to the policy above that applies to all users, we only keep a student's personal information while the student's account is active, unless we are required by law to retain it, need it to ensure the security of our community or our Service, or to enforce our Terms. More specifically, we collect minimal information from students and disassociate student accounts two weeks after a course is complete. Read more details about this in the "How Long Does TechSmart Keep Children's Information?" section.

Basically,

We keep teacher personal information until it is deleted, or until we no longer need it to provide you with the TechSmart service. We only keep student personal information for as long as the student's account is active, unless we are required by law to retain it, or need it to protect the safety of our users. Additionally, we disassociate student and course information two weeks after a course is complete.

What communications will I receive from TechSmart?

Teachers who are registered on TechSmart may receive email messages and updates regarding your account, including privacy and security notices, updates regarding the Service, and information regarding products, features or services from TechSmart. We'll also use a Teacher's email address to contact them for customer service purposes, or for any legal matters that arise in the course of business.

Basically,



From time to time, we may send you useful messages about updates or new features. You can always opt-out of these messages if you'd rather we didn't contact you.

How will TechSmart notify me of changes to this policy?

We may occasionally update this Privacy Policy. We won't reduce your rights under this Privacy Policy without your explicit consent. If we make any significant changes, we'll provide prominent notice by posting a notice on the Service.

We encourage you to review this Privacy Policy from time to time, to stay informed about our collection, use, and disclosure of personal information through the Service. By continuing to use the Service after the revised Privacy Policy has become effective, you acknowledge that you accept and agree to the current version of the Privacy Policy.

Basically,

We will let you know on our website when we make significant changes to our Privacy Policy.

What if I'm not in the U.S.?

TechSmart is hosted in the United States. If you use the Service from the European Union, or any other region with laws governing data collection, protection and use that may differ from United States law, please note that you may be transferring your personal information outside of those jurisdictions to the United States. By using the Service, you consent to this, and to the use and storage of personal information in accordance with this Privacy Policy.

Basically,

Our servers are located in the U.S., so if you are using the Service from any other country, your data might be transferred to the U.S.

California Privacy Disclosures



Do Not Track: TechSmart does not track its users over time and across third party websites to provide targeted advertising and therefore does not respond to Do Not Track (DNT) signals. For more information on “do not track”, please visit www.allaboutdnt.org.

Basically,

We do not track our users over time across third party websites to provide targeted advertising and thus do not respond to Do Not Track signals.

How can I contact TechSmart with questions?

If you have any questions or concerns about this Privacy Policy or how we protect our community, please contact us at info@techsmart.codes.

Basically,

Questions? We're here to help! Email us anytime at info@techsmart.codes.

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
May 13, 2024**

CONSENT ITEM: Personnel Agenda Summary
SUBMITTED BY: Mayra Zuniga, Human Resources Director
DATED: May 2024



- 1. Approval of Certified Employees for School Year 2024-2025**
 - a. Stephanie Benavides, Teacher at Lincoln Elementary School effective August 2, 2024*
 - b. Juan Gastelum, Gifted Teacher at Mary L. Welty Elementary School effective August 2, 2024*

- 2. Emergency Teacher Certification (ETC) School Year 2024-2025**
 - a. Angeles Bonillas, Teacher (ETC) at Mary L. Welty Elementary School effective August 2, 2024*
 - b. Karina Cabrera, Teacher (ETC) at AJ Mitchell Elementary School effective August 2, 2024*
 - c. Stephanie Castro Casillas, Teacher (ETC) at Lincoln Elementary School effective August 2, 2024*
 - d. Joselyn Estrella, Teacher (ETC) at Lincoln Elementary School effective August 2, 2024*
 - e. Maria Flores, Teacher (ETC) at Coronado Elementary School effective August 2, 2024*
 - f. Guadalupe Heredia, Teacher (ETC) at Lincoln Elementary School effective August 2, 2024*
 - g. Giselle Herrera, Teacher (ETC) at Lincoln Elementary School effective August 2, 2024*
 - h. Kristinne Lillywhite, Teacher (ETC) at Coronado Elementary School effective August 2, 2024*
 - i. Valery Valenzuela, Teacher (ETC) at AJ Mitchell Elementary School effective August 2, 2024*

- 3. Administrator for School Year 2024-2025**
 - a. Manuel Carrillo, Assistant Principal at Nogales High School effective June 17, 2024*

- 4. Reclassification of Employees**
 - a. Dulce Alvarez from Substitute to Security Officer at Bracker Elementary School effective July 1, 2024*
 - b. Robert Brubaker from Substitute to Teacher at Pierson High School effective August 2, 2024*

- 5. Approval of Retirement SY2023-2024**
 - a. Carmen Romero, Special Education SC Aide at Nogales High School effective July 31, 2024

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
May 13, 2024**

6. Approval of Retirement Date Change

- a. Eddie Castillo, Security Officer at Bracker Elementary School effective May 31, 2024
- b. Paulette McClure, Teacher Bracker Elementary School effective June 28, 2024

7. Approval of Resignations

- a. Guadalupe Andrade, Teacher at Coronado Elementary School effective May 24, 2024
- b. Swilma Campos, Nurse at Nogales High School effective May 24, 2024
- c. Martin Daniel, Custodian at Wade Carpenter Middle School effective April 22, 2024
- d. Carolyn Hernandez, Teacher at Nogales High School effective May 24, 2024
- e. Rosa M Mendez, Teacher at Coronado Elementary School effective June 28, 2024
- f. Dora Navarro, Special Education SC Aide at Lincoln Elementary School effective May 24, 2024
- g. Kimberlee Roxburgh, Counselor at Coronado Elementary School effective May 24, 2024

8. Declined Offer School Year 2024-2025

- a. Zachary Bunnell, Teacher at Nogales High School

9. Approval of On-Call/Substitute

- a. Ricardo Cantua, Student Helper
- b. Jesus Cruz, Student Helper
- c. Darien Figueroa, Student Helper
- d. Mikaela Lopez, Student Helper
- e. Natalia R Rosas, Student Helper

10. Approval of Resignation on On-Call/Substitute

- a. Teresa Valenzuela, On-Call
- b. Laura Mariel Fierros, On-Call

11. Volunteers

	<u>School Site</u>	<u>Last Name</u>	<u>First Name</u>	<u>Parent/Non-Parent</u>	<u>Expiration Date</u>
a.	Bracker	Avilez	Edna	Parent	May, 2029
b.	Bracker	Contreras	Kathia	Parent	May, 2027
c.	Bracker	Martinez	Adriana	Parent	May, 2027
d.	Bracker	Renteria	Myriam	Parent	May, 2027
e.	Coronado	Clavero	Karla	Parent	May, 2027
f.	Coronado	Gonzalez	Leslie	Parent	May, 2027
g.	Coronado	Lomeli	Jose	Parent	May, 2027
h.	Coronado	Mendez	Miriam	Parent	May, 2027

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
May 13, 2024**

i.	Coronado	Meza	Karina	Parent	May, 2027
j.	Coronado	Perez	Juliessa	Parent	May, 2027
k.	Coronado	Ramos	Arely	Parent	May, 2027
l.	Coronado	Zavala	Karen	Parent	May, 2027
m.	Lincoln	Medina	Timothy	Parent	May, 2026

RECOMMENDATION

The administrative recommendation is to approve the personnel items as presented.

*Recommendation is for the Governing Board to approve the personnel as presented, contingent upon satisfactory completion of administrative requirements, as determined by the Superintendent.

**Recommended for ratification by the Governing Board.

NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
May 13, 2024

CONSENT ITEM: Approval of Addendum
SUBMITTED BY: Mayra Zuniga, Human Resources Director
DATED: May 2024

BACKGROUND

As additional addenda are needed, they are brought to the Governing Board for approval.

Addendum	Site	Account Code	Qty	Addendum Amount	Total
C1 PHS Curriculum Alignment	PHS	101.100.2110.6122.209.800	1	\$800	\$800
C2 PHS Curriculum Alignment	PHS	101.100.2110.6122.209.800	1	\$800	\$800
C3 PHS Curriculum Alignment	PHS	101.100.2110.6122.209.800	1	\$800	\$800
C4 PHS Curriculum Alignment	PHS	101.100.2110.6122.209.800	1	\$800	\$800
Study Hall Extension	CORONADO	457.100.1000.6130.108.800	2	\$300	\$600
Afterschool Tutoring	BRACKER	457.100.1000.6122.103.800	1	\$500	\$500
CTSO State Competition Culinary Arts	NHS	596.320.2210.6122.210.820	1	\$400	\$400
CTSO Regional Competition Cabinetmaking	NHS	596.315.2210.6122.210.820	1	\$400	\$400
JROTC Air Force Teacher	NHS	596.380.2210.6122.210.820	1	\$1,500	\$1,500
Extra Class SC	Lincoln	001.200.1000.6130.113.800	1	\$7,680	\$7,680

RECOMMENDATION

It is the administrative recommendation that the addenda requested be approved as presented.

**NOGALES UNIFIED SCHOOL DISTRICT #1
PERSONNEL AGENDA ITEM SUMMARY
May 13, 2024**

CONSENT ITEM: Approval of Employee Staffing Agreement between Educational Services LLC (ESI) and Nogales Unified School District No. 1
SUBMITTED BY: Mayra Zuniga, Human Resources Director
DATED: May 2024



BACKGROUND:

Educational Services LLC (ESI) has been providing employee leasing services to NUSD for appropriately certified and effective teachers. The agreement has been reviewed by legal counsel.

The agreement is for a period of one year, from July 1, 2024 through June 30, 2025, and is renewable annually.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve the Educational Services LLC (ESI) agreement for SY2024-2025 as attached.

ENCLOSURE:

Employee Staffing Agreement – Exhibit A

Exhibit A

First Amendment to Employee Staffing Agreement

This First Amendment to the Employee Staffing Agreement (“First Amendment”) is entered into in the State of Arizona by and between Nogales Unified School District (“Client”), and Educational Services, LLC, an Arizona limited liability company (“ESI”) (each individually a “Party” and collectively, the “Parties”), effective as of July 1, 2024 (“Effective Date”).

RECITALS

WHEREAS, the Parties entered into an Employee Staffing Agreement dated July 1, 2023 (the “Agreement”);

WHEREAS, all capitalized terms not otherwise defined in this First Amendment have the definitions set forth in the Agreement;

WHEREAS, the Term of the Agreement ends on June 30, 2024 but may be may be renewed annually upon mutual agreement of the Parties (with each one-year renewal being a successive “Term”); and

WHEREAS, as of the Effective Date, the Parties wish to renew the Term for one additional year and make further modifications to the Agreement as further outlined below.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree that the foregoing recitals are incorporated as if fully set forth herein, and further agree as follows:

1. Term of the Agreement: The Term of the Agreement is renewed for one year, as of the Effective Date.
2. ESI’s Liability Insurance: Paragraph 13 of the Agreement shall be replaced in its entirety with the following:

ESI shall maintain in full force and effect at all times during the Term of this Agreement Commercial General Liability (“CGL”) insurance with limits of liability of not less than one million dollars (\$1,000,000) per occurrence, and if such Commercial General Liability insurance contains a general aggregate limit of liability, the limit of liability shall be at least two million dollars (\$2,000,000). The CGL policy shall be written on an occurrence form and shall cover liability arising from the independent negligence or other wrongful act, error or omission of ESI and its employees that is not the direct consequence of the Services provided by Workers under the terms of this Agreement. The Client shall be added as an additional insured to the CGL policy, but only to the extent that the covered liability-causing event is not related to the Services provided by Workers under the terms of this Agreement.

3. Exhibit A – Fee Schedule: Exhibit A of the Agreement shall be replaced in its entirety with the following:

**EXHIBIT A
Fee Schedule**

ESI Cooperative Contracts

All fees are defined through the following cooperative contracts. The following is a summary of key terms and may be subject to change. Refer to the specific governing cooperative contract for current detailed fee terms.

Mohave Educational Services Cooperative Contract No. 21N-ESI3-0318

and

Government Procurement Alliance Contract No. 22-09PV-03

RetireRehire

ASRS Retired Member Leased Employees: excludes Substitutes

- 18.50% of gross salary

SubSource

Certified and Classified Substitutes

- 27.50% of gross salary

Pre-Payment Incentive

Pre-payment of at least 80% of estimated fiscal year expenditure required. Incentive is a 0.25 percentage point reduction of the base administration fee. Example: For ASRS Retired Member Leased Employees (excludes substitutes), the base admin fee of 18.50% would be reduced to 18.25%.

4. Survival. All other provisions of the Agreement remain in full force and effect.

IN WITNESS THEREOF, the Parties have executed this First Amendment acknowledging and agreeing to its terms and conditions as of the Effective Date.

“Client”

EDUCATIONAL SERVICES, LLC

By: _____

By: W. Andy Shirk

Its: _____

Its: President & CEO

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: Information, Discussion and Possible Action: _____ DATE APPROVED: _____
Approval of the FY2024 Expenditure Budget Revision #1

SUBMITTED BY: Clementina Carlyle _____ DATE SUBMITTED: April 29, 2024
Finance Director

BACKGROUND:

As required by the Arizona Department of Education and in accordance with ARS 15-905(I)(J), 15-943.01 and 15-947 School Districts must revise their annual expenditure budget by May 15.

RECOMMENDATION:

The Administrative recommendation is that the Governing Board approve the FY2024 Expenditure Budget Revision # 1 as presented.

ENCLOSURES:

FY2024 Expenditure Budget Revision # 1
FY2024 Expenditure Budget Revision # 1 presentation

Clementina Carlyle
Administrative Approval Signature

04.29.23
Date

Board Approval Signature

Date

This is a notification that the above mentioned School District will be having a public hearing and board meeting to revise its Fiscal Year 2024 Expenditure Budget, as required by A.R.S. §15-905(E)(1).

Meeting Date: 5/13/2024

Time: 4:00 PM

Location:

Street Address: 310 W. Plum Street

Bldg: Admin Bldg

Rm/Ste: Room 307/Board Room

City: Nogales

State: AZ

Zip: 85621

A copy of the agenda of the matters to be discussed or decided at the meeting may be obtained by contacting:

Contact Name: Clementina Carlyle

Phone: 520-397-7942

Email Address: ccarlyle@nUSD.k12.az.us

Phone Ext: _____

The information above is posted on ADE's Web site pursuant to A.R.S. §15-905(C) and is not intended to satisfy Open Meeting Law requirements under A.R.S. §38-431.02 et seq.

Comments:

SUMMARY OF SCHOOL DISTRICT REVISED EXPENDITURE BUDGET

CTDS NUMBER 120201000
VERSION Revised #1

I certify that the Budget of Nogales Unified School District, Santa Cruz County for fiscal year 2024 was officially revised by the Governing Board on May 13, 2024, and that the complete Revised Expenditure Budget may be reviewed by contacting Clementina Carlyle at the District Office, telephone 520-397-7942 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior Yr.	Budget Yr.	4. Average Teacher Salaries (A.R.S. §15-903.E) 1. Average salary of all teachers employed in FY 2024 (budget year) <u>66,547</u> 2. Average salary of all teachers employed in FY 2023 (prior year) <u>62,193</u> 3. Increase in average teacher salary from the prior year <u>4,354</u> 4. Percentage increase <u>7%</u>
	2022 ADM	2023 ADM	2024 ADM	
Attending	5,148,249	5,335,102	5,314,886	
2. Tax Rates:		Prior FY	Est. Budget FY	Comments on average salary calculation (Optional): A 4% increase and \$2K increase from CSF which equates to roughly another 3% increase based on the average teacher salary.
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		3,7617	3,6479	
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		2,0159	2,1499	
3. Budgeted expenditures and budget limits		Budgeted		
		Expenditures	Budget Limit	
Maintenance & Operation Fund		50,466,905	50,466,905	
Classroom Site Fund		6,982,232	6,982,232	
Unrestricted Capital Outlay Fund		15,044,003	15,044,313	

	MAINTENANCE AND OPERATION EXPENDITURES						% Inc./ (Decr.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	12,900,000	12,661,827	251,000	351,606	13,151,000	13,013,433	-1.0%
2000 Support Services							
2100 Students	1,066,500	1,099,049	45,500	59,950	1,112,000	1,158,999	4.2%
2200 Instructional Staff	1,170,350	1,249,894	88,800	72,500	1,259,150	1,322,394	5.0%
2300, 2400, 2500 Administration	3,643,000	3,913,808	1,361,500	1,341,000	5,004,500	5,254,808	5.0%
2600 Oper./Maint. of Plant	3,295,000	3,531,329	2,906,000	2,825,394	6,201,000	6,356,723	2.5%
2900 Other	7,519,824	7,100,000	2,107,499	7,520,361	9,627,323	14,620,361	51.9%
3000 Oper. of Noninstructional Services	272,500	281,142	5,000	7,000	277,500	288,142	3.8%
610 School-Sponsored Cocurric. Activities	255,000	257,810	132,000	190,927	387,000	448,737	16.0%
620 School-Sponsored Athletics	330,000	336,600	520,000	635,000	850,000	971,600	14.3%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	30,452,174	30,431,459	7,417,299	13,003,738	37,869,473	43,435,197	14.7%
200 and 300 Special Education							
1000 Instruction	3,420,000	3,603,690	128,000	158,000	3,548,000	3,761,690	6.0%
2000 Support Services							
2100 Students	530,000	679,725	144,280	149,500	674,280	829,225	23.0%
2200 Instructional Staff	111,000	119,337	15,000	14,500	126,000	133,837	6.2%
2300, 2400, 2500 Administration	0	0	2,350	10,500	2,350	10,500	346.8%
2600 Oper./Maint. of Plant	0	0	1,200	1,100	1,200	1,100	-8.3%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	4,061,000	4,402,752	290,830	333,600	4,351,830	4,736,352	8.8%
400 Pupil Transportation	51,000	55,792	1,702,000	1,950,000	1,753,000	2,005,792	14.4%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	228,350	289,564	0	0	228,350	289,564	26.8%
TOTAL EXPENDITURES	34,792,524	35,179,567	9,410,129	15,287,338	44,202,653	50,466,905	14.2%

TOTAL EXPENDITURES BY FUND

Fund	Budgeted Expenditures		\$ Increase/ (Decrease)	% Increase/ (Decrease)
	Prior FY	Budget FY	from Prior FY	from Prior FY
	Maintenance & Operation	44,202,653	50,466,905	6,264,252
Instructional Improvement	236,250	241,000	4,750	2.0%
English Language Learners	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	6,080,681	6,982,232	901,551	14.8%
Federal Projects	20,888,221	17,988,895	(2,899,326)	-13.9%
State Projects	990,000	1,020,000	30,000	3.0%
Unrestricted Capital Outlay	10,995,078	15,044,003	4,048,925	36.8%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	0	0	0	0.0%
School Plant Fund	15,000	15,000	0	0.0%
Auxiliary Operations	50,000	300,000	250,000	500.0%
Bond Building	0	5,000,000	5,000,000	--
Food Service	4,000,000	4,200,000	200,000	5.0%
Other	9,125,000	13,695,000	4,570,000	50.1%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE

Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	3,396,830	3,767,008
Gifted Education	0	0
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	969,344
TOTAL	3,396,830	4,736,352

PROPOSED STAFFING SUMMARY

Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators	0	20	20	1 to 265.7
Teachers	0	275	275	1 to 19.3
Other	0	35	35	1 to 151.9
Subtotal	0	330	330	1 to 16.1
Classified --				
Managers, Supervisors, Directors	0	5	5	1 to 1,063.0
Teachers Aides	0	56	56	1 to 94.9
Other	0	157	157	1 to 33.9
Subtotal	0	218	218	1 to 24.4
TOTAL	0	548	548	1 to 9.7
Special Education --				
Teacher	0	27	27	1 to 20.0
Staff	0	60	60	1 to 9.0

DISTRICT NAME Nogales Unified School District

COUNTY Santa Cruz

CTD NUMBER 120201000



FY 2024
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET

Revised #1

Version

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2024 was

Proposed	June 12, 2023
Adopted	July 10, 2023
Revised	May 13, 2024
	Date

SIGNED

SIGNED

The FY 2024 budget file for the version described above will be uploaded via
the School Finance Budget System on ADE's website by May 13, 2024
Type the Date as MM/DD/YYYY

Superintendent Signature

Business Manager Signature

Angelina Cinto
Superintendent Name (Typed Name)

Clementina Carlyle
Business Manager Name (Typed Name)

District Contact Employee: Clementina Carlyle

Telephone: 520-397-7942 Email: ccarlyle@nmsd.k12.az.us

REVENUES AND PROPERTY TAXATION

1. Total Budgeted Revenues for Fiscal Year 2023	\$	<u>76,680,000</u>
2. Estimated Revenues by Source for Fiscal Year 2024 (excluding property taxes)		
Local	1000 \$	<u>15,000,000</u>
Intermediate	2000 \$	<u>0</u>
State	3000 \$	<u>35,000,000</u>
Federal	4000 \$	<u>10,000,000</u>
TOTAL	\$	<u>60,000,000</u>

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Prior FY 2023	Est. Budget FY 2024
Primary Tax Rate:	<u>3.7617</u>	<u>3.6479</u>
Secondary Tax Rates:		
M&O Override	<u>1.9659</u>	<u>2.0969</u>
Special Program Override		
Capital Override		
Class A Bonds		
Class B Bonds		
CTED	<u>0.0500</u>	<u>0.0500</u>
Desegregation		
Total Secondary Tax Rate	<u>2.0159</u>	<u>2.1499</u>

TOTAL BUDGETED EXPENDITURES AND AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

	Budgeted Expenditures	Budget Limit
1. Maintenance and Operation Fund (from pages 1, line 30 and 7, line 11)	\$ <u>50,466,905</u>	\$ <u>50,466,905</u>
2. Unrestricted Capital Fund (from pages 4, line 10 and 8, line 12)	\$ <u>15,044,003</u>	\$ <u>15,044,313</u>
3. Federal Projects Other Than Impact Aid (from Budget, page 6, Federal Projects, line 18 minus line 16)	\$ <u>17,988,895</u>	\$ <u>17,988,895</u>
4. Total Aggregate School District Budget Limit (sum of lines 1 through 3)	\$ <u>83,500,113</u>	\$ <u>83,500,113</u>

AVERAGE TEACHER SALARIES (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2024 (budget year)	\$	<u>66,547</u>
2. Average salary of all teachers employed in FY 2023 (prior year)	\$	<u>62,193</u>
3. Increase in average teacher salary from the prior year	\$	<u>4,354</u>
4. Percentage increase		<u>7%</u>

Check this box if your district has no teachers (transporting districts and some CTEDs)

Comments on average salary calculation (Optional): A 4% increase and \$2K increase from CSF which equates to roughly another 3% increase based on the average teacher salary.

DISTRICT NAME Nogales Unified School District

COUNTY Santa Cruz

CTD NUMBER 120201000

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DISTRICT CONTACT INFORMATION

	Prefix	First Name	Last Name	Email Address	Telephone Number	Extension
Superintendent	Mrs.	Angelina	Canto	acanto@nUSD.k12.az.us	520-397-7907	
Executive Assistant to Superintendent	Mrs.	Aissa	Bonillas	arenteria@nUSD.k12.az.us	520-397-7934	
Chief Financial Officer	Mrs.	Clementina	Carlyle	ccarlyle@nUSD.k12.az.us	520-397-7942	
Business Manager 1	Mrs.	Clementina	Carlyle	ccarlyle@nUSD.k12.az.us	520-397-7942	
Business Manager 2						
Business Consultant						
School District Employee Report (SDER) Coordinator	Mrs.	Mayra	Zuniga	mzuniga@nUSD.k12.az.us	520-397-7902	
SPED Data Reporting Coordinator	Ms.	Judith	Jimenez	jmendoza@nUSD.k12.az.us	520-397-7913	
AzEDS/ADM Data Coordinator	Mrs.	Roxana	Manzanedo	rzepeda@nUSD.k12.az.us	520-397-7904	
Transportation Data Reporting Coordinator	Mr.	Arthur	Jeong	ajeong@nUSD.k12.az.us	520-397-7942	
CTE Coordinator	Mrs.	Irma	Fontes	ifontes@nUSD.k12.az.us	520-397-7940	
Poverty Coordinator	Ms.	Kathy	Scott	kscott@nUSD.k12.az.us	520-397-7920	
Assessments Coordinator	Mrs.	Aissa	Bonillas	arenteria@nUSD.k12.az.us	520-397-7934	
Curriculum Coordinator	Mrs.	Aissa	Bonillas	arenteria@nUSD.k12.az.us	520-397-7934	
Information Technology (IT) Director	Mr.	Alejandro	Lopez	alopez@nUSD.k12.az.us	520-397-7916	
Bookstore Manager	Mrs.	Clementina	Carlyle	ccarlyle@nUSD.k12.az.us	520-397-7942	
Governing Board Member	Mr.	Manuel	Ruiz	mrui@nUSD.k12.az.us	520-397-7940	
Governing Board Member	Mr.	Greg	Lucero	glucero@nUSD.k12.az.us	520-397-7940	
Governing Board Member	Mr.	Robert	Rojas	rrojas@nUSD.k12.az.us	520-397-7940	
Governing Board Member	Mr.	Cesar	Lopez	clopez@nUSD.k12.az.us	520-397-7940	
Governing Board Member	Mr.	Patricia	Muñozcano	pmunozcano@nUSD.k12.az.us	520-397-7940	
Governing Board Member						
Governing Board Member						
Governing Board Member						
Governing Board Member						

SELECT from Dropdown

Student Information Systems (SIS) Vendor	<input type="text" value="PowerSchool (PowerSchool)"/>	
Accounting Information System	<input type="text" value="Infinite Visions"/>	<input type="text"/>
Bookstore Cash Receiving System	<input type="text" value="In Touch"/>	
District's website home page address	<input type="text" value="www.nUSD.k12.az.us"/>	

DISTRICT NAME Nogales Unified School District

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VERSION Revised #1

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
		Prior FY	Budget FY						Prior FY 2023	Budget FY 2024	
100 Regular Education											
1000 Instruction	1.	187.67	188.29	9,700,000	2,961,827	130,000	150,000	71,606	13,151,000	13,013,433	-1.0%
2000 Support Services											
2100 Students	2.	22.00	23.00	776,000	323,049	20,000	27,950	12,000	1,112,000	1,158,999	4.2%
2200 Instructional Staff	3.	19.00	20.00	955,000	294,894	30,000	14,000	28,500	1,259,150	1,322,394	5.0%
2300 General Administration	4.	3.00	3.00	315,750	78,938	760,000	25,000	25,000	1,202,500	1,204,688	0.2%
2400 School Administration	5.	26.50	26.50	1,731,000	553,920	5,000	80,000	16,000	2,140,000	2,385,920	11.5%
2500 Central Services	6.	16.80	15.80	935,000	299,200	300,000	100,000	30,000	1,662,000	1,664,200	0.1%
2600 Operation & Maintenance of Plant	7.	74.00	70.00	2,500,000	1,031,329	1,300,000	1,515,394	10,000	6,201,000	6,356,723	2.5%
2900 Other	8.	0.00	0.00	5,000,000	2,100,000	2,500,000	2,849,310	2,171,051	9,627,323	14,620,361	51.9%
3000 Operation of Noninstructional Services	9.	5.00	5.00	211,385	69,757	0	5,000	2,000	277,500	288,142	3.8%
610 School-Sponsored Cocurricular Activities	10.	2.50	2.50	203,000	54,810	50,000	50,000	90,927	387,000	448,737	16.0%
620 School-Sponsored Athletics	11.	0.50	0.50	280,500	56,100	135,000	250,000	250,000	850,000	971,600	14.3%
630 Other Instructional Programs	12.	0.00	0.00	0	0	0	0	0	0	0	0.0%
700, 800, 900 Other Programs	13.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal (lines 1-13)	14.	356.97	354.59	22,607,635	7,823,824	5,230,000	5,066,654	2,707,084	37,869,473	43,435,197	14.7%
200 and 300 Special Education											
1000 Instruction	15.	65.30	67.30	2,700,000	903,690	150,000	5,000	3,000	3,548,000	3,761,690	6.0%
2000 Support Services											
2100 Students	16.	5.50	6.50	530,000	149,725	135,000	12,000	2,500	674,280	829,225	23.0%
2200 Instructional Staff	17.	3.00	3.00	88,000	31,337	4,500	10,000	0	126,000	133,837	6.2%
2300 General Administration	18.	0.00	0.00	0	0	0	0	0	0	0	0.0%
2400 School Administration	19.	0.00	0.00	0	0	0	0	0	0	0	0.0%
2500 Central Services	20.	0.00	0.00	0	0	10,000	500	0	2,350	10,500	346.8%
2600 Operation & Maintenance of Plant	21.	0.00	0.00	0	0	1,000	100	0	1,200	1,100	-8.3%
2900 Other	22.	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	23.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Subtotal (lines 15-23)	24.	73.80	76.80	3,318,000	1,084,752	300,500	27,600	5,500	4,351,830	4,736,352	8.8%
400 Pupil Transportation	25.	1.00	1.00	40,000	15,792	1,950,000	0	0	1,753,000	2,005,792	14.4%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	27.	0.00	0.00	0	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	29.	3.50	4.38	221,200	68,364	0	0	0	228,350	289,364	26.8%
Total Expenditures (lines 14, and 24-29) (Cannot exceed page 7, line 11)	30.	435.27	436.77	26,186,835	8,992,732	7,480,500	5,094,254	2,712,584	44,202,653	50,466,905	14.2%

The district has budgeted an amount in the M and O Fund equal to the General Budget Limit as calculated on page 7 of 8.

DISTRICT NAME Nogales Unified School District

COUNTY Santa Cruz

CTD NUMBER 120201000 VERSION Revised #1

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total All Disability Classifications	3,396,830	3,767,008	1.
2. Gifted Education	0		2.
3. Remedial Education	0		3.
4. ELL Incremental Costs	0		4.
5. ELL Compensatory Instruction	0		5.
6. Vocational and Technical Education (non-CTED)	0		6.
7. Career Education (non-CTED)	0		7.
8. Career Technical Education (CTED)	955,000	969,344	8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	4,351,830	4,736,352	9.
10. IEP required pupil transportation costs coded within Program 400	0	0	10.

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal	6350	53,575
All Funds - Federal	6330	

FY 2024 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component _____

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 301,375
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a)]

Proposed Ratios for Special Education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 20
 Staff-Pupil 1 to 9

Estimated FTE Certified Employees

(A.R.S. §15-903.E.2)

	Prior FY	Budget FY
Number of FTE - Certified Employees	322.00	322.00
Number of FTE - Certified Purchased Services Personnel		

DISTRICT NAME Nogales Unified School District

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FUND 010 (CSF)

CLASSROOM SITE FUND (CSF) AND CSF BUDGET LIMIT (A.R.S. §§ 15-977 and 15-978)

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Debt Service and Miscellaneous 6800	Totals		% Increase/ Decrease
							Prior FY 2023	Budget FY 2024	
1000 Instruction	5,433,207	1,222,517					5,755,681	6,655,724	15.6%
2100 Support Services - Students	266,537	59,971					325,000	326,508	0.5%
2200 Support Services - Instructional Staff							0	0	0.0%
2300 Support Services - General Administration							0	0	0.0%
2500 Central Services							0	0	0.0%
3200 Community Services Operations							0	0	0.0%
4000 Facilities Acquisition and Construction							0	0	0.0%
5000 Debt Service							0	0	0.0%
Total Expenditures (lines 1-8)	5,699,744	1,282,488	0	0	0	0	6,080,681	6,982,232	14.8%

The district has budgeted an amount in Fund 010 equal to the Classroom Site Fund Budget Limit as calculated below.

Classroom Site Fund Budget Limit Calculation

FY 2023 Classroom Site Fund Budget Limit (from FY 2023 latest revised Budget, page 3, line 16)	10.	6,080,681
FY 2023 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	11.	4,185,087
Unexpended Budget Balance (line 10 minus 11)	12.	1,895,594
Interest Earned in the Classroom Site Fund in FY 2023	13.	17,220.00
FY 2024 Classroom Site Fund Allocation (provided by ADE, based on \$758)	14.	5,069,417.59
Adjustments to FY 2024 Classroom Site Fund Budget Limit (1)	15.	
FY 2024 Classroom Site Fund Budget Limit (Sum of lines 10 through 15) (2)	16.	6,982,231.59

(1) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

(2) The amounts budgeted on line 7 cannot exceed the respective amounts on this line.

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FUND 610 (UCO)

UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Short-term Noninstructional Software Subscription 6655	Property (2) 6700	Redemption of Principal (3) 6831, 6832, 6833	Interest (4) 6841, 6842, 6843, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
								Prior FY 2023	Budget FY 2024	
Unrestricted Capital Outlay Override (1)								0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)										
1000 Instruction		1,500,000		1,000,000				2,500,000	2,500,000	0.0%
2000 Support Services										
2100, 2200 Students and Instructional Staff		200,000		75,000				260,000	275,000	5.8%
2300, 2400, 2500, 2900 Administration			250,000	750,000				2,200,000	1,000,000	-54.5%
2600 Operation & Maintenance of Plant			200,000	1,600,000				4,500,000	1,800,000	-60.0%
2700 Student Transportation				150,000				150,000	150,000	0.0%
3000 Operation of Noninstructional Services (5)			10,000	200,000				310,000	210,000	-32.3%
4000 Facilities Acquisition and Construction				150,000			8,558,244	300,000	8,708,244	2802.7%
5000 Debt Service					400,759			775,078	400,759	-48.3%
Total Unrestricted Capital Outlay Fund (lines 2-9)	0	1,700,000	460,000	3,925,000	400,759	0	8,558,244	10,995,078	15,044,003	36.8%

The district has budgeted an amount in the UCO Fund which is less than the Unrestricted Capital Budget Limit as calculated on Page 8 of 8 by S310.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service (Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a))

\$ 200,000

(2) Detail by object code:

	Unrestricted Capital Outlay
6641 Library Books	\$ <u>200,000</u>
6642 Textbooks	<u>1,250,000</u>
6643 Instructional Aids	<u>250,000</u>
673X Furniture and Equipment	<u>1,940,000</u>
673X Vehicles	<u>135,000</u>
673X Tech Hardware & Software	<u>1,850,000</u>

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

(3) includes principal on Capital Equity Fund loans of _____, principal on leases of _____, and principal on bonds of _____.

(4) includes interest on Capital Equity Fund loans of _____, interest on leases of _____, and interest on bonds of _____.

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OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B))]

Expenditures		UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS		
		Fund 610		Fund 630		Fund 695		Fund 620 (2)		
		Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
Total Fund Expenditures	1.	10,995,078	15,044,003	0	5,000,000	0		0		1.
Select Object Codes Detail (1)										
6150 Classified Salaries	2.	0		0		0		0		2.
6200 Employee Benefits	3.	0		0		0		0		3.
6450 Construction Services	4.	0	5,325,855	0	4,000,000	0		0	6,060	4.
6710 Land and Improvements	5.	0		0		0		0		5.
6720 Buildings and Improvements	6.	0		0		0		0		6.
673X Furniture and Equipment	7.	4,800,000	1,940,000	0	850,000	0		0		7.
673X Vehicles	8.	1,150,000	135,000	0		0		0		8.
673X Technology Hardware & Software	9.	2,570,000	1,850,000	0		0		0		9.
6831, 6832, 6833 Redemption of Principal	10.	0		0		0		0		10.
6841, 6842, 6843, 6850, 6860 Interest and Debt-Issuance Costs	11.	0	400,759	0	150,000	0		0		11.
Total (lines 2-11)	12.	8,520,000	9,651,614	0	5,000,000	0	0	0	6,060	12.
Total amounts reported on lines 2-11 above for:										
Renovation	13.	0	5,325,855	0	4,900,000			0	6,060	13.
New Construction	14.	0		0		0		0		14.
Other	15.	5,520,000	4,325,759	0	100,000	0		0		15.
Total (lines 13-15, must equal line 12)	16.	5,520,000	9,651,614	0	5,000,000	0	0	0	6,060	16.

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2024 _____

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SPECIAL PROJECTS

FEDERAL PROJECTS FTE & EXPENDITURES

	FTE		TOTAL ALL FUNCTIONS	
	Prior FY	Budget FY	Prior FY	Budget FY
1 100-130 ESEA Title I - Helping Disadvantaged Children	12.50	12.50	3,035,009	2,912,934
2 140-150 ESEA Title II - Prof. Dev. and Technology	0.00	0.00	0	0
3 160 ESEA Title IV - 21st Century Schools	0.00	0.00	0	264,000
4 170-180 ESEA Title V - Promote Informed Parent Choice	0.00	0.00	522,210	674,955
5 190 ESEA Title III - Limited Eng. & Immigrant Students	1.00	1.00	293,994	290,000
6 200 ESEA Title VII - Indian Education	0.00	0.00	0	0
7 210 ESEA Title VI - Flexibility and Accountability	0.00	0.00	0	0
8 220 IDEA Part B	5.20	5.20	1,508,008	1,889,561
9 230 Johnson-O'Malley	0.00	0.00	0	0
10 240 Workforce Investment Act	0.00	0.00	0	0
11 250 AEA - Adult Education	0.00	0.00	0	0
12 260-270 Vocational Education - Basic Grants	2.70	2.70	344,000	357,445
13 280 ESEA Title X - Homeless Education	0.63	0.63	255,000	200,000
14 290 Medicaid Reimbursement	0.00	0.00	100,000	100,000
15 374 E-Rate	0.00	0.00	330,000	300,000
16 378 Impact Aid	0.00	0.00	0	0
17 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	23.00	23.00	14,500,000	11,000,000
18 Total Federal Project Funds (lines 1-17)	45.03	45.03	20,888,221	17,988,895

STATE PROJECTS FTE & EXPENDITURES

	Prior FY	Budget FY	Prior FY	Budget FY
19 400 Vocational Education	0.00	0.00	250,000	250,000
20 410 Early Childhood Block Grant	0.00	0.00	0	0
21 420 Ext. School Yr. - Pupils with Disabilities	0.00	0.00	0	0
22 425 Adult Basic Education	0.00	0.00	0	0
23 430 Chemical Abuse Prevention Programs	0.00	0.00	0	0
24 435 Academic Contests	0.00	0.00	0	0
25 450 Gifted Education	0.00	0.00	0	0
26 456 College Credit Exam Incentives	0.00	0.00	30,000	60,000
27 460 Environmental Special Plate	0.00	0.00	0	0
28 Other State Projects	0.00	0.00	710,000	710,000
29 Total State Project Funds (lines 19-28)	0.00	0.00	990,000	1,020,000
30 Total Special Projects (lines 18 and 29)	45.03	45.03	21,878,221	19,008,895

INSTRUCTIONAL IMPROVEMENT FUND EXPENDITURES (020)

	Prior FY	Budget FY
1 Teacher Compensation Increases	55,981	51,000
2 Class Size Reduction	0	0
3 Dropout Prevention Programs (M&O purposes)	180,269	0
4 Instructional Improvement Programs (M&O purposes)	0	190,000
5 Total Instructional Improvement Fund (lines 1-4)	236,250	241,000

OTHER FUNDS EXPENDITURES

1. 050 County, City, and Town Grants
2. 071 English Language Learner (1)
3. 072 Compensatory Instruction (1)
4. 500 School Plant (2)
5. 510 Food Service
6. 515 Civic Center
7. 520 Community School
8. 525 Auxiliary Operations
9. 526 Extracurricular Activities Fees Tax Credit
10. 530 Gifts and Donations
11. 535 Career & Technical Education Projects
12. 540 Fingerprint
13. 545 School Opening
14. 550 Insurance Proceeds
15. 555 Textbooks
16. 565 Litigation Recovery
17. 570 Indirect Costs
18. 575 Unemployment Insurance
19. 580 Teacherage
20. 585 Insurance Refund
21. 590 Grants and Gifts to Teachers
22. 595 Advertisement
23. 596 Career Technical Education
24. 597 Arizona Industry Credentials Incentive
25. 639 Impact Aid Revenue Bond Building
26. 650 Gifts and Donations-Capital
27. 660 Condemnation
28. 665 Energy and Water Savings
29. 686 Emergency Deficiencies Correction
30. 691 Building Renewal Grant
31. 700 Debt Service
32. 720 Impact Aid Revenue Bond Debt Service
33. 850 Student Activities
34. Other

INTERNAL SERVICE FUNDS 950-989

1. 9__ Self-Insurance
2. 955 Intergovernmental Agreements
3. 9__ OPEB
4. 9__

	Prior FY	Budget FY	
1. 25,000	25,000	1.	
2. 0	0	2.	
3. 0	0	3.	
4. 15,000	15,000	4.	
5. 4,000,000	4,200,000	5.	
6. 40,000	40,000	6.	
7. 130,000	50,000	7.	
8. 50,000	300,000	8.	
9. 240,000	240,000	9.	
10. 270,000	270,000	10.	
11. 0	0	11.	
12. 0	0	12.	
13. 0	0	13.	
14. 100,000	100,000	14.	
15. 0	0	15.	
16. 40,000	40,000	16.	
17. 500,000	500,000	17.	
18. 100,000	250,000	18.	
19. 0	0	19.	
20. 5,000	5,000	20.	
21. 0	0	21.	
22. 15,000	15,000	22.	
23. 900,000	900,000	23.	
24. 35,000	35,000	24.	
25. 0	0	25.	
26. 0	0	26.	
27. 0	0	27.	
28. 475,000	475,000	28.	
29. 0	0	29.	
30. 500,000	5,000,000	30.	
31. 0	0	31.	
32. 0	0	32.	
33. 500,000	500,000	33.	
34. 5,000,000	5,000,000	34.	
1. 0	0	1.	
2. 0	0	2.	
3. 0	0	3.	
4. 250,000	250,000	4.	

(1) From Supplement, line 10 and line 20, respectively.
 (2) Indicate amount budgeted in Fund 500 for M&O purposes

DISTRICT NAME		COUNTY		CTD NUMBER	
Sopris Unified School District		Santa Cruz		120201000	
CALCULATION OF FY 2024 GENERAL BUDGET LIMIT (A.R.S. §15-947.C)				VERSION	
				A.	B.
				Maintenance and Operation	Unrestricted Capital Outlay
*1.	FY 2024 Revenue Control Limit (RCL) (from ISA55 tab, page 3)	\$	38,547,205	\$	3,000,000
*2. (a)	FY 2024 District Additional Assistance (DAA) (from ISA55 tab, page 4)	\$	3,192,582		
(b)	DAA Adjustment (from ISA55 tab, page 4)	\$	0		
(c)	Total DAA (line 2 a plus 2 b)	\$	3,192,582		3,192,582
*3.	FY 2024 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949) (if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)				
(a)	Maintenance and Operation		3,060,279		
(b)	Unrestricted Capital Outlay				
(c)	Special Program				
*4.	Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)				
*5.	Tuition Revenue (A.R.S. §§15-823 and 15-824) (Do not include full-day kindergarten or summer school tuition)				
(a)	Individuals and Other Private Sources		17,600		1,200
(b)	Other Arizona Districts				
(c)	Out-of-State Districts and Other Governments				
(d)	Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)				
*6.	State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)				
*7.	Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)) (A.R.S. §15-974.3)				
8.	Budget Increase for:				
(a)	Desegregation Expenditures (A.R.S. §15-910 G-K)				
(b)	Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		10,128,852		
(c)	Dropout Prevention Program (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)				
(d)	Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2022 (A.R.S. §15-910 N, as amended by Laws 2022, Ch. 265, §3)				
(e)	Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)				
(f)	FY 2023 Performance Pay Unexpended Budget Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 10 f) (A.R.S. §15-920)		0		
(g)	Excessive Property Tax Assessed Valuation Judgments (A.R.S. §§42-1621 and 42-16214)				
(h)	Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-921 and 15-947)				
*9.	Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905 M, 15-910.02, and 15-915) Include year(s) and description, as applicable:				
(a)	Prior Year Over Expenditures/Resolutions:				
(b)	Decrease for Transfer from M&O to Energy and Water Savings Fund		(374,319)		
(c)	Increase for Energy and Water Savings Fund Transfer to M&O				
(d)	Noncompliance Adjustment				
(e)	ADM/Transportation Audit Adjustment				
(f)	Other:				
*10.	Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)		377,458		
*11.	Estimated Allocation of Onetime State Aid Supplement (Laws 2023, Ch. 133, §31)		1,509,830		
12.	FY 2024 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905 F) (page 1, line 30 cannot exceed this amount)	\$	50,466,905		
13.	Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905 F) (to page 8, line 11)			\$	6,191,792

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed

DISTRICT NAME Nogales Unified School District COUNTY Santa Cruz CTD NUMBER 120201000
 VERSION Revised #1

CALCULATION OF FY 2024 UNRESTRICTED CAPITAL BUDGET LIMIT
 (A.R.S. §15-947.D)

UNRESTRICTED CAPITAL BUDGET LIMIT

1. FY 2023 Unrestricted Capital Budget Limit (UCBL) (from FY 2023 latest revised Budget, page 8, line 12)	\$ <u>10,995,078</u>
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ _____
3. Adjusted Amount Available for FY 2023 Capital Expenditures (line 1 + 2)	\$ <u>10,995,078</u>
4. Amount Budgeted in Fund 610 in FY 2023 (from FY 2023 latest revised Budget, page 4, line 10)	\$ <u>10,995,078</u>
5. Lesser of line 3 or the sum of line 4 and any positive adjustment on line 2	\$ <u>10,995,078</u>
6. FY 2023 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ <u>2,187,025</u>
7. Unexpended Budget Balance in Fund 610 (line 5 minus 6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ <u>8,808,053</u>
8. Interest Earned in Fund 610 in FY 2023	\$ <u>42,478</u>
9. Monies deposited in Fund 610 from Division of School Facilities for donated land (A.R.S. §41-5741.F)	\$ _____
10. Adjustment to UCBL for FY 2024 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions: _____	\$ _____
(b) ADM/Transportation Audit Adjustment	\$ _____
(c) Other: _____	\$ _____
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$ <u>6,193,782</u>
12. FY 2024 Unrestricted Capital Budget Limit (lines 7 through 11) (1)	\$ <u>15,044,313</u>

(1) The amount budgeted on page 4, line 10 cannot exceed this amount.

SUMMARY OF SCHOOL DISTRICT REVISED EXPENDITURE BUDGET

CTD NUMBER 120201000
VERSION Revised #1

I certify that the Budget of Nogales Unified School District, Santa Cruz County for fiscal year 2024 was officially revised by the Governing Board on May 13, 2024, and that the complete Revised Expenditure Budget may be reviewed by contacting Clementina Carlyle at the District Office, telephone 520-397-7942 during normal business hours.

President of the Governing Board

1. Average Daily Membership:			4. Average Teacher Salaries (A.R.S. §15-903.E)	
	2022 ADM	Prior Year 2023 ADM	Budget Year 2024 ADM	
Attending	5,148,2491	5,335,1018	5,314,8862	1. Average salary of all teachers employed in FY 2024 (budget year) 66,547
2. Tax Rates:				
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)			Prior FY	Est. Budget FY
			3,7817	3,6479
Secondary Rate (voters-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)			2,0159	2,1499
3. Budgeted Expenditures and Budget Limits:				
			Budgeted Expenditures	Budget Limit
Maintenance & Operation Fund	50,466,905			50,466,905
Classroom Site Fund	6,982,232			6,982,232
Unrestricted Capital Outlay Fund	15,044,003			15,044,313
			2. Average salary of all teachers employed in FY 2023 (prior year) 62,193 3. Increase in average teacher salary from the prior year 4,354 4. Percentage increase 7% Comments on average salary calculation (Optional): A 4% increase and \$2K increase from CSF which equates to roughly another 3% increase based on the average teacher salary.	

	MAINTENANCE AND OPERATION EXPENDITURES						% Inc./ (Deer.) from Prior FY
	Salaries and Benefits		Other		TOTAL		
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	12,900,000	12,661,827	251,000	351,606	13,151,000	13,013,433	-1.0%
2000 Support Services							
2100 Students	1,066,500	1,099,049	45,500	59,950	1,112,000	1,138,999	4.2%
2200 Instructional Staff	1,170,350	1,249,894	88,800	72,500	1,259,150	1,322,394	5.0%
2300, 2400, 2500 Administration	3,643,000	3,913,808	1,361,500	1,341,000	5,004,500	5,254,808	5.0%
2600 Oper./Maint. of Plant	3,295,000	3,531,329	2,906,000	2,825,394	6,201,000	6,356,723	2.5%
2900 Other	7,519,824	7,100,000	2,107,499	7,520,361	9,627,323	14,620,361	51.9%
3000 Oper. of Noninstructional Services	272,500	281,142	5,000	7,000	277,500	288,142	3.8%
610 School-Sponsored Coeduc. Activities	255,000	257,810	132,000	190,927	387,000	448,737	16.0%
620 School-Sponsored Athletics	330,000	336,600	520,000	635,000	850,000	971,600	14.3%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	30,452,174	30,431,459	7,417,299	13,003,738	37,869,473	43,435,197	14.7%
200 and 300 Special Education							
1000 Instruction	3,420,000	3,603,690	128,000	158,000	3,548,000	3,761,690	6.0%
2000 Support Services							
2100 Students	530,000	679,725	144,280	149,500	674,280	829,225	23.0%
2200 Instructional Staff	111,000	119,337	15,000	14,500	126,000	133,837	6.2%
2300, 2400, 2500 Administration	0	0	2,350	10,500	2,350	10,500	346.8%
2600 Oper./Maint. of Plant	0	0	1,200	1,100	1,200	1,100	-8.3%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	4,061,000	4,402,752	290,830	333,600	4,351,830	4,736,352	8.8%
400 Pupil Transportation	51,000	55,792	1,702,000	1,950,000	1,753,000	2,005,792	14.4%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	228,350	289,264	0	0	228,350	289,264	26.8%
TOTAL EXPENDITURES	34,792,524	35,179,567	9,410,129	15,287,338	44,202,653	50,466,905	14.2%

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SUMMARY OF SCHOOL DISTRICT REVISED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 120201000
 VERSION Revised #1

Fund	TOTAL EXPENDITURES BY FUND			
	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	44,202,653	50,466,905	6,264,252	14.2%
Instructional Improvement	236,250	241,000	4,750	2.0%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	6,080,681	6,982,232	901,551	14.8%
Federal Projects	20,888,221	17,988,895	(2,899,326)	-13.9%
State Projects	990,000	1,020,000	30,000	3.0%
Unrestricted Capital Outlay	10,995,078	15,044,003	4,048,925	36.8%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	0	0	0	0.0%
School Plant Fund	15,000	15,000	0	0.0%
Auxiliary Operations	50,000	300,000	250,000	500.0%
Bond Building	0	5,000,000	5,000,000	
Food Service	4,000,000	4,200,000	200,000	5.0%
Other	9,125,000	13,695,000	4,570,000	50.1%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	3,396,830	3,767,008
Gifted Education	0	0
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	969,344
TOTAL	3,396,830	4,736,352

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified –				
Superintendent, Principals, Other Administrators		20	20	1 to 265.7
Teachers		275	275	1 to 19.3
Other		35	35	1 to 151.9
Subtotal	0	330	330	1 to 16.1
Classified –				
Managers, Supervisors, Directors		5	5	1 to 1,063.0
Teachers Aides		56	56	1 to 94.9
Other		157	157	1 to 33.9
Subtotal	0	218	218	1 to 24.4
TOTAL	0	548	548	1 to 9.7
Special Education –				
Teacher		27	27	1 to 20.0
Staff		60	60	1 to 9.0

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED
Approval of Textbook Adoption – Social Studies for Grades 6-8

SUBMITTED BY: Aissa Renteria *ARB* DATE SUBMITTED: 5/8/24
Assistant Superintendent of Curriculum and Instruction

BACKGROUND: Due to the age of the 6-8 grade textbooks and the update of the Social Studies Curriculum, a 6-12 grade Social Studies textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-002. The RFP was issued on October 6, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning February 5, 2024, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Eight proposals were received as follows:

- | | |
|---|-----------------------------------|
| 1. Houghton Mifflin Harcourt Publishing Co. | 5. Perfection Learning |
| 2. Imagine Learning LLC. | 6. Savvas Learning Company LLC |
| 3. McGraw Hill | 7. Teacher's Curriculum Institute |
| 4. Macmillan Holdings LLC, d/b/a a MPS, c/p
Bedford, Freeman and Worth Publishing
Group | 8. Thinking Nation Corp. |

The Evaluation Committee members were as follows: Aissa Renteria – Asst. Superintendent of Curriculum & Instruction,– Beatriz Aianza-NHS Teacher, Luke Brannen-NHS Teacher, Andre Chamberlain-WCMS Teacher, Frank Gilvin-WCMS Principal, Hugo Luna-NHS Teacher, Christopher Miranda-DSMS Principal, Patty Moore-DSMS Teacher, Ben Preleski-NHS Teacher and Abraham Sanchez-WCMS Teacher

Eight proposals were reviewed then three proposals (McGraw and MacMillan/Bedford and Perfection Learning) were determined to proceed to the Second and Final Phase Evaluation. Upon completion of the 2nd phase evaluation, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction made a recommendation of adopting the following McGraw Hill Social Studies Textbooks for these middle school level:

- **McGraw Hill –Social Studies: Voices & Perspectives World, Voices & Perspectives US, and Civics** ISBN 978-1-26-658442-8
- **McGraw Hill – Social Studies: Voices & Perspectives World, Voices & Perspectives US, and Civics-** ISBN 978-1-26-661087-5

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the middle school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

This textbook and professional development are estimated to be over \$700,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve this Textbook Adoption for the Grades 6-8 – Social Studies

ENCLOSURE:

Evaluation Matrix Summary

Board Approval Signature

Date

Nogales USD Committee Scores – Phase 2 Eval / Social Studies Grades 6-12

Evaluation Criteria – 850 Points

Total of 850	Total of 850	Total of 850	Total of 850	Total of 850
Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
487	762	677	757	648
5th	1 st – Unanimous Adoption for Grades 6-12	3rd	2nd	4th
	No AP Adoptions	Adopt – AP US History and AP Macroeconomics	Adopt – AP World History/AP Geography	Adopt – AP US Government

*** *** ***

The criteria used to score vendor responses during the evaluation process (Cat 1-10 scores rounded)

1. Responsiveness - **Standards-Based Instruction** - Scoring Method: Points Based: 100 (11.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
37	95	82	91	57

2. Responsiveness - **Mission for Students** - Scoring Method: Points Based: 30 (3.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
23	28	28	28	25

3. Responsiveness - **Student-Centered Learning** - Scoring Method: Points Based: 75 (8.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
49	72	67	64	56

4. Responsiveness - **Technology & Materials** - Scoring Method: Points Based: 45 (5.3% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
17	43	43	40	37

5. Responsiveness - **Diverse Perspectives** - Scoring Method: Points Based: 30 (3.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
23	26	29	28	26

6. Responsiveness – **Personalization/Customization** - Scoring Method: Points Based: 80 (9.4% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
49	77	65	63	53

7. Responsiveness – **Assessment** - Scoring Method: Points Based: 100 (11.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
66	93	87	87	68

8. Responsiveness – **Integration** - Scoring Method: Points Based: 80 (9.4% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
52	74	68	61	65

9. **COST – 5-Year Cost of adoption and Prof Dev (PD)** - Scoring Method: Points Based: 200 (23.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
100	150	125	200	175

10. Professional Development - **Ability to provide the Training Requested** - Scoring Method: Points Based: 110 (12.9% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
71	103	83	94	88

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: ACTION Approval of Textbook Adoption –Social Studies for Grades 9-12 DATE APPROVED _____

SUBMITTED BY: Aissa Renteria *AR* DATE SUBMITTED: 5/8/24
Assistant Superintendent of Curriculum and Instruction

BACKGROUND: Due to the age of the 9 -12 grade textbooks and the update of the Social Studies Curriculum, a 6-12 grade Social Studies textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-002. The RFP was issued on October 6, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning February 5, 2024, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Eight proposals were received as follows:

- | | |
|---|------------------------------------|
| 1. Houghton Mifflin Harcourt Publishing Co. | 5. Perfection Learning Corporation |
| 2. Imagine Learning LLC. | 6. Savvas Learning Company LLC |
| 3. McGraw Hill. | 7. Teacher's Curriculum Institute |
| 4. Macmillan Holdings LLC, d/b/a a MPS, c/p
Bedford, Freeman and Worth Publishing
Group | 8. Thinking Nation Corp. |

The Evaluation Committee members were as follows: Aissa Renteria – Asst. Superintendent of Curriculum & Instruction, Beatriz Ainza-NHS Teacher, Luke Brannen-NHS Teacher, Andre Chamberlain-WCMS Teacher, Frank Gilvin-WCMS Principal, Hugo Luna-NHS Teacher, Christopher Miranda-DSMS Principal, Patty Moore-DSMS Teacher, Ben Preleski-NHS Teacher and Abraham Sanchez-WCMS Teacher

Eight proposals were reviewed then three proposals (McGraw and MacMillan/Bedford and Perfection Learning) were determined to proceed to the Second and Final Phase Evaluation. Upon completion of the 2nd phase evaluation, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction made a recommendation to adopt the following McGraw Hill Social Studies Textbook for these high school level (9-12) Social Studies textbooks:

- McGraw Hill - World History: Voices & Perspectives ISBN 978-1-26-661087-5 and 978-1-26-657029-2
- McGraw Hill - US History: Voices & Perspectives ISBN 978-1-26-654181-0 and 978-1-26-655541-1
- McGraw Hill - Exploring Civics & Economics ISBN 978-1-26-661087-5
- McGraw Hill - US Government & Civics ISBN 978-1-26-6652578-7
- McGraw Hill - Economics ISBN 978-1-26-661995-3

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

This textbook and professional development are estimated to be over \$750,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve this Textbook Adoption for the Grades 9-12 – Social Studies

ENCLOSURE:

Evaluation Matrix Summary

Board Approval Signature

Date

Nogales USD Committee Scores – Phase 2 Eval / Social Studies Grades 6-12

Evaluation Criteria – 850 Points

Total of 850	Total of 850	Total of 850	Total of 850	Total of 850
Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
487	762	677	757	648
5th	1 st – Unanimous Adoption for Grades 6-12	3rd	2nd	4th
	No AP Adoptions	Adopt – AP US History and AP Macroeconomics	Adopt – AP World History/AP Geography	Adopt – AP US Government

*** *** ***

The criteria used to score vendor responses during the evaluation process (Cat 1-10 scores rounded)

1. Responsiveness - Standards-Based Instruction - Scoring Method: Points Based: 100 (11.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
37	95	82	91	57

2. Responsiveness - Mission for Students - Scoring Method: Points Based: 30 (3.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
23	28	28	28	25

3. Responsiveness - Student-Centered Learning - Scoring Method: Points Based: 75 (8.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
49	72	67	64	56

4. Responsiveness - Technology & Materials - Scoring Method: Points Based: 45 (5.3% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
17	43	43	40	37

5. Responsiveness - Diverse Perspectives - Scoring Method: Points Based: 30 (3.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
23	26	29	28	26

6. Responsiveness – **Personalization/Customization** - Scoring Method: Points Based: 80 (9.4% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
49	77	65	63	53

7. Responsiveness – **Assessment** - Scoring Method: Points Based: 100 (11.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
66	93	87	87	68

8. Responsiveness – **Integration** - Scoring Method: Points Based: 80 (9.4% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
52	74	68	61	65

9. **COST – 5-Year Cost of adoption and Prof Dev (PD)** - Scoring Method: Points Based: 200 (23.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
100	150	125	200	175

10. Professional Development - **Ability to provide the Training Requested** - Scoring Method: Points Based: 110 (12.9% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
71	103	83	94	88

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED _____
Approval of Textbook Adoption –Social Studies for AP

SUBMITTED BY: Aissa Renteria ACB DATE SUBMITTED: 5/8/24
Assistant Superintendent of Curriculum and Instruction

BACKGROUND: Due to the age of the 9-12 grade textbooks and the update of the Social Studies Curriculum a 6-12 grade Social Studies textbook, an adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-002. The RFP was issued on October 6, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning February 5, 2024, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Eight proposals were received as follows:

- | | |
|---|------------------------------------|
| 1. Houghton Mifflin Harcourt Publishing Co. | 5. Perfection Learning Corporation |
| 2. Imagine Learning LLC. | 6. Savvas Learning Company LLC |
| 3. McGraw Hill. | 7. Teacher's Curriculum Institute |
| 4. Macmillan Holdings LLC, d/b/a a MPS, c/p Bedford, Freeman and Worth Publishing Group | 8. Thinking Nation Corp. |

The Evaluation Committee members were as follows: Aissa Renteria – Asst Superintendent of Curriculum & Instruction, Beatriz Ainza-NHS Teacher, Luke Brannen-NHS Teacher, Andre Chamberlain-WCMS Teacher, Frank Gilvin-WCMS Principal, Hugo Luna-NHS Teacher, Christopher Miranda-DSMS Principal, Patty Moore-DSMS Teacher, Ben Preleski-NHS Teacher and Abraham Sanchez-WCMS Teacher.

Eight proposals were reviewed then three proposals (McGraw and MacMillan/Bedford and Perfection Learning) were determined to proceed to the Second and Final Phase Evaluation. Upon completion of the 2nd phase evaluation, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction made a recommendation to adopt the following Social Studies Textbooks for the AP high school level program:

- Macmillan Holdings LLC, d/b/a a MPS, c/p Bedford, Freeman and Worth Publishing Group - Fabric of a Nation – ISBN 9781319178178
- Macmillan Holdings LLC, d/b/a a MPS, c/p Bedford, Freeman and Worth Publishing Group - Krugman's Economics for the AP Course – ISBN 9781319409326
- Perfection Learning – AMSCO Advanced Placement World History: Modern – ISBN 9781531129163
- Savvas Learning Company LLC – Government in America 2020 Presidential Election with Revel for Government in America 2022 Midterm Election Update - ISBN 9780136928102
- Savvas Learning Company LLC – American Government: Roots and Reform, 2020 Presidential Election with Revel for American Government 2022 Midterm Election Update -ISBN 9780136927709

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption. A multi-award is recommended as it is in the best interest of the school district to satisfy the district's requirements as per ARS § R7-2-1050 (C)

This textbook and professional development are estimated to be over \$700,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve this Textbook Adoption for AP Social Studies

ENCLOSURE:

Evaluation Matrix Summary

Board Approval Signature

Date

Nogales USD Committee Scores – Phase 2 Eval / Social Studies Grades 6-12

Evaluation Criteria – 850 Points

Total of 850	Total of 850	Total of 850	Total of 850	Total of 850
Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
487	762	677	757	648
5th	1 st – Unanimous Adoption for Grades 6-12	3rd	2nd	4th
	No AP Adoptions	Adopt – AP US History and AP Macroeconomics	Adopt – AP World History/AP Geography	Adopt – AP US Government

*** *** ***

The criteria used to score vendor responses during the evaluation process (Cat 1-10 scores rounded)

1. Responsiveness - **Standards-Based Instruction** - Scoring Method: Points Based: 100 (11.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
37	95	82	91	57

2. Responsiveness - **Mission for Students** - Scoring Method: Points Based: 30 (3.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
23	28	28	28	25

3. Responsiveness - **Student-Centered Learning** - Scoring Method: Points Based: 75 (8.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
49	72	67	64	56

4. Responsiveness - **Technology & Materials** - Scoring Method: Points Based: 45 (5.3% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
17	43	43	40	37

5. Responsiveness - **Diverse Perspectives** - Scoring Method: Points Based: 30 (3.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
23	26	29	28	26

6. Responsiveness – **Personalization/Customization** - Scoring Method: Points Based: 80 (9.4% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
49	77	65	63	53

7. Responsiveness – **Assessment** - Scoring Method: Points Based: 100 (11.8% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
66	93	87	87	68

8. Responsiveness – **Integration** - Scoring Method: Points Based: 80 (9.4% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
52	74	68	61	65

9. **COST – 5-Year Cost of adoption and Prof Dev (PD)** - Scoring Method: Points Based: 200 (23.5% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
100	150	125	200	175

10. Professional Development - **Ability to provide the Training Requested** - Scoring Method: Points Based: 110 (12.9% of Total)

Imagine Learning	McGraw Hill	McMillian Bedford	Perfection Learning	Savvas Learning
71	103	83	94	88

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED _____
 Approval of Textbook Adoption –Science for 9-12 as a partial RFP Award

SUBMITTED BY: Aissa Renteria ACB DATE SUBMITTED: 5/8/24
 Assistant Superintendent of Curriculum and Instruction

BACKGROUND: Due to the age of the 9-12 grade textbooks and the update of the Science Curriculum, a 6-12 grade Science textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-001. The RFP was issued on October 6, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning February 5, 2024, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. Public feedback included specific textbook recommendations from teachers that was considered by the committee members.

Seven proposals were received as follows:

- | | |
|---|---|
| 1. Carolina Biological | 5. Macmillan Holdings LLC, d/b/a a MPS, c/p |
| 2. Discovery Education Inc. | Bedford, Freeman and Worth Publishing |
| 3. Houghton Mifflin Harcourt Publishing Co. | Group |
| 4. McGraw Hill | 6. Savvas Learning Company LLC |
| | 7. School Specialty LLC |

The Evaluation Committee members were as follows: Aissa Renteria – Asst. Superintendent of Curriculum & Instruction, Kristi Beach-NHS-Asst. Principal, Roxanne Bell- DSMS Teacher, Kamla Chauniyal – WCMS Teacher, Roderick Francisco – NHS Teacher, Frank Gilvin-WCMS Principal, Santosh Kumar -NHS Teacher, Christopher Miranda-DSMS Principal, Roda Mongen-NHS Teacher and George Thomas- WCMS Teacher

Seven proposals were reviewed then three proposals (Houghton, McGraw and Savvas) were determined to proceed to the Second and Final Phase Evaluation for the High School Curriculum. Upon completion of the 2nd phase evaluation, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction made a recommendation to adopt the following Science Textbooks for the high school level program:

- **McGraw Hill - Inspire Science Physical**– ISBN 978-1-26-652456-1
- **McGraw Hill - Biology I** – ISBN 978-1-26-649806-0
- **McGraw Hill - Inspire Biology II** – ISBN 978-1-26-649806-0
- **McGraw Hill - Inspire Earth Science** – ISBN 978-1-26-652273-4
- **McGraw Hill - Inspire Science Chemistry** – ISBN 978-1-26-650714-4

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

The district's recommendation for this RFP 2324-001 requires a partial RFP award to adopt the high school program textbooks. This partial award recommendation is in the best interest of the school district to successfully order and implement the new textbooks for the new fiscal year. The middle school textbook(s) award recommendation will be submitted for review and approval on the June Governing Board Meeting, which would then complete the RFP award. . A multi-award is recommended as it is in the best interest of the school district to satisfy the district's requirements as per ARS § R7-2-1050 (C)

This textbook and professional development are estimated to be over \$950,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve this Textbook Adoption for 9-12 Science as a partial RFP award.

ENCLOSURE:

Evaluation Matrix Summary

 Board Approval Signature

 Date

Nogales USD Committee Scores – Phase 2 Evaluation / Science 6-12

Partial Award to Grades 9-12; Grades 6-8 still in BAFO

Evaluation Criteria – 850 Points

Total of 850	Total of 850	Total of 850	Total of 850	Total of 850	Total of 850
Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
627	594	444	707	584	532
2nd	3rd	6th	1 st – Unanimous Gr 9-12 ONLY	4th	5th
			Adopt all non- AP and Honors	Adopt AP Physics and Honors Biology I	

The criteria used to score vendor responses during the evaluation process (Cat 1-10 scores rounded)

1. Responsiveness - Standards-Based Instruction - Scoring Method: Points Based: 100 (11.8% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
77	67	39	71	61	44

2. Responsiveness - Mission for Students - Scoring Method: Points Based: 30 (3.5% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
21	22	16	26	21	15

3. Responsiveness - Student-Centered Learning - Scoring Method: Points Based: 75 (8.8% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
59	52	29	67	55	38

4. Responsiveness - Technology & Materials - Scoring Method: Points Based: 45 (5.3% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
34	28	20	38	32	20

5. Responsiveness - Diverse Perspectives - Scoring Method: Points Based: 30 (3.5% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
21	24	14	26	21	18

6. Responsiveness – Personalization/Customization - Scoring Method: Points Based: 80 (9.4% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
58	59	32	65	52	44

7. Responsiveness – Assessment - Scoring Method: Points Based: 100 (11.8% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
72	78	41	83	74	42

8. Responsiveness – Integration - Scoring Method: Points Based: 80 (9.4% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
59	62	40	68	55	41

9. COST – 5-Year Cost of adoption and Prof Dev (PD) - Scoring Method: Points Based: 200 (23.5% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
150	124	150	186	134	200

10. Professional Development - Ability to provide the Training Requested - Scoring Method: Points Based: 110 (12.9% of Total)

Discovery Ed	Houghton	McMillian Bed	McGraw Hill	Savvas	SS / FOSS
80	79	62	80	80	72

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED
Approval of Textbook Adoption –Science for AP/Honors

SUBMITTED BY: Aissa Renteria *ACB* DATE SUBMITTED: 5/8/24
Assistant Superintendent of Curriculum and Instruction

BACKGROUND: Due to the age of the 9-12 grade textbooks and the update of the Science Curriculum, a 6-12 grade Science textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-001. The RFP was issued on October 6, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning February 5, 2024, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. Public feedback included specific textbook recommendations from teachers that was considered by the committee members.

Seven proposals were received as follows:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Carolina Biological 2. Discovery Education Inc. 3. Houghton Mifflin Harcourt Publishing Co. 4. McGraw Hill | <ol style="list-style-type: none"> 5. Macmillan Holdings LLC, d/b/a a MPS, c/p Bedford, Freeman and Worth Publishing Group 6. Savvas Learning Company LLC 7. School Specialty LLC |
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The Evaluation Committee members were as follows: Aissa Renteria – Asst. Superintendent of Curriculum & Instruction, Kristi Beach-NHS-Asst. Principal, Roxanne Bell- DSMS Teacher, Kamla Chauniyal – WCMS Teacher, Roderick Francisco – NHS Teacher, Frank Gilvin-WCMS Principal, Santosh Kumar -NHS Teacher, Christopher Miranda-DSMS Principal, Roda Mongen-NHS Teacher and George Thomas- WCMS Teacher

Seven proposals were reviewed then two proposals (McGraw and Savvas) were determined to proceed to the Second and Final Phase Evaluation for the High School Curriculum. Upon completion of the 2nd phase evaluation, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction made a recommendation to adopt the following Science Textbooks for the AP/Honors high school level program:

- Savvas Learning Company LLC- **Campbell Biology: Concepts & Connections (Taylor et al.) published by Pearson**– ISBN 9780136646099 for Honors Biology I
- Savvas Learning Company LLC- **College Physics: A Strategic Approach, Fourth Edition, Digital Update, Advanced Placement -AP Edition (Knight et al.) with Mastering Physics with Pearson eText, published by Pearson**– ISBN 9780137574728 for AP Physics
- Savvas Learning Company LLC- **College Physics: Explore and Apply, Second Edition, Advanced Placement -AP Edition (Etkina et al.) with Mastering Physics with Pearson eText, published by Pearson**- ISBN 9780134683300 for AP Physics
- Savvas Learning Company LLC- **Physics for Scientists and Engineers: A Strategic Approach with Modern Physics Fifth Edition, Advanced Placement -AP Edition (Knight) with Mastering Physics with Pearson eText, published by Pearson** - ISBN 9780137302260 for AP Physics

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption. A multi-award is recommended as it is in the best interest of the school district to satisfy the district's requirements as per ARS § R7-2-1050 (C)

This textbook and professional development are estimated to be over \$750,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

RECOMMENDATION:

The administrative recommendation is that the Governing Board approve this Textbook Adoption for AP/ Honors Science

ENCLOSURE:

Evaluation Matrix Summary

Board Approval Signature

Date

Nogales USD Committee Scores – Phase 2 Evaluation / Science 6-12

Partial Award to Grades 9-12; Grades 6-8 still in BAFO

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